



# Board of Trustees

## Minutes of Annual Board Meeting

August 17, 2017

**Our Approach:** Student-centric. Innovative.

**Our People:** Passionate. Engaged.

**Our Students:** Inspired. Empowered. Educated.

1. **Matt Norton called the meeting to order at 2:02 p.m.**

2. **Roll Call/Guests:**

Board Members	Present	Absent	Participating by Phone
1 Kelly Arndt – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 Adam Davenport – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 David Kalman – Board Vice President	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4 Jason Levine – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5 Susan Lippens – Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6 Gina Lopez – Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7 Jacob Moeller – Board Treasurer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8 Matt Norton – Board President	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9 Stephen Vasquez – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10 Jennifer Wise – Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11 Sarah Zimmerman – Board Secretary	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12 OCCS Ex Officio Representative – Lisa Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Also in attendance were:** Senior Head of School Dr. Kristin Stewart; SVP Northern Region K12, Inc. Jennifer Sims; Operations Manager Dan Zawisza; School Treasurer Kate Diu; School Finance Manager Regina Krotzer; School Data and Accountability Manager Courtney Rahe; HR Manager, Lori Madeiros; Northern Region HR Manager Christina Moore; Legal Counsel Renisa Dorner as well as various members of the K12 administrative team.

3. **Public Participation on Agenda Items:** None.

4. **Public Participation on Non-Agenda Items:** None.

5. **Minutes of the Regular Meeting of June 20, 2017 were approved as written upon motion by Ms. Arndt and seconded by Mr. Davenport, and approved by all in attendance.**

[Jennifer Wise entered the meeting at 2:07 p.m. Susan Lippins entered the meeting at 2:08 p.m.]

6. **Personnel / Staff Development**

a. **Employment Agreements**

**Motion I: Resolution regarding Employment Agreements**



**BE IT RESOLVED THAT** the Board of Trustees of OHVA hereby approves the OHVA Employment Agreements for the 2017-2018 School Year to the individuals listed below as presented by the Head of School and reviewed with the HR Committee.

Employee Name	Job Title	Contract Term	Original Hire Date
Wray, Heather B.	Intervention Specialist	1 year	8/7/2017
McAtee, Bonne J.	At Risk Serv RTI Coordin	1 year	8/8/2017
Evans, Marta K.	Intervention Specialist	1 year	8/7/2017
Shuster, Ashley E.	Intervention Specialist	1 year	8/7/2017
Thomas, Megan M.	Intervention Specialist	1 year	8/1/2017
Sims, Stephanie N.	Intervention Specialist	1 year	8/1/2017
Montri, Tara M.	Related Svcs Coordinator	3 year	4/24/2017
Ritch, Courtney R.	Speech & Lang Path	1 year	3/6/2017
Hastie, Marissa A.	Speech & Lang Path	1 year	2/21/2017
Binion-Valis, Tara R.	Intervention Specialist	1 year	1/2/2017
Clancy, Caseylin C.	Intervention Specialist	1 year	10/17/2016
Hyman, Talia G.	Speech & Lang Path	3 years	9/12/2016
Ward, Marie S.	Guidance Counselor	3 years	8/1/2016
Byrne, Brittany N.	Intervention Specialist	3 year	8/1/2016
Licursi-Szerpicki, Sharon H.	Intervention Specialist	1 year	8/1/2016
Eversole, Alex C.	Teacher HS	1 year	8/1/2016
Caldwell, Andrea L.	Teacher Middle School	1 year	8/1/2016
Erford, Julie E.	Intervention Specialist	3 year	4/4/2016
Lewis, Brooke L.	Intervention Specialist	1 year	3/7/2016
Wiedemer, Holly L.	Teacher Middle School	1 year	3/7/2016
Titus, Dana M.	School Psychologist	3 years	2/22/2016
Pathroff, Selene M.	Intervention Specialist	3 year	2/18/2016
Butterfield, Caitlyn N.	Intervention Specialist	1 year	1/19/2016
Morgan, Brittany L.	Intervention Specialist	3 year	1/19/2016
Alspach, Amanda B.	Related Svcs Coordinator	1 year	1/19/2016
Duncan-Cook, Amy E.	Teacher Elementary	3 year	1/19/2016
Barnes, Chelsey A.	Teacher Middle School	1 year	1/19/2016
Sherman, Brian N.	Teacher HS	3 year	12/14/2015
Dunewood, Jessica R.	Intervention Specialist	1 year	12/7/2015
Keller, Myra J.	Intervention Specialist	1 year	11/30/2015
Willis, Logan A.	Teacher Middle School	1 year	11/30/2015
Rounds, Sandra M.	Intervention Specialist	1 year	11/2/2015
Rackovan, Vincent P.	Teacher HS	1 year	9/28/2015
Riley, Maureen	Teacher Middle School	1 year	9/21/2015
Frantz, Amy L.	Teacher Middle School	1 year	9/21/2015
Oravec, Erin M.	Teacher Middle School	1 year	9/21/2015
Conner, Miriam	Teacher HS	3 year	9/14/2015
Brennan, Allyson M.	Family Success Liaison	1 year	8/3/2015
Montgomery, Ginger G.	Family Success Liaison	1 year	7/27/2015
Zipf, Stephanie L.	Family Success Liaison	1 year	7/20/2015
Stackhouse, TeriLynn S.	Family Success Liaison	1 year	7/20/2015
Spinetti, Kristin J.	Family Success Liaison	1 year	7/20/2015
Adams, Nancy S.	Family Success Liaison	1 year	7/20/2015
England, Jeremy P.	Teacher HS	3 year	8/11/2014
Shoemaker, Susan M.	Intervention Specialist	3 year	8/1/2014
Hawes, Amber J.	Intervention Specialist	3 year	8/1/2014



Manley, Mary E.	Intervention Specialist	3 year	8/1/2014
Amble, Laura R.	Intervention Specialist	3 year	8/1/2014
McGinn, Jessica M.	Intervention Specialist	3 year	8/1/2014
DiFrangia, Carmen A.	Lead Intervention Special	3 year	8/1/2014
Boggs, Cindy T.	Lead Teacher Middle	3 year	8/1/2014
Ribis, Heather L.	Teacher Elementary	1 year	8/1/2014
Beaulieu, Lisa C.	Teacher HS	3 year	8/1/2014
Call, Sylvia A.	Teacher HS	1 year	8/1/2014
Burner, Brice E.	Teacher HS	3 year	8/1/2014
Picard, Anissa J.	Teacher HS	3 year	8/1/2014
Burton, Laura L.	Teacher HS	3 year	8/1/2014
Van Grimbergen, Shana M.	Teacher HS	3 year	8/1/2014
Durbin, Arin E.	Teacher HS	3 year	8/1/2014
Wintrow, Ethan J.	Teacher HS	1 year	8/1/2014
Arling, Yvonne M.	Teacher Instruct Support	3 year	8/1/2014
Hayes, Nicole E.	Teacher Middle School	1 year	8/1/2014
Woodward, Sharon L.	Teacher Elementary	1 year	2/19/2014
Wheeler, Stefanie N.	Lead Teacher Middle	3 year	2/5/2014
Long, Carly C.	Intervention Specialist	1 year	1/29/2014
Schmidt, Julie P.	Teacher Middle School	1 year	1/29/2014
Liddell, Shakeela	Teacher HS	1 year	1/6/2014
Franchetti, Moira K.	Intervention Specialist	3 year	1/2/2014
Faber, Kristine A.	Intervention Specialist	3 year	12/16/2013
Fedor Jr., James S.	Teacher HS	3 year	12/2/2013
Byerley, James C.	Teacher HS	1 year	11/20/2013
Tennant, Kristen N.	Teacher HS	3 year	11/11/2013
Schuster, Samantha L.	Teacher Middle School	1 year	11/4/2013
Pauken, Amy E.	Teacher HS	1 year	10/31/2013
Barnett, Angela L.	Intervention Specialist	3 year	10/28/2013
Vanneman, Jacob T.	Teacher HS	3 year	10/23/2013
Stewart, Nathan A.	Intervention Specialist	1 year	10/21/2013
Brown, Rena E.	Lead Intervention Special	3 year	10/18/2013
McClellan, Heather R.	Lead Intervention Special	3 years	10/17/2013
Yost, Jennifer L.	Guidance Counselor	3 years	10/15/2013
Bryant, Nicole B.	Teacher Middle School	1 year	10/14/2013
Peppard, Kelly A.	Teacher HS	3 year	10/10/2013
Daft, Kelli L.	Teacher Instruct Support	3 year	10/8/2013
Kaczynski, Kelly L.	Intervention Specialist	1 year	10/7/2013
Nichols, Mary E.	Intervention Specialist	3 year	9/26/2013
Drabek, Kerri L.	Teacher Elementary	1 year	9/24/2013
Jones, Lacy L.	Teacher Elementary	3 year	9/23/2013
Maianu, Jennifer E.	Family Success Liaison	1 year	9/16/2013
Boron, Cassandra	Lead Teacher High School	3 year	9/16/2013
Thiel, Sarah E.	Teacher Elementary	1 year	9/16/2013
Evans, Amanda K.	Teacher Elementary	1 year	9/16/2013
Green, Amanda L.	Teacher Elementary	1 year	9/16/2013
Wright, Stephanie M.	Teacher HS	1 year	9/16/2013
Walker, Miranda R.	Teacher Elementary	1 year	9/11/2013
Walsh, Heather R.	Teacher Elementary	3 year	9/10/2013
Goshe, Melissa S.	Teacher HS	1 year	9/10/2013
Heimkreiter, Sarah M.	Speech & Lang Path	3 years	9/3/2013
Nothacker, Andrea K.	School Psychologist	3 years	8/1/2013



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Harmon, Elizabeth M.	Intervention Specialist	3 year	4/8/2013
Fenberg, Heather R.	Family Success Liaison	1 year	3/12/2013
Johnston, Eric C.	Transition Svcs Liaison	3 years	3/12/2013
Bachman, Kristin L.	Teacher Elementary	1 year	2/20/2013
Zimmerman, Andrea R.	Teacher Elementary	3 year	2/7/2013
Swaney, Elizabeth A.	Intervention Specialist	3 year	2/4/2013
Sailors, Kenneth O.	Teacher HS	1 year	1/29/2013
Durbin, Tricia L.	Teacher Elementary	1 year	1/28/2013
Shaw, Dwight K.	Teacher HS	1 year	1/28/2013
Penamon, Wanda A.	Teacher HS	1 year	1/24/2013
Johnson, Carissa R.	Teacher Elementary	1 year	1/22/2013
Swank, Lindsay A.	Teacher Elementary	1 year	1/7/2013
Palesano, Taryn L.	Teacher Middle School	1 year	12/10/2012
Laffin, Tiffany L.	Intervention Specialist	1 year	12/3/2012
Syrett, Heather	Guidance Counselor	1 year	11/29/2012
Crowell, Samantha L.	Lead Teacher Middle	3 year	11/29/2012
Wray, Jacqueline A.	Intervention Specialist	1 year	11/15/2012
Lang, Abby L.	Teacher Elementary	1 year	11/15/2012
Doman, Tiffany M.	Family Success Liaison	1 year	11/8/2012
Bacon, Chet A.	Intervention Specialist	3 year	11/8/2012
Beckett, Elizabeth T.	Teacher HS	3 year	11/8/2012
Tabler, Rochelle D.	Intervention Specialist	1 year	11/1/2012
Smith, Kimberly S.	Advisor	1 year	10/25/2012
Boren, Krista L.	Guidance Counselor	3 years	10/25/2012
Miller, Cory M.	Teacher HS	3 year	10/25/2012
McDonald, Kristi D.	Teacher Elementary	1 year	10/18/2012
Brock, Laura D.	Advisor	1 year	10/11/2012
Irick, Ciara M.	Teacher Elementary	1 year	10/11/2012
Cole, Michelle C.	Teacher HS	3 year	10/11/2012
Deliman, Carla J.	Lead Teacher High School	3 year	10/4/2012
Long, Deidre S.	Lead Teacher Middle	1 year	10/4/2012
Brackman, Lisa J.	Teacher HS	3 year	10/4/2012
Schneider, Rachel J.	Guidance Counselor	3 years	9/25/2012
McIntosh, Kyle M.	Teacher HS	3 year	9/25/2012
Briant, Erica E.	Teacher HS	3 year	9/11/2012
Young, Sandra K.	Teacher HS	3 year	9/11/2012
Lynch, Christine M.	Teacher Elementary	3 year	9/6/2012
O'Shea, Kari D.	Teacher Middle School	1 year	9/6/2012
Fredritz, Jennifer L.	Transition Svcs Liaison	3 years	9/6/2012
Durbin, Crystal K.	Lead Teacher High School	3 year	9/4/2012
McIntosh, Elizabeth P.	Teacher HS	3 year	8/30/2012
Geaslen, Patricia D.	Teacher HS	3 year	8/30/2012
Ohls, Erin M.	Intervention Specialist	3 year	8/28/2012
Paluch, Heather M.	Lead Teacher High School	3 year	8/28/2012
Reich, Amy E.	Teacher Elementary	3 year	8/28/2012
Endsley, Joelle R.	Teacher HS	3 year	8/28/2012
Napier, Rachel M.	Teacher HS	1 year	8/28/2012
Witalec, Allison M.	Teacher HS	3 year	8/23/2012
Bruner, Greta L.	Teacher HS	1 year	8/16/2012
Kazmaier, Maria I.	Teacher Elementary	1 year	8/9/2012
Valentine, Shane F.	Teacher HS	3 year	8/9/2012
Phillabaum, Faith E.	Teacher HS	3 year	8/9/2012



Edgar, Michelle W.	Teacher Middle School	1 year	8/9/2012
Paden, Bradley J.	Teacher Middle School	1 year	8/9/2012
Demagall, Lesley S.	Teacher ELL	3 year	8/1/2012
Cvitkovich, Mindy K.	Lead Teacher Middle	3 year	8/1/2012
Wagoner, Ann M.	Teacher HS	3 year	8/1/2012
Yoder, Elizabeth E.	Teacher HS	3 year	8/1/2012
Martin, Bethany R.	Teacher Instruct Support	1 year	8/1/2012
Cline, Amanda E.	Teacher Middle School	1 year	8/1/2012
Lather, Tirisa A.	Teacher Middle School	1 year	8/1/2012
Miller, Michelle M.	Teacher Middle School	1 year	8/1/2012
Robbins, Jason K.	Teacher HS	3 year	2/9/2012
Sheets, Kelly J.	Teacher HS	1 year	2/9/2012
Oberhouse, Amanda L.	Lead Teacher High School	3 year	1/12/2012
Boyed, Michelle R.	Teacher HS	3 year	1/5/2012
Brockway, David S.	Teacher HS	3 year	1/5/2012
Khatri, Angela V.	Teacher HS	1 year	1/5/2012
Spontarelli, Robert	Teacher HS	3 year	1/5/2012
Myers, Dennis E.	Teacher HS	1 year	11/10/2011
Brady, Rebekah L.	Teacher Elementary	1 year	11/3/2011
Conrad, Katherine S.	Teacher Instruct Support	3 year	10/31/2011
Schnitkey, Sayward R.	Advisor	1 year	10/20/2011
Durst, Jennifer H.	Teacher Elementary	1 year	10/20/2011
Mohre, Carrie L.	Advisor	1 year	10/10/2011
Herr, Nathan R.	Guidance Counselor	3 years	10/10/2011
Clark, Kiana	Intervention Specialist	1 year	10/10/2011
Adair, Elizabeth E.	Intervention Specialist	3 year	10/10/2011
Jones, Cindy S.	Teacher Elementary	1 year	10/10/2011
Lawlor, Lori L.	Teacher HS	3 year	10/10/2011
Schenkenberger, Diana J.	Teacher HS	1 year	10/10/2011
Peterson, Jennifer K.	Teacher Middle School	1 year	10/3/2011
Tapp, Davis M.	Lead Teacher High School	3 year	9/28/2011
Thim, April S.	Lead Intervention Special	3 years	9/26/2011
Bryant, Amanda J.	Guidance Counselor	3 year	9/22/2011
Pifher, Karla M.	Intervention Specialist	1 year	9/19/2011
Dulemba, Stephen A.	Teacher HS	3 year	9/19/2011
Sandretto, Jordan T.	Teacher HS	3 year	9/19/2011
Rudisill, Carol A.	Intervention Specialist	3 year	9/12/2011
Spellman, Kristen	Teacher HS	3 year	9/8/2011
Chrisman, Britni D.	Advisor	1 year	9/1/2011
Smith, Dorene D.	Teacher HS	1 year	9/1/2011
McCorkle, Matthew S.	Teacher HS	3 year	9/1/2011
Guerra, Rocio	Teacher HS	1 year	8/29/2011
Aldrich, Tracy	Advisor	1 year	8/25/2011
Harvey, Robin L.	Advisor	1 year	8/25/2011
Heslet, Brenda J.	Lead Teacher High School	3 year	8/25/2011
Schappacher, Mariangela	Lead Teacher High School	3 year	8/25/2011
Brim, Andrea	Teacher HS	3 year	8/25/2011
Norman, Neal A.	Teacher HS	3 year	8/25/2011
Kleinknecht, Shawna L.	Teacher HS	1 year	8/25/2011
Lee, Michelle A.	Teacher Instruct Support	3 year	8/25/2011
Ragland, Lisa M.	Teacher HS	3 year	8/18/2011
Minnich, Michael C.	Teacher HS	3 year	8/18/2011



Franco, John M.	Teacher HS	3 year	8/15/2011
Palmer, Anne	Teacher HS	3 year	8/15/2011
Johnson, Bridgett M.	Teacher HS	1 year	8/15/2011
Foster, Cristina M.	Guidance Counselor	3 years	8/11/2011
Taylor, Tiara L.	Guidance Counselor	3 year	8/11/2011
Gradishar, Holly	Lead Fam Success Liaison	3 year	8/11/2011
Barrett, Dawn M.	Intervention Specialist	3 year	8/9/2011
Pennington, Amy	Family Success Liaison	1 year	3/21/2011
Perozeni, Samantha	Intervention Specialist	1 year	3/15/2011
Bays, Jamie L.	Intervention Specialist	1 year	2/15/2011
Hauke, Anna C.	Teacher Middle School	1 year	1/25/2011
Bennett, Lori	Intervention Specialist	1 year	1/11/2011
Vanscoder, Amy	Advisor	1 year	11/16/2010
Szmaj, DeAnna	Teacher Middle School	1 year	11/9/2010
Dobo, Tabettha	Intervention Specialist	3 year	11/2/2010
Stull, Kelli	Lead Intervention Special	3 year	11/2/2010
Raczynski, Christi	Lead Teacher Elementary	3 year	11/2/2010
Snyder, Sarah	Teacher Elementary	3 year	11/2/2010
Woggon, Aaron	Teacher HS	3 year	11/2/2010
Lathan, Samantha	Teacher Middle School	1 year	10/26/2010
Green, Elizabeth M.	Teacher HS	1 year	10/19/2010
Ellington, Kristan	Intervention Specialist	1 year	10/12/2010
Kozak, Ann C.	Family Success Liaison	1 year	10/6/2010
Sapp, Heather	Intervention Specialist	3 year	10/5/2010
Rebro, Emily	Teacher HS	1 year	9/28/2010
Ross, Andrea	Teacher Instruct Support	1 year	9/28/2010
Fain, Lonnie	Family Success Liaison	1 year	9/21/2010
Bole, Whitney A.	Teacher Elementary	1 year	9/21/2010
Warkentine, Serenity	Teacher Middle School	1 year	9/14/2010
Zakrzewski, Sharon L.	Family Success Liaison	1 year	9/7/2010
Hollingshead, Jeannettea	Teacher Elementary	1 year	8/31/2010
Puttman, Alison	Teacher Elementary	1 year	8/31/2010
Rutherford, Leah E.	Teacher Elementary	3 year	8/31/2010
Collier, Bethany	Teacher Instruct Support	1 year	8/31/2010
Peterson, Keara	Teacher Instruct Support	1 year	8/31/2010
Allport, Wendy	Teacher Middle School	1 year	8/31/2010
Sprow, Melinda	Intervention Specialist	1 year	8/24/2010
Schaffnit, Amy	Intervention Specialist	1 year	8/23/2010
Young, Cathy	Teacher Elementary	1 year	8/23/2010
Hostettler, Julie A.	Advisor	1 year	8/19/2010
Gilles, Amy	Lead Teacher I Support	3 year	8/19/2010
Frantz, Andrew	Teacher HS	1 year	8/19/2010
Zverloff, Todd	Teacher HS	1 year	8/19/2010
Kuczma, Kenneth J.	Teacher HS	1 year	8/16/2010
Scmidt, Beth	Teacher HS	3 year	8/16/2010
Simon, Sarah	Teacher Instruct Support	3 year	8/16/2010
Smith, Nicole	Behavior Specialist	1 year	8/11/2010
Andrus, Donald	Intervention Specialist	1 year	8/11/2010
Ellerbrock, Tracy	Transition Svcs Liaison	3 years	6/3/2010
Paxson, Lindsey	Transition Svcs Liaison	3 years	6/2/2010
Williams, Cynthia	Transition Svcs Liaison	3 years	6/1/2010
Jacobs, Jason	Transition Svcs Liaison	3 years	3/25/2010





Stampfle, Sarah	School Psychologist	3 years	2/22/2010
Anderson, Katherine	Teacher Elementary	1 year	11/2/2009
Kohlhofer, Deanna	Lead Fam Success Liaison	3 year	10/26/2009
Doman, Andrew	Teacher HS	3 year	10/26/2009
Levet, Karen	Lead Teacher High School	1 year	10/19/2009
Christiansen-Temple, Amy	Teacher Elementary	1 year	10/19/2009
Cartwright, Alice	Teacher Instruct Support	1 year	10/19/2009
Chestnut, Robert K.	Teacher HS	3 year	10/5/2009
Bailey, Kristen	Teacher HS	3 year	10/5/2009
Zeno-Slutsky, Maria	Teacher Instruct Support	1 year	9/28/2009
Starr, Elizabeth	Family Success Liaison	1 year	9/14/2009
Palunas, Martha	Intervention Specialist	1 year	9/14/2009
Mazur, Sara	Advisor	1 year	9/8/2009
Smerekanich, Andrew	Lead Teacher High School	3 year	9/8/2009
Williamson, Sue	School Psychologist	3 years	9/8/2009
Weber, Dianne	Teacher Elementary	3 year	9/8/2009
Speas, Johanna	Teacher HS	3 year	9/8/2009
Ryser, Phyllis	Family Success Liaison	1 year	8/31/2009
Wulff, Paul	Intervention Specialist	3 year	8/17/2009
Levigne, Elizabeth	Intervention Specialist	1 year	8/10/2009
Riffle, Carol	Teacher Middle School	1 year	8/10/2009
Walker, Eric	Advisor	1 year	8/1/2009
Wollenburg, Michelle	Advisor	1 year	8/1/2009
Lawson, Matthew	Advisor	1 year	8/1/2009
Booth, Amy	Lead Teacher High School	3 year	8/1/2009
Patera, Pauline	Teacher HS	3 year	8/1/2009
Stopp, Kristen	Teacher HS	3 year	8/1/2009
Shoemaker, Melissa A.	Teacher Middle School	1 year	5/11/2009
Fraley, Marilyn	Teacher Elementary	3 year	2/17/2009
Owens, Susan	Teacher Instruct Support	1 year	2/17/2009
Quinn, Dristina	Teacher Instruct Support	1 year	2/17/2009
Knodel, Melissa	Lead Teacher High School	3 year	10/29/2008
Lude, Jacquelyn	Teacher HS	3 year	10/27/2008
Forsman, Jill	Intervention Specialist	1 year	10/20/2008
Laine, Joyce	Intervention Specialist	3 year	10/20/2008
Lynn, Barbara	Teacher HS	3 year	10/20/2008
Levenson, Dorothy	Lead Teacher High School	3 year	10/1/2008
Gerritsen, Julie	Advisor	1 year	8/1/2008
Traut, Courtney	Guidance Counselor	3 years	8/1/2008
Daley, Megan	Lead Guidance Counselor	3 years	8/1/2008
Echevarria, Christina	Lead Intervention Special	3 year	8/1/2008
Keaton, Julie	Lead Teacher High School	3 year	8/1/2008
Hoeflick, Robin	Lead Teacher Middle	3 year	8/1/2008
Clark, Sonya	Teacher Elementary	1 year	8/1/2008
Cool, Jennifer	Teacher Elementary	1 year	8/1/2008
Potts-O'Neal, Debra	Teacher Elementary	3 year	8/1/2008
Miller, Rachel	Teacher Elementary	1 year	8/1/2008
Shirk, Elizabeth	Teacher Elementary	1 year	8/1/2008
Genson, Neil	Teacher HS	3 year	8/1/2008
Rupert, Sheila A.	Teacher HS	3 year	8/1/2008
Norman, Brandy	Teacher Elementary	1 year	4/28/2008
Franz, Susan	Transition Svcs Liaison	3 years	2/13/2008



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Taylor-Edwards, Joli	Intervention Specialist	1 year	11/15/2007
Fritsch, Linda	Intervention Specialist	1 year	11/6/2007
Nunley, Deborah	Teacher Elementary	1 year	9/4/2007
Gluckin, Roger	Teacher HS	3 year	8/28/2007
Sprow, Kristi	Lead Advisor	1 year	8/1/2007
Bauer, Shavonne L.	Lead Teacher Elementary	3 year	8/1/2007
Maple, Susan	Lead Teacher Elementary	3 year	8/1/2007
Hanks, D. M.	Lead Teacher High School	3 year	8/1/2007
Atamanick, Jennifer M.	Advisor	1 year	6/4/2007
Spangler, Courtney	Guidance Counselor	3 years	3/26/2007
Daulton, Allison L.	Lead Teacher Elementary	3 year	3/12/2007
Ault, Margaret E.	Teacher Instruct Support	3 year	2/15/2007
Carner, Gale	Family Success Liaison	1 year	11/20/2006
Henry, Rebecca L.	Teacher Middle School	1 year	10/24/2006
Lawson, Erin	Lead Teacher High School	3 year	9/25/2006
Bodo, Josanne L.	Teacher Elementary	1 year	9/18/2006
Freehling, Donna	Teacher Middle School	1 year	9/18/2006
Shipley, Shelley	Teacher Instruct Support	1 year	8/28/2006
Nelson, Lynne	Teacher Middle School	1 year	8/28/2006
Simon, Jody	Teacher HS	3 year	8/1/2006
Noyes, Karen	Teacher HS	3 year	11/9/2005
Lemmon, Nancy	Teacher Elementary	3 year	11/7/2005
Shook, Megan	Lead Teacher Elementary	3 year	10/5/2005
Mascola, Colleen	Teacher Elementary	1 year	9/21/2005
Demagall, Gina	Teacher HS	1 year	9/20/2005
Strayer, Andrea	Teacher HS	3 year	9/20/2005
Day, Kristina	Teacher Elementary	1 year	8/10/2005
Pine, Kathy	Lead Advisor	3 year	8/1/2005
Bolone, Lori G.	Teacher HS	1 year	8/1/2005
Kobylski, Michael	Teacher HS	3 year	8/1/2005
Kuhn, Robin	Teacher Elementary	1 year	9/15/2004
Petersen, Heather	Teacher Instruct Support	1 year	9/16/2003
Crecco, Haylee	Lead Teacher Elementary	3 year	8/29/2003
Fuentes, Karen	Lead Teacher Elementary	3 year	8/6/2003
DeBurlet, Vanessa	Lead Teacher ISupport	1 year	8/6/2003
Krysiak, Nicole	Lead Teacher Elementary	3 year	8/1/2003
Peterson, Mary	Teacher Middle School	1 year	8/1/2003
Byerly, Joellen	Teacher Elementary	1 year	10/3/2002
Brown, Karen	Teacher ELL	3 year	8/1/2002
Estep, Barbara	Teacher Elementary	1 year	8/1/2002
McCoy, Marjorie	Teacher Instruct Support	1 year	8/1/2002
Mialky, Kelly	Teacher Instruct Support	3 year	8/1/2002

**Discussion:** Dr. Stewart explained that the individuals listed above have signed employment agreements. Ms. Arndt commented on the retention of teachers and employees based on the initial hire dates noted on the list. Ms. Medeiros confirmed OHVA has 347 employees. Current enrollment is at 8,000 with the forecast of 9,300 by October 1, 2017. Dr. Stewart expressed concerns OHVA may be overstaffed but no decision will be made until later in the fall. Mr. Kalman asked the difference between individuals receiving a one year contract versus those receiving a three year contract. Dr. Stewart





explained there are various factors and being designated an “accomplished” teacher typically resulted in being offered a three year contract. Ms. Medeiros indicated 180 of the employees received a one year contract with the remaining getting a three year contract.

<b>Moved:</b> Wise	<b>Seconded:</b> Kahlman	<b>Vote:</b> Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Kalman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Levine	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

**b. Resignations**

**Motion II: Resolution regarding Resignations**

**BE IT RESOLVED THAT** the Board of Trustees of OHVA hereby approves the resignations of Lori Bolone and Megan Thomas effective on or before August 17, 2017.

**Discussion:** Dr. Stewart explained she is recommending approval of these resignations as they were received prior to these individual receiving and interacting with students. As there is the potential of OHVA being overstaffed, Dr. Stewart indicated a willingness to accept resignations at this early juncture of the school year, especially if they had other employment opportunities.

<b>Moved:</b> Vasquez	<b>Seconded:</b> Davenport	<b>Vote:</b> Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Kalman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Levine	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

**c. HR Manager**

**Motion III: Resolution regarding Exception to Contract with K12**

**BE IT RESOLVED THAT** the Board of Trustees of OHVA hereby *conditionally* approves the request made by K12 Virtual Schools LLC to retain Lori Medeiros in her role as OHVA HR Manager despite her not be located at the facility as required in the Third Amended and Restated Educational Products and Administrative & Technology Services Agreement (“Contract”) between OHVA and K12 Virtual Schools LLC. The conditions related to this approval are as follows: (1) the Board retains the right to further evaluate the situation moving forward and in its sole discretion, can withdraw its approval by notifying the Head of School and then granting K12 sufficient opportunity to provide OHVA with an HR Manager who is located at the facility as required under the Contract; (2) this is a unique situation and therefore shall not be construed by or argued by K12 Virtual Schools LLC as authorization or implication to disregard the Contract requiring specific positions to be located at the facility; and (3) K12 Virtual Schools LLC must agree to the terms of this conditional approval. If K12 Virtual Schools LLC does not agree to the terms of this conditional approval, then the Board rejects the request by K12 Virtual Schools LLC to provide an exception to the Contract as stated herein.



**Discussion:** Mr. Norton explained the contract committee when negotiating with K12 expressed a desire to have five specific positions filled by individuals who would be exclusively assigned to OHVA and located at OHVA, and this included the HR manager. Last year, K12 filled the OHVA HR Manager position with an individual who is not located at the OHVA facility and is actually located in New Jersey. The K12 contract does allow the Board to approve of an exception and allow the HR Manager to not be located at the facility. Board members expressed their opinions concerning whether the Board should grant an exception to K12 and allow this position to be located away from the facility. In order to address concerns regarding this exception, Ms. Dorner explained the resolution has numerous conditions associated with the Board allowing Ms. Medeiros to continue as HR Manager for OHVA. Dr. Stewart confirmed K12 was agreeable to accepting the conditional nature of the approval for Ms. Medeiros to continue on as the HR Manager.

**Moved:** Vasquez

**Seconded:** Wise

<b>Vote:</b> Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Kalman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Levine	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>
Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

## 7. Operations

### a. Head of School Academic Report

Dr. Stewart presented a five-page report showing 75% of current enrollment are returning students, 22% are new students and 3% are re-enrolled students. 15% of the student population is currently special education. Current enrollment is at 8,000. There is an expected influx of students in September. OHVA has not received its official audit letter with respect to the attendance audit performed in June by the ODE. Dr. Stewart explained efforts made to inform parents of the need to properly track student’s attendance and work in the curriculum. There was discussion concerning the potential for students from ECOT if the state continues to “claw back funding” in a way that puts ECOT into a closure situation. Dr. Stewart indicated the teachers were very excited at the recent professional development at Kalahari which included numerous trainings including a discussion on the mindset of students.

### b. Legislative Update

Andrew Mitton, a K12 lobbyist for the past 14 years, presented a brief summary of the recent budget process which included a small increase in the per pupil funding. He also explained the law provides for a bifurcation process in which a charter school can separate into 2-3 separate schools under the same governing authority allowing each school to have separate report cards. OHVA is the 21<sup>st</sup> largest school district in Ohio and may consider bifurcation in the future. The second issue he discussed was the granting of funding for students who had not taken the required state tests at a different school prior to attending their current charter school.

Dr. Stewart provided a brief review of the report card which is expected to be released on September 15, 2017. According to the raw scores to date, OHVA increased in 14 areas more than the state average, however there are 5 areas where OHVA and the state both decreased and 4 areas where OHVA decreased more than the state. Dr. Stewart expects the grade of “B” in



the K-2 literacy. A full report on the report card will be provided to the Board at the October meeting.

**c. Truancy Policy**

**Motion IV: Resolution regarding Modification to Truancy Policy**

**BE IT RESOLVED THAT** the Board of Trustees of OHVA hereby approves the revised Truancy Policy (a copy of which is attached hereto) and the OHVA administration shall take all efforts necessary to appropriately and adequately inform all students and parents of the revision to the Truancy Policy

**Discussion:** Dr. Stewart explained the recent change in the law concerning schools no longer able to withdraw students solely for truancy. However, there is also a statutory requirement that e-schools must withdraw students who have been absent for 105 consecutive hours. Because OHVA cannot truancy withdraw students who are not showing up or doing their work, this will have a big effect on the finances of the school. OHVA is not funded for absences and therefore, will not receive funding for these students despite efforts to get them to attend school. OHVA already has a system to address engagement and will also address absence intervention through its FAST team. In FY 2017, OHVA withdrew approximately 1,100 students for truancy reasons. Mr. Kalman asked if parents were going to be informed of this new requirement and changes being made to the truancy policy. Dr. Stewart indicated efforts were being made to make sure parents understood the seriousness of students being truant.

<b>Moved:</b> Vasquez	<b>Seconded:</b> Kalman	<b>Vote:</b>	Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Kalman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Levine	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

**d. Medication Policy**

**Motion V: Resolution for approval of the Administering Medication Policy**

**BE IT RESOLVED THAT** the Board of Trustees of OHVA hereby approves the OHVA Administering Medication to Students Policy (a copy of which is attached hereto) as recommended by the Senior Head of School.

**Discussion:** Dr. Stewart reported this policy is a compliancy requirement. Mr. Vasquez asked who is the designee under the policy. Dr. Stewart answered that it would likely be the lead who is responsible for the event; however, it will require various individuals to obtain proper training before being deemed the designee. Mr. Norton asked if teachers have ever had to administer medication previously. Dr. Stewart indicated that parents are usually present at face-to-face events and school functions. The biggest issue is typically testing and at the school dance. Mr. Vasquez asked Dr. Stewart to keep the Board updated as to the training being provided to the designees for the administration of medication. Dr. Stewart agreed.

<b>Moved:</b> Vasquez	<b>Seconded:</b> Lippens	<b>Vote:</b>	Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>



Kalman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Levine	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

**8. Compliance**

**a. OCCS Report**

Mr. Norton introduced Lisa Burke as the Internal Counsel of Ohio Council of Community Schools. Ms. Burke presented the two-page OHVA Board brief which covered many of the same items previously reviewed by Dr. Stewart and/or Andrew Mitton. OCCS is celebrating its 15<sup>th</sup> anniversary and is rebranding itself with a new website. Ms. Burke confirmed OHVA completed its annual assurances. Ms. Burke proceeded to explain OCCS’ separation from the University of Toledo and becoming a successor sponsoring authority. A request to acknowledge the assumption by OCCS of the OHVA contract with UT is forthcoming. As a result, OCCS will now have a clean slate with no evaluation. Ms. Burke invited everyone to attend the OCCS convocation later this month as well as the online learning day in November.

**Motion VI: Resolution regarding OCCS’ Assumption of Charter Contract**

**BE IT RESOLVED THAT** the Board of Trustees of OHVA hereby authorizes the President of the Board to sign the Assumption Acknowledgement (a copy of which is attached hereto) acknowledging that the Ohio Council of Community Schools (“OCCS”) has become an independent sponsoring authority and consistent with the Community School Renewal Contract between OHVA, the University of Toledo and the Ohio Council of Community Schools (“Contract”) , OCCS has assumed the responsibilities and liabilities of the University of Toledo and is the sole Sponsor of OHVA under the Contract, prospectively.

**Discussion:** Ms. Dorner explained the current contract between OHVA and OCCS contains a provision that if OCCS becomes a stand-alone sponsoring authority that the contract between OHVA and University of Toledo would be assumed by OCCS. In order to acknowledge the obligations between the parties, a document entitled Assumption Acknowledgement was drafted and approval is being sought from the Board.

**Moved:** Norton

**Seconded:** Levine

**Vote:**

Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Kalman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Levine	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

**b. Board Officer Approval**

**Motion VII: Resolution Regarding Board Officers for the 2017-2018 School Year**

**BE IT RESOLVED THAT** the Board of Trustees of OHVA hereby elects the following Board Officers for the 2017-2018 School Year:

President – Matt Norton



Vice President – Sarah Zimmerman  
 Secretary – Jennifer Wise  
 Treasurer – Jacob Moeller

**Discussion:** Mr. Norton explained Ms. Zimmerman, as the Secretary of the Board, reported to the Governance Committee all individuals who had expressed an interest in serving as an officer of the Board. The Governance Committee reviewed the list with the needs of the Board and recommended a slate of officers.

<b>Moved:</b> Arndt	<b>Seconded:</b> Kalman	<b>Vote:</b> Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Kalman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Levine	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

**c. 2017 / 2018 Board Meeting Schedule**

**Motion VIII: Resolution Regarding Regular Meeting Dates**

**BE IT RESOLVED THAT** the Board of Trustees of OHVA hereby sets the following dates for its regular meetings for the remainder of the 2017-2018 school year:

- October 10, 2017
- December 12, 2017
- February 20, 2018
- April 10, 2018
- May 8, 2018
- June 12, 2018

All meetings shall be held at the OHVA offices located at 1690 Woodlands, Second Floor, Maumee, OH 43537 beginning at 2 p.m. The public is invited and encouraged to attend.

**Discussion:** Dr. Stewart explained she set these dates for the remainder of the school year based on the dates for last year.

<b>Moved:</b> Davenport	<b>Seconded:</b> Vasquez	<b>Vote:</b> Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Kalman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Levine	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

Consistent with Board policies, Mr. Norton indicated he would like to establish committees for the school year. The committees gather information related to certain issues and then bring that information to the full Board to act upon at a public meeting. Currently, it is understood Sarah Zimmerman, Susan Lippens and Gina Lopez will be the Academic Committee; Adam Davenport and Jennifer Wise will be the HR Committee; Jacob Moeller and Kelly Arndt will be the Audit &



Financial Oversight Committee; and the Governance Committee will be Stephen Vasquez, Jason Levine and David Kalman. Mr. Norton will attend various committee meetings as able throughout the school year.

**9. Finance**

**a. Bank Reconciliation**

Information was lacking in order to approve the filing of the bank reconciliations. Therefore, the bank reconciliations for June and July will not be submitted for approval for filing until the next Board meeting.

**b. Budget Review**

Ms. Krotzer explained she has taken on a new role with K12 and therefore will be transitioning all of her OHVA duties to Kate Diu, who will become exclusively OHVA’s school treasurer. Ms. Krotzer indicated FY 2017 resulted in a substantial deficit due to the new FTE manual requirements and increased benefit costs. Despite the FY 2018 budget passed June showing a substantial surplus, current projections show a substantial deficit of \$829,286. Ms. Krotzer reviewed all of the key financials found in the budget and the reasons for the variance. The base funding from the state is \$6,010 per pupil with \$25 for facilities.

**c. Testing Computers**

**Motion IX: Resolution regarding State Testing Equipment and Services**

**BE IT RESOLVED THAT** the Board of Trustees of OHVA hereby authorizes the President of the Board to execute the quote received from K12 Inc. in the amount of \$1,256,130 for services related to state testing needs. Per the Third Amended and Restated Educational Products and Administrative & Technology Services Agreement (“Contract”) between OHVA and K12 Virtual Schools LLC, K12 agreed that these state testing services would not exceed 2% of OHVA’s revenue received during the fiscal year. So long as this quote does not exceed the amount provided in the Contract, the Board hereby authorizes the President to execute the quote. If the quote is in excess of the amount guaranteed by K12 in the Contract, the Board hereby affirmatively states that it authorizes only an amount for these services consistent with the Contract.

**Discussion:** Ms. Krotzer explained the quote received for the computers and technology related to state testing. When asked to note in the budget where the costs associated with testing can be found, Ms. Krotzer indicated there is a provision for \$540,930 which is budgeting for testing sites, mileage, meals and rooms for the proctors. There is also an additional \$226,960 for the computer leases for the testing and \$316,980 for additional needs such as the wifi devices for the testing sites. Mr. Norton asked how much per computer for the leasing of computers during testing. Ms. Krotzer responded \$75 per computer per test period. Ms. Krotzer indicated the quoted cost for testing this year is \$1.256 million whereas FY 2017 was \$1.289 million.

**Moved:** Vasquez

**Seconded:** Davenport

<b>Vote:</b> Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Kalman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Levine	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>





Wise Y  N

**d. Health and Safety Policies**

**Motion X: Resolution regarding Review of Health and Safety Policies**

**BE IT RESOLVED THAT** the Board of Trustees of OHVA hereby directs the Head of School to periodically review the policies and procedures of the Board to ensure students, employees, and other persons using the school building are safe from any known hazards in the building or on the building grounds that, in the judgment of the Head of School, pose an immediate risk to health or safety. The Head of School shall further ensure that the policies and procedures of the Board comply with all federal laws and regulations regarding health and safety applicable to school buildings. It is recognized by the Board that the school building occupied by OHVA is leased primarily for administrative purposes and not for the instruction, training or extracurricular activities of OHVA students which is essentially conducted on-line. Notwithstanding, the Head of School shall immediately bring to the attention of the Board if any health or safety concerns arise. The OHVA Board has periodically reviewed its policies concerning the health and safety related to the school building and finds that no changes are needed at this time.

**Discussion:** Ms. Dorner explained for compliancy purposes OCCS requires the Board review its health and safety policies periodically. This resolution will answer that compliancy requirement. In response to the request regarding safety operations, Mr. Zawisza provided the Safety Operations manual at OHVA.

<b>Moved:</b> Norton	<b>Seconded:</b> Vasquez	<b>Vote:</b> Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Kalman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Levine	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

**10. Executive Session**

Board President Matt Norton made a motion to go into executive session for personnel issues related to the termination of an employee. Board Member Kelly Arndt seconded the motion, and by roll call vote:

<b>Vote:</b> Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Kalman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Levine	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

President Matt Norton invited the following individuals into the Executive Session at 4:38 p.m.: Dr. Kris Stewart, Lori Medeiros, Christina Moore, Andrea Brostek, Johna McClure and Renisa Dorner.



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A motion to come out of executive session and return to regular session was made by Mr. Norton, seconded by Ms. Wise, and by roll call vote:

<b>Vote:</b>	Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
	Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
	Kalman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
	Levine	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
	Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
	Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
	Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
	Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

With no further business needing to be conducted, Mr. Norton reminded all Board members that the next meeting of the Board will be October 10, 2017.

Dr. Stewart invited all Board members to attend the back-to-school picnics. The list of locations and dates will be sent to Board members.

Mr. Norton adjourned the meeting at 4:55 p.m.