



Board of Trustees

Minutes of Regular Board Meeting

June 12, 2018

Our Approach: Student-centric. Innovative.

Our People: Passionate. Engaged.

Our Students: Inspired. Empowered. Educated.

1. **Board President Matt Norton called the meeting to order at 2:02 p.m.**

2. **Roll Call/Guests:**

	Board Members	Present	Absent	Arrival After Roll Call
1	Kelly Arndt – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Adam Davenport – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	David Kalman – Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Jason Levine – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Susan Lippens – Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Arrived at 3:30 p.m.
6	Gina Lopez – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Jacob Moeller – Board Treasurer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Matt Norton – Board President	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Stephen Vasquez – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	Jennifer Wise – Board Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Sarah Zimmerman – Board Vice President	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	OCCS Ex Officio Representative – Lisa Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Also in attendance were: K12 Senior Head of School Dr. Kristin Stewart; K12 Operations Manager Emily Rogers; K12 School Treasurer Kate Diu; K12 Senior VP, Northern Region Jennifer Sims; K12 Central Region Academic Data Analyst Allison Bentley; K12 HR Business Partner Myrna Taylor, Board Legal Counsel Renisa Dorner and members of the K12 Administrative Team.

3. **Public Participation on Agenda Items:** None.

4. **Public Participation on Non-Agenda Items:** None.

5. Minutes of the Regular Meeting of May 5, 2018 were approved as written upon motion by Mr. Davenport and seconded by Ms. Wise, and approved by all in attendance.

The Board was then treated to a video of an OHVA student singing the OHVA Alma Mater at the graduation ceremony on June 2, 2018. This student has been with OHVA since kindergarten.



6. Finance

a. Bank Reconciliation

Motion I: Resolution regarding filing of bank reconciliation

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the filing of the bank reconciliation for the month of May 2018 as recommended by the School Treasurer and reviewed by the Audit and Financial Oversight Committee.

Discussion: Mr. Moeller confirmed he had an opportunity to review the bank reconciliation for the month of May 2018 and it appears appropriate.

Moved: Arndt

Seconded: Moeller

Vote: Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Levine	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Zimmerman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

b. Legislative Update

Stephen Nielson of Byers, Minton & Associates provided a brief update with respect to legislative activities. While numerous legislators and the Ohio Department of Education have supported an amendment to provide a safe harbor to schools affected by the closure of ECOT, the amendment has not been passed yet and the legislature is only expected to remain in session through the end of this month. Mr. Norton reported he submitted an Op Ed piece to The Toledo Blade which was recently published.

c. Fiscal Year 2019 budget

Motion II: Resolution regarding Fiscal Year Budget

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the Fiscal Year 2019 budget (copy attached hereto) as presented by the School Treasurer and reviewed by the Audit and Financial Oversight Committee.

Discussion: Ms. Diu explained the assumptions upon which the FY 2019 budget was developed. The FY 2019 budget shows a deficit of over \$10,000,000 which will be reduced by K12 service credits as required under the contract between OHVA and K12. Ms. Wise asked if K12 was ever going to get into a situation where they were not willing to accept this deficit. Ms. Sims and Dr. Stewart both indicated “no”, they did not see that such a situation would arise. Mr. Norton further explained the service credits required under the contract with K12 and that K12 continues to make a profit despite these service credits.



Moved: Moeller

Seconded: Arndt

Vote: Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Levine	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Zimmerman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

d. Enrollment v. FTE Presentation

Ms. Diu then presented a PowerPoint presentation explaining how expenses are based on average enrollment whereas revenue is based on FTE. While over 16,000 students have been enrolled at various times throughout FY 2018, OHVA was only going to receive funding based on an FTE of 9,985 students.

7. Personnel / Staff Development

Motion III: Resolution regarding Waiver of Paragraph 7.04

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves a waiver of the application of Paragraph 7.04 entitled Non-Solicitation in the Third Amended and Restated Educational Products and Administrative & Technology Services Agreement between OHVA and K12 Virtual Schools LLC and allows Krista Gregory to be employed by K12, Inc. as the OHVA Family Resource Coordinator. This waiver is revoked if K12 employs this individual in a position other than the one specifically listed.

Discussion: Dr. Stewart explained this current OHVA employee wishes to be employed in this new position as she has the proper certification and she will remain providing services to OHVA students.

Moved: Zimmerman

Seconded: Davenport

Vote: Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Levine	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Zimmerman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

Motion IV: Resolution regarding delayed start of 2018-2019 school year for returning employees

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby resolves that all OHVA teachers and support staff personnel who were employed by OHVA during the 2017-2018 school year and are returning to OHVA for the 2018-2019 school year will not be required to report to work until Monday, August 6, 2018, rather than August 1, 2018. This delayed start is the Board’s recognition of the difficult year faced by OHVA employees last year due to the sudden and large enrollment of students following the closure of ECOT. All new OHVA employees will be required to report to work on August 1, 2018. Any OHVA employee who is unsure as to whether this resolution applies to them should immediately contact their supervisor for clarification.



Discussion: Mr. Norton explained that a letter would be sent to all teachers from the OHVA Board expressing the Board’s gratitude for their extraordinary efforts during this recent school year. Dr. Stewart further explained her idea of not having the returning teachers/staff report for work until August 6 rather than August 1, as a further reflection of the gratitude for their extra efforts during the school year.

Moved: Wise **Seconded:** Zimmerman

Vote: Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Levine	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Zimmerman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

8. Operations

a. Head of School Academic Report

Dr. Stewart presented a six-page report. Dr. Stewart also reported there were no reports of bullying during the school year. Dr. Stewart has been traveling throughout Ohio to meet with OHVA teachers/staff. PowerPoint presentations were then presented to the Board with respect to the accomplishments, pain points and continuing improvements from each of the administrative teams: special education, student support, professional development, K-2, 3-5, middle school, high school, and career technical education. Board members expressed their gratitude for the end of year review provided by each department.

[Susan Lippens joined the meeting at 3:30 p.m.]

b. School Handbook

Motion V: Resolution regarding 2018-19 School Handbook

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the 2018-2019 School Handbook (copy attached hereto) as recommended by the Senior Head of School.

Discussion: Dr. Stewart explained some of the changes being made in the school handbook. Ms. Dorner responded changes were reviewed and revised as needed.

Moved: Vasquez **Seconded:** Zimmerman

Vote: Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Levine	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Zimmerman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>



9. Compliance

a. OCCS Monthly Report

Ms. Burke awarded OHVA with a Program Enrichment Grant of \$225,000. Ms. Burke presented information contained in her three-page Board Brief as well as the two-page monthly report. Ms. Burke reported 23 OHVA students were being offered OCCS scholarships. Ms. Burke and Ms. Dorner updated the Board with respect to the requirements under HB 21 regarding language concerning monthly review of residency records.

b. Review and Approve CCIP

Motion VI: Resolution Regarding 2018-2019 Comprehensive Continuous Improvement Plan (CCIP)

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the 2018-2019 OHVA Comprehensive Continuous Improvement Plan (CCIP) (copy attached hereto) as recommended by the Senior Head of School, subject to language acceptable to all parties regarding inclusion and cost of administrators in any development programs.

Discussion: Dr. Stewart reported questions were raised with respect to the inclusion of administrators as well as the descriptions of how the grants were going to be used. After reviewing the language concerns, the original resolution was amended.

Moved: Norton

Seconded: Lopez

Vote: Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Levine	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Zimmerman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

10. Other Updates

Mr. Norton reported highlights concerning the graduation ceremony which was well-attended. Ms. Sims indicated she will be retiring in September and that her last meeting will be in August.

Upcoming events and dates:

The Annual Meeting of the Board will take place on August 14, 2018 at 2 p.m.

The HR Committee meeting will be on July 31 at 2:00 p.m. and not August 1, 2018.

There being no further business, President Norton adjourned the meeting at approximately 5:25 p.m.