



OHVA Board of Trustees Meeting

April 20, 2021

Held virtually in accordance with Am. Sub. H.B. 197 as extended by Am. H.B. 404

Our Approach: Student-centric, Innovative

Our People: Passionate, Engaged

Our Students: Inspired, Empowered, Educated

1. Board President Stephen Vasquez called the meeting to order at 2:07 PM.

2. Roll Call/Guests:

	Board Members	Present	Absent	Time of Arrival After Call to Order
1	Kelly Arndt – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2	Adam Davenport – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3	Patricia Humbert – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4	David Kalman – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5	Susan Lippens – Board Vice President	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
6	Ben Lochbihler – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
7	Gina Lopez – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8	Jacob Moeller – Board Treasurer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9	Matt Norton – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10	Tiaunna Richardson – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11	Stephen Vasquez – Board President	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12	Jennifer Wise – Board Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13	Sarah Zimmerman-Thornhill – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
14	OCCS Ex-Officio Representative – Lisa Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Also in attendance were: K12 Senior Head of School, Dr. Kristin Stewart; K12 Director of Academics Kyle Wilkinson; K12 School Treasurer and OHVA Designated Fiscal Officer Kate Diu; K12 Human Resources Manager Carole Arman; K12 Sr. Operations Manager Emily Rogers; K12 SVP Northern Region Darren Reed; K12 Special Programs Director Johna McClure; K12 Project and Data Manager Sharon Annis; OHVA Board Legal Counsel, Renisa Dorner; and various members of the K12 administrative team.

Dr. Stewart introduced Sharon Annis to the Board. Mr. Vasquez reported he had lunch with the new CEO of Stride, James Rhyu. Mr. Vasquez, Mr. Norton and Dr. Stewart engaged in an interview with the Government Accountability Office (GAO) regarding online learning. Mr. Vasquez reported Ms. Lippens as Board Vice President will be more engaged with the committees.

3. Approval of Minutes of the Regular Meeting of February 16, 2021

Mr. Davenport moved to approve the minutes as written; Mr. Norton seconded, and all present voted in favor.



4. Operations

a. Head of School Report

Dr. Stewart presented a 4 page report showing enrollment at 18,921 students with 14.6% special education. Dr. Stewart reported 66% of students or 9,255 have registered for next school year, with 12% of students indicating they will not return. The goal is to have 76% re-registered by end of school year. Testing was optional this year and therefore the participation level will be between 40-50%. Dr. Stewart briefly reviewed the eSports program including a spotlight on Ms. Lopez’s son. OHVA is piloting the use of a Rock and Roll Academy this year with the hope of offering the opportunity to all high school students who are musically inclined to participate and compete.

b. Academic Report

Mr. Wilkinson provided a 6 page report regarding academics. OHVA will be undergoing an accreditation review by Cognia in the coming year. The last accreditation review was performed 5 years ago and the only two items suggested at that time concerned the student/teacher ratio and providing advisors in the elementary school. OHVA will be addressing the student/teacher ratio for next school year and has already implemented advisors in the elementary grades. HB 67 has provided schools with some flexibility for graduation credits. OHVA provided ODE with a learning recovery plan that included summer learning activities. OHVA generally has not lost a day of education due to Covid-19, however students given unique circumstances may have lost days of education. OHVA has applied for the new OCCS grant.

c. Operations Report

i. Residency Verification Update

Ms. Rogers reported OHVA ran 13,670 addresses through the USPS Verimove system in March. The system showed 143 incorrect addresses and efforts are underway to verify addresses with those families. Residency of these students will be confirmed and corrected in OHVA’s records.

5. Finance

a. Bank Reconciliation

Motion I: Resolution regarding filing of the bank reconciliations

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the filing of the bank reconciliations for the months of February 2021 and March 2021 as recommended by the School Treasurer and reviewed by the Audit and Financial Oversight Committee.

Discussion: Mr. Moeller confirmed he had an opportunity to review the bank reconciliations prepared by Ms. Diu for the months of February 2021 and March 2021 and they appeared appropriate.

Moved: Moeller

Seconded: Norton

Vote: Arndt
Davenport
Humbert
Kalman

Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>



Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lochbihler	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Richardson	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Zimmerman-Thornhill	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

b. Review Budget

Ms. Diu provided a 7 page financial report showing a decrease in enrollment and an increase in funding due to a variety of reasons. Less ESSER II funding will be used in FY21 than originally anticipated. The FY20 audit is nearing completion and the audits for FY21 through FY25 were awarded to Rea and Associates. The current budget forecast shows a deficit of only \$17,000. Mr. Davenport asked about upgrading student computers and Ms. Rogers reported that approximately 6,000 students received new computers this year.

6. Personnel/Staff Development

a. HR Committee Report

Mr. Davenport reported HR and Finance have been engaged in reviewing employee benefits which will be presented later by Hylant.

b. Employee Hiring

Motion II: Resolution regarding approval of Employment Agreements

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the OHVA Employment Agreements of the following individuals as recommended by the Head of School and reviewed by the HR Committee:

Employee Name (Last Suffix, First MI)	Job	Last Hire Date
Christopher, Patricia A.	Teacher Middle School	02/16/2021
Torres, Joy M.	Intervention Spec MS	02/22/2021

Discussion: Dr. Stewart reported these positions were necessary due to vacancies following resignations.

Moved: Norton	Seconded: Davenport	Vote: Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Humbert	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Kalman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lochbihler	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>



Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Richardson	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Zimmerman-Thornhill	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

c. Employee Resignations

Motion III: Resolution regarding employee resignation

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby accepts the resignation of Tara M. Montri as of March 26, 2021 based on the unique circumstances presented by Ms. Montri, as recommended by the Head of School and reviewed by the HR Committee.

Discussion: Dr. Stewart reported Ms. Montri was moving and therefore her resignation was deemed acceptable.

Moved: Norton	Seconded: Richardson	Vote: Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Humbert	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Kalman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lochbihler	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Richardson	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Zimmerman-Thornhill	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

Ms. Zimmerman-Thornhill left the meeting.

d. Benefits Discussion

Motion IV: Resolution regarding the Employee Benefits Offered for the 2021-2022 year

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves offering employee benefits consistent with the attached presentation from Hylant as recommended by the Senior Head of School and reviewed by the Audit and Financial Oversight Committee and Human Resources Committee, and summarized for approval as follows:

1. OHVA will remain partially self-insured for medical and prescription benefits through United Healthcare. Also, United Healthcare will provide medical administration and stop loss coverage with a \$100,000 deductible. United Healthcare's revised renewal quote explained as Option 2 in the Hylant presentation will be accepted. Employee contributions shall remain the same for this benefit.



2. OHVA will continue to offer a High Deductible Health Plan (“HDHP”) option that includes a Health Savings Account. OHVA will continue to contribute to the HSA at the rate of \$250 for single / \$500 for family.
3. OHVA will continue to offer employees the ability to purchase voluntary vision through United Healthcare with the rate guaranteed until August 1, 2022. OHVA continues to offer employees the ability to purchase voluntary long-term disability insurance with a rate guarantee until August 1, 2022 through Lincoln.
4. OHVA will continue to provide employees with Life & AD&D insurance with the renewal quote from United Healthcare and short term disability insurance through United Healthcare as explained in Option 2 in the Hylant presentation which will be accepted.
5. United Healthcare will provide FSA & COBRA administration. Hylant will assume the expense for the COBRA administration.
6. OHVA will continue to offer dental benefits through Delta Dental and will accept the Delta Dental renewal rate guarantee through August 1, 2023 with the same employee contribution rate.
7. OHVA will continue its Wellness Initiative consistent with the presentation.
8. OHVA will continue to offer an Employee Assistance Program (“EAP”) through United Healthcare with no cost to employees.
9. OHVA will offer employees the ability to purchase Hospital Indemnity and/or Accident insurance through United Healthcare.

Discussion: Michelle Willard from Hylant presented a 27 page PowerPoint presentation including historical claims utilization and plan costs; renewal offers; wellness program overview and strategy; and recommendation and next steps. The expected cost of healthcare benefits for FY20 is approximately \$6.3 million which equates to \$12,312 per employee per year. 274 employees received the coronavirus vaccine through the health plan. Ms. Willard explained the stop-loss deductible issues and the benefits of increasing the deductible from \$75,000 to \$100,000 based on the current savings. A discussion ensued regarding whether it made sense to switch from United Healthcare to Anthem thereby requiring employees to potentially switched medical providers. The total net savings was estimated at \$114,000 but the feeling was such change this year did not make sense. Ms. Willard indicated that remaining partially self-insured versus fully-insured remains a viable plan. Delta Dental is offering a renewal and guaranteed rate for 2 years with a \$5,300 premium credit. The premium for STD coverage has been significantly reduced and Ms. Arman explained that due to increased salaries it makes sense to increase the coverage from 60% to 66.67% with a cap of \$750. Ms. Willard reported UHC is increasing wellness grant to \$15,000. Hylant has reduced its broker fee to \$10 per employee per month. UHC is also offering Hospital Indemnity and Accident insurance if employees are interested in purchasing these offerings. Ms. Dorner explained the amendments to the motion which included item 4 regarding referencing Option 2 as well as adding item 9 to the motion.

Moved: Moeller	Seconded: Wise	Vote: Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Humbert	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Kalman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lochbihler	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>



Richardson	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

7. Compliance

a. OCCS Monthly Report

Ms. Burke provided the Board with a 3 page Board Brief. She explained OCCS conducted a special education audit including a review of 1298 files and no systemic problem was noted. One issue concerning appropriate method of obtaining parent signatures on documents was discussed. OCCS scholarship deadline is May 9th. The new Sunshine Law Manual is available from the OAG’s office. Four complaints since the last Board meeting and all were satisfactorily resolved by OHVA administration.

b. Review of Employee Residency Policy 100-Mile Clause

Dr. Stewart summarized the effects of increasing the residency policy from 45 miles to 100 miles. Overall there hasn’t been sufficient time to evaluate the effect of this change. Approximately 8 applications came from individuals within the increased area. Mr. Vasquez requested the policy be reviewed again at the August meeting. Mr. Wilkinson explained OHVA is partnering with 14 colleges/universities for student teacher placements and currently OHVA has 72 student teachers. Mr. Vasquez requested a more thorough report regarding OHVA’s student teachers which Mr. Wilkinson will provide at the next meeting.

c. Appointment of Contract Negotiation Team

Motion V: Resolution regarding contract negotiation team

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby authorizes Stephen Vasquez and Matt Norton, with the aid of OHVA Board legal counsel, to act as the negotiation team on behalf of OHVA with respect to providers/vendors of educational products, technical services, administrative services and/or computer leasing. The negotiation team may engage in negotiations with multiple providers/vendors including, but not limited to, K12 Virtual Schools LLC. However, the negotiation team does not have final approval authority. Any contract(s) related to these items must be brought before the Board during a public meeting for approval. The negotiation team shall provide summary updates, as deemed necessary, regarding the status of negotiations at subsequent Board meetings.

Discussion: Mr. Vasquez explained the need to begin the negotiation process and that he and Mr. Norton were volunteering to lead the discussion with aid of legal counsel. Mr. Moeller asked if the Board just wanted to renew the existing contract. Mr. Vasquez and Mr. Norton each explained the desire to review the entire contract as part of due diligence. Ms. Dorner reported notice has been given to K12 of intent to non-renew which is standard.

Moved: Davenport	Seconded: Lopez	Vote: Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Humbert	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Kalman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>



Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lochbihler	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Richardson	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

8. Upcoming Event Dates and Communications:

All Board members were reminded the next Board meeting is May 18, 2021. Graduation is scheduled for June 5, 2021.

Mr. Vasquez is any Board member had any new business.

Having no further business, Mr. Vasquez adjourned the meeting at 3:57 p.m.