



OHVA Board of Trustees Meeting

June 18, 2019

Our Approach: Student-centric, Innovative

Our People: Passionate, Engaged

Our Students: Inspired, Empowered, Educated

1. Board President Matt Norton called the meeting to order at 2:02 PM

2. Roll Call/Guests:

	Board Members	Present	Absent	Time of Arrival After Call to Order
1	Kelly Arndt – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2	Adam Davenport – Board Vice President	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3	Jason Levine – Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
4	Susan Lippens – Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2:03
5	Ben Lochbihler – Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
6	Gina Lopez – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
7	David Kalman – Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8	Jacob Moeller – Board Treasurer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2:15
9	Matt Norton – Board President	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10	Tiaunna Richardson – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11	Stephen Vasquez – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12	Jennifer Wise – Board Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13	Sarah Zimmerman-Thornhill – Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
14	OCCS Ex-Officio Representative Lisa Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Also in attendance were: K12 Senior Head of School Dr. Kristin Stewart; K12 Operations Manager Emily Rogers; K12 School Treasurer and OHVA Designated Fiscal Officer Kate Diu; K12 Finance Director Kelly Warnke; K12 Human Resources Business Partner Carole Arman; Board Legal Counsel Renisa Dorner, and members of the K12 administrative team.

3. Public Participation on Agenda Items: None

4. Public Participation on Non-Agenda Items: None

5. Approval of Minutes of the Regular Meeting of May 21, 2019

Mr. Davenport moved to approve the minutes as written; Mr. Vasquez seconded, and all present were in favor.

6. Personnel/Staff Development

a. HR Committee Report

Dr. Stewart reported that no HR Committee meeting was held because there were no hires or resignations since the last meeting.



b. National Club Request

Motion I: Resolution regarding K12 National Clubs and Waiver of Paragraph 7.04

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves a waiver of the application of Paragraph 7.04 entitled Non-Solicitation of the Third Amended and Restated Educational Products and Administrative & Technology Services Agreement between OHVA and K12 Virtual Schools LLC with respect to the employment of Beth Levigne, Susan Maple, Ken Kuczma, Jeremy England, and Michael Kobylski through independent contractor agreements or otherwise by K12 Inc. or its Affiliates (“K12”) in positions as leaders for national clubs offered by K12 National Family and Student Programming. Because OHVA has no involvement in selecting or responsibility for overseeing OHVA employees who are hired as K12 National Club leaders, OHVA will not consider such positions when making OHVA employment decisions. No OHVA employee is required to accept a position offered by K12. Further, any OHVA employee who accepts a position offered by K12 must understand their primary responsibility is to OHVA and the K12 position must not interfere with their employment obligations to OHVA. No portion of an OHVA employee’s compensation received from OHVA shall be considered as compensation for the position of K12 National Club leader.

Discussion: Dr. Stewart explained these OHVA employees have been asked to lead various K12 National Clubs and are provided payment through K12 in order to lead those clubs. Ms. Dorner further advised this is a similar motion that has been requested in the past with respect to OHVA employees performing services for K12.

Moved: Norton	Seconded: Vasquez	Vote:	Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Richardson	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

c. Summer CTE Course Alignment

Motion II: Resolution regarding K12 CTE Alignment and Waiver of Paragraph 7.04

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves a waiver of the application of Paragraph 7.04 entitled Non-Solicitation of the Third Amended and Restated Educational Products and Administrative & Technology Services Agreement between OHVA and K12 Virtual Schools LLC with respect to the employment of Benjamin Ake, Elizabeth Green, Sandra Rounds, Jocelyn Gideon, Suzanne Levering, Pauline Patera, Cheryl Wetherbee, Dwight Shaw, Julie Keaton, Richard Noble, through independent contractor agreements or otherwise by K12 Inc. or its Affiliates (“K12”) in positions during the 2019 summer recess to provide assistance in aligning CTE courses offered by K12 to the Ohio standards (“CTE positions”). Because OHVA has no involvement in selecting or responsibility for overseeing OHVA employees who are hired in CTE positions, OHVA will not consider such positions when making OHVA employment decisions. No OHVA employee is required to accept a position offered by K12. Further, any OHVA employee who accepts a position offered by K12 must understand their primary responsibility is to OHVA and the K12 position must



not interfere with their employment obligations to OHVA. No portion of an OHVA employee's compensation received from OHVA shall be considered as compensation for the position of K12 CTE positions.

Discussion: Dr. Stewart explained these teachers have been asked to assist over the summer to provide alignment of CTE courses to the state's standards. Ms. Dorner indicated this request is similar to the National Clubs in the sense that OHVA employees are being asked to perform work on behalf of K12.

Moved: Norton	Seconded: Richardson	Vote: Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Richardson	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

7. Operations

a. Head of School Academic Report

A video displaying the heartwarming highlights of the graduation celebration was presented. 515 graduates attended with an additional 5,500 spectators. Ms. Lopez helped deliver diplomas.

[Jacob Moeller entered meeting at 2:15.]

Dr. Stewart presented a 7-page Head of School report. Enrollment is 13,294 students with 17.7% special education. 9,607 students are re-registering for the next school year. At the end of summer school there is expected an additional 200 graduates. Mr. Norton asked who pays for the summer school program. Dr. Stewart indicated the cost of the summer school program is part of the annual budget but there is nothing received from the state. 30 teachers are involved in providing summer school teaching. Each principal provided brief summaries of the academic successes for the 18-19 school year. The four-year graduation rate is currently at 61% whereas the five-year graduation rate was 64%. Upon the conclusion of summer school, the internal graduation rate is expected to climb to 76%. Dr. Stewart indicated surveys were sent to OHVA families with the goal being to increase the satisfaction of families and that goal was met. Dr. Stewart announced Kyle Wilkinson will be moving to a new position entitled Academic Compliancy Manager. Ms. Richardson reported she visited K12 headquarters and appreciated all of the information concerning the changes being made.

Motion III: Resolution regarding reconstruction and expansion of the OHVA office space

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the Expansion Space Addendum (a copy is attached hereto) and authorizes Dr. Kristin Stewart, Head of School to finalize



Exhibit A of the Expansion Space Addendum and then execute the Expansion Space Addendum on behalf of OHVA when all remaining details are finalized.

Discussion: Dr. Stewart explained the need to expand the office space at the current location of OHVA due to the additional positions and the enrollment growth. Ms. Dorner reviewed the various provisions of the addendum to the lease which includes an extension of the current lease term until 2025 which corresponds with the current expiration of the charter sponsor contract.

Moved: Vasquez	Seconded: Davenport	Vote: Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Richardson	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

Motion IV: Resolution regarding additional space at 1655 Holland Road

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the Lease of 1655 Holland Road (a copy is attached hereto) (“Lease”) and authorizes Dr. Kristin Stewart, Head of School to finalize the remaining details with the assistance of OHVA legal counsel and then execute the Lease on behalf of OHVA when all remaining details are finalized.

Discussion: Dr. Stewart explained the need for the additional space for professional development and testing to be leased. Mr. Norton requested Dr. Stewart to request the landlord provide proof that the deficiencies have been rectified to avoid any type of flooding issue which had been previously experienced the last time OHVA leased space in this building. Ms. Dorner also reviewed the lease terms and the need for finalization of the improvements to be made with respect to the space.

Moved: Lopez	Seconded: Moeller	Vote: Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Richardson	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

8. Finance

- a. Bank reconciliation



Motion V: Resolution regarding filing of the bank reconciliations

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the filing of the bank reconciliation for the month of May as recommended by the School Treasurer and reviewed by the Audit and Financial Oversight Committee.

Discussion: Mr. Moeller confirmed he had an opportunity to review the bank reconciliation for the month of May 2019 and it appeared appropriate.

Moved: Moeller	Seconded: Norton	Vote: Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Richardson	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

Motion VI: Resolution regarding OHVA Fiscal Year 2020 Budget

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the Fiscal Year 2020 Budget, with the only exception being the DCA fees are not approved, as recommended by the School Treasurer and reviewed by the Audit and Financial Oversight Committee.

Discussion: Ms. Diu reviewed the various line items of the FY20 Budget, most of which shows a 6% increase due to the expected average enrollment increasing by 6%. Mr. Vasquez asked whether the DCA fees were something contemplated during the contract negotiations with K12 and recalled OHVA had specifically requested that additional K12 charges be brought before the Board specifically. Ms. Dorner answered that a provision had been placed in the contract that “other K12 services” being suggested in a budget must be brought to the attention of the Board by the Head of School and the Board had the final authority regarding such items. It was further discussed that the DCA fees would not be approved as part of the budget.

Moved: Moeller	Seconded: Arndt	Vote: Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Richardson	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

9. Compliance

- a. OCCS Monthly Report



Ms. Burke presented a two-page Board brief. It included a listing of the scholarship award recipients which included 17 OHVA students receiving over \$25,000 in scholarships from OCCS. HB 166 (budget bill) appears to be heading toward approval and it is the most charter-friendly budget bill since the charter movement began. Dr. Stewart reported that the Ohio Department of Education performed an FTE audit in which six auditors reviewed over 1,000 records. The expectation is that the audit will be deemed a clean audit.

Motion VII: Resolution Regarding 2019-2020 Comprehensive Continuous Improvement Plan (CCIP), School Improvement Plan (SIP) and the Prevention and Intervention Policy

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the 2019-2020 OHVA Comprehensive Continuous Improvement Plan (CCIP), School Improvement Plan (SIP) and the Prevention and Intervention Policy (a copy of each is attached hereto) as recommended by the Senior Head of School and reviewed by the Academic Committee.

Discussion: Dr. Stewart explained that the three different policies / plans are now written so they are aligned with one another. ODE approved OHVA’s prior SIP but did provide some recommendations which have now been added. Peggy Ault is responsible for overseeing these policies and explained how the state looks for 3-5 goals, 3-5 strategies and 3-5 action steps.

Moved: Lippens	Seconded: Richardson	Vote: Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Richardson	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

b. Bullying Report

Dr. Stewart reported there have been no reports of bullying.

10. Other Updates / Upcoming Event Dates

It was agreed the Annual Meeting of the Board will take place on August 13, 2019 at 2:00 p.m. Dr. Stewart will send out an invite electronically to all Board members.

Mr. Norton explained the process for Board members to notify the Secretary of the Board if they have an interest in seeking an officer position. Mr. Norton announced FY20 will be his last and final year as President of the Board. Therefore, the Vice President of the Board for next year will need to be prepared to take over as the President for FY21.

There being no further business, Mr. Norton moved to adjourn; Mr. Vasquez seconded and all were in favor at 4:02 p.m.