

OHVA Board of Trustees Meeting

May 18, 2021

Held virtually in accordance with Am. Sub. H.B. 197 as extended by Am. H.B. 404

Our Approach: Student-centric, Innovative

Our People: Passionate, Engaged

Our Students: Inspired, Empowered, Educated

1. Board President Stephen Vasquez called the meeting to order at 2:01 PM.

2. Roll Call/Guests:

	Board Members	Present	Absent	Time of Arrival After Call to Order
1	Kelly Arndt – Member			
2	Adam Davenport – Member			
3	Patricia Humbert – Member			
4	David Kalman – Member			
5	Susan Lippens – Board Vice President			
6	Ben Lochbihler – Member			
7	Gina Lopez – Member			
8	Jacob Moeller – Board Treasurer			
9	Matt Norton – Member			
10	Tiaunna Richardson – Member			
11	Stephen Vasquez – Board President			
12	Jennifer Wise – Board Secretary			
13	Sarah Zimmerman-Thornhill – Member			2:12 p.m.
14	OCCS Ex-Officio Representative – Lisa Burke	\boxtimes		

Also in attendance were: K12 Senior Head of School, Dr. Kristin Stewart; K12 Director of Academics Kyle Wilkinson; K12 School Treasurer and OHVA Designated Fiscal Officer Kate Diu; K12 Human Resources Manager Carole Arman; K12 Sr. Operations Manager Emily Rogers; K12 SVP Northern Region Darren Reed; K12 Special Programs Director Johna McClure; K12 Project and Data Manager Sharon Annis; OHVA Board Legal Counsel, Renisa Dorner; and various members of the K12 administrative team.

Mr. Vasquez updated the Board with respect to the ability of the Board to continue to meet virtually until July 1, 2021 unless the Ohio legislature takes action prior to that time frame requiring all public bodies to return to meeting in person.

3. Approval of Minutes of the Regular Meeting of April 20, 2021

Mr. Davenport moved to approve the minutes as written; Ms. Lippens seconded, and all present voted in favor.



4. Operations

a. Head of School Report

Dr. Stewart presented a 4 page report with enrollment at 18,489 with 14.6% special education. Approximately 12,000 students have registered for next school year and the expectation is the enrollment will be 17,000. OHVA has a National Junior Honor Society and 4 students received an Outstanding Achievement Award.

Sarah Zimmerman-Thornhill joined the meeting at 2:12 p.m.

b. Academic Report

Mr. Wilkinson provided the Board with a 21 slide PowerPoint presentation. The entire presentation was not discussed during the course of the meeting. OHVA has had 95 student teacher placements this year. OHVA has never hired a student teacher placed at OHVA. 68% of students attended state testing and scores should be available in June or July. Recently enacted HB 409 requires e-schools like OHVA to consider a student in attendance if they meet one of two conditions; 1) they participate in at least 90 percent of the hours of instructional activities offered by OHVA, or 2) they are on pace for ontime completion in any course in which they are enrolled. The Board will be presented with a new policy at the June meeting defining terms under this new law. OHVA administration will be recommending a number of new positions at OHVA as supplemental agreements including part-time teacher, substitute teacher, summer teacher, and some extra-curricular positions. Summer programming is being developed to address any learning loss caused by the pandemic. Teachers being hired for the summer programming will be paid through use of the new OCCS grant. Mr. Wilkinson mentioned briefly that the documents provided summarize the survey regarding Newrow which indicates that the teachers are about 50/50 concerning the use of Newrow.

c. Operations Report

i. Residency Verification Update

Ms. Rogers reported 5,641 addresses were put through the Verimove system and 448 addresses reported forwarding addresses and 49 were out of state moves. OHVA administration is following up on all addresses that were flagged.

5. Finance

a. Bank Reconciliation

Motion I: Resolution regarding filing of the bank reconciliation

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the filing of the bank reconciliation for the month of April 2021 as recommended by the School Treasurer and reviewed by the Audit and Financial Oversight Committee.

Discussion: Mr. Moeller confirmed he had an opportunity to review the bank reconciliation prepared by Ms. Diu for the month of April 2021 and it appeared appropriate.



Y	Moved: Moelle	er Seconded: Arndt	Vote:	Arndt Davenport Humbert Kalman Lippens Lochbihler Lopez Moeller Richardson Vasquez Wise Zimmerman-Thornhill	Y	
	Ms Bo an ex cui c. Fiv Motion II: Reso BE IT RESOLVE	view Current Budget and Draft II i. Diu reported FY21 deficit shoul ard with three documents includ d excel spreadsheet showing rev bected deficit of \$13,000. Only \$ rently budgeted to be spent in F re-Year Forecast blution regarding OHVA Five-year THAT the Board of Trustees of hereto) as recommended by the	Id be appling a FY enue an 1 million Y22. The property of the	proximately \$24,000. Ms 22 Budget Assumptions, d expenditures of \$137 r n of the \$40 million ARP I ast nereby approves the Five	Other K million w ESSER av	12 services vith an vard is
	Financial Overs Discussion: M	s. Diu explained the calculations SER funds are expected to be spe	for the !	5-year forecast including	enrollm	ent of
	Moved: Arndt	Seconded: Lochbihler	Vote:	Arndt Davenport Humbert Kalman Lippens Lochbihler Lopez Moeller Richardson Vasquez Wise Zimmerman-Thornhill	Y	

6. Personnel/Staff Development



a. Employment Agreement - Hire

Motion III: Resolution regarding approval of Employment Agreement BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the OHVA Employment Agreement for Amanda L. Lockwood as a Related Services Coordinator effective March 29, 2021.

Discussion: Dr. Stewart explained the need for this position was related to replacement of a prior resignation.

Moved: Davenport	Seconded: Richardson	Vote:	Arndt	Y	N
			Davenport	Y⊠	N
			Humbert	Y⊠	N
			Kalman	Y⊠	N
			Lippens	Y⊠	N
			Lochbihler	Y 🔀	N
			Lopez	Y	N
			Moeller	Y⊠	N
			Richardson	Y⊠	N
			Vasquez	Y⊠	N
			Wise	Y 🔀	N
			Zimmerman-Thornhill	Y	N

b. Employee Resignations / Retirements

Motion IV: Resolution regarding Employee Resignations and Notifications to Retire
BE IT RESOLVED THAT the Board of Trustees of OHVA hereby accepts the resignations of the
following individuals based on the unique circumstances presented by these individuals as
recommended by the Senior Head of School and reviewed by the HR Committee:

Employee Name (Last Suffix, First MI)	Job	Resignation Effective Date
Amstutz, Kenneth L.	Intervention Spec MS	04/23/2021
Hayes, Nicole E.	Teacher Middle School	04/02/2021
Gerdeman, Virginia	Teacher High School	6/15/2021
Kloepfer, Mackenzie	Guidance Counselor	7/31/2021
Pathroff, Selene	Intervention Specialist	7/31/2021

The Board of Trustees of OHVA hereby accepts the retirement resignations of the following individuals:

Employee Name (Last Suffix, First MI)	Job	Resignation Effective Date
Young, Saundra	Teacher High School	07/31/2021
Geaslen, Patricia	Teacher High School	07/31/2021



Discussion: Dr. Stewart reported that the reasons presented for the individuals seeking to resign were acceptable reasons as some were due to moving and two were related to retirements.

Moved: Davenport	Seconded: Lopez	Vote:	Arndt Davenport Humbert Kalman Lippens Lochbihler Lopez Moeller Richardson		N
			Vasquez Wise Zimmerman-Thornhill	YX	N N N
c. Waiver o	f K12 Provision for Sum	mer Camp		' 🖂	14
of Paragraph 7.04 entity Products and Administ Schools LLC with respecton tractor agreement Summer Camp Instruction selecting or responsible OHVA will not consider employee is required accepts a position offer the Stride position much OHVA employee's composition offered by St. Discussion: Dr. Stewa as a Summer Camp In	itled Non-Solicitation of trative & Technology Select to the employment or otherwise by Stride ctor during the 2021 surility for overseeing OHNer such positions when a to accept a position officered by Stride must undust not interfere with the inpensation received from the control of the co	f the Third ervices Aga of Cheryl Vance or its mmer received employ making Ohered by Staterstand their employ om OHVA state would like	rereby approves a waive Amended and Restated reement between OHVA Wetherbee through an in Affiliates ("Stride") in thess. Because OHVA has nees who are hired in postVA employment decision ride. Further, any OHVA neir primary responsibility ment obligations to OH shall be considered as conto to hire an OHVA employe no effect on this indivi	Educati and K12 ndepende e position o involv sitions bons. No C employer ty is to C VA. No pompensa	onal 2 Virtual dent on of ement in y Stride, DHVA ee who DHVA and portion of an tion for the
her obligations to OH' Moved: Davenport Se	vA. e conded: Zimmerman-T	'hornhill V	ote: Arndt Davenport Humbert Kalman Lippens Lochbihler Lopez Moeller Richardson Vasquez Wise	Y	N



Zimmerman-Thornhill	Y	N
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7. Compliance

a. OCCS Monthly Report

Ms. Burke presented a 3-page Board Brief. OCCS received one complaint and one request for assistance since last Board meeting and both were handled by administration. Legislatively, the big issue is the HB110 which is the Biennium Budget and how schools will be funded. One of the considerations is the removal of the requirement to provide ACT testing. Mr. Vasquez questioned the offering of ACT and Mr. Wilkinson explained 80% of Ohio schools accept the ACT so that is why it was chosen.

b. Acceptance of OCCS Grant

Motion VI: Acceptance of Performance, Innovation and Improvement Grant from OCCS
BE IT RESOLVED THAT the Board of Trustees of OHVA hereby resolves as follows:

WHEREAS, Ohio Virtual Academy ("the Corporation") is an Ohio Non-Profit Corporation organized under the laws of the State of Ohio; and

WHEREAS, the governing authority of the Corporation ("Governing Authority"), or its designee, has applied for funds available through the Performance, Innovation, and Improvement Grant offered by the Ohio Council of Community Schools ("OCCS"); and

WHEREAS, OCCS has reviewed the application and, in alignment with the "Budget" portion of the application, has offered the Governing Authority a grant to aid in funding the initiative as outlined; and

WHEREAS, the grant is contingent upon the Governing Authority accepting the grant award and agreeing to additional terms of the grant.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Authority hereby accepts the Performance, Innovation, and Improvement Grant from the Ohio Council of Community Schools in an amount not to exceed \$149,366.

RESOLVED FURTHER, that the grant award shall be disbursed to fund only the items and initiatives as outlined in the "Budget" portion of the application.

RESOLVED FURTHER, grant funds found to be used in an unapproved or untimely manner will be returned to OCCS by the Governing Authority.

RESOLVED FURTHER, that in addition to providing OCCS with information on the outcomes in the application, the Governing Authority hereby directs the school's administration to (1) schedule a monitoring site visit with the applicable OCCS Regional Representative and (2) provide the Governing Authority and OCCS with an update throughout the year.

Discussion: Dr. Stewart explained the grant being awarded by OCCS would help to pay for the teachers who will be employed to provide summer programming. Ms. Dorner explained this resolution was required by OCCS.

Moved: Wise	Seconded: Arndt	Vote:	Arndt	ΥX	N
			Davenport	Υ	N
			Humbert	Y⊠	N
			Kalman	$Y oxed{oxed}$	N
			Lippens	YΧ	$N\square$



Lochbihler	Y 🔀	N
Lopez	Y 🔀	N
Moeller (abstained)	Υ 🗌	N
Richardson	Y igotimes	N
Vasquez	Y 🖂	N
Wise	Y igotimes	N
Zimmerman-Thornhill	YΧ	N

c. Designated Fiscal Officer

Motion VII: Resolution regarding Designated Fiscal Officer

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby designates Kate Diu as the Designated Fiscal Officer of Ohio Virtual Academy, also known as the School Treasurer, for FY22 beginning July 1, 2021 in accordance with ORC 3314.011(A). Ms. Diu, who is employed by K12 Services (an affiliate of K12 Virtual Schools LLC), shall remain bonded and licensed under ORC 3301.074 as required by Ohio law and shall meet no less than annually with the Board to review the school's financial status. Further resolving and pursuant to ORC 3314.011(D)(1), the Board of Trustees of OHVA hereby waives the requirement set forth in ORC 3314.011(A) requiring Ms. Diu to be employed by or under contract with the governing authority of OHVA. This waiver shall only be effective upon the approval of this resolution by the Ohio Council of Community Schools. The Head of School shall seek the approval of the Ohio Council of Community Schools as soon as practicable. If approval is not received, the Head of School shall take the necessary steps to submit this resolution, as approved, to the Ohio Department of Education as required by ORC 3314.011(D)(3).

Discussion: Dr. Stewart explained the need to approve Ms. Diu as the Designated Fiscal Officer since she is employed by Stride/K12.

Moved: Moeller	Seconded: Arndt	Vote:	Arndt	Y	N
			Davenport	Y⊠	N
			Humbert	Y	N
			Kalman	Y igotimes	N
			Lippens	Y igwidz	N
			Lochbihler	$Y \boxtimes$	N
			Lopez	$Y \boxtimes$	N
			Moeller	$Y \boxtimes$	N
			Richardson	Y igwidz	N
			Vasquez	Y igwidz	N
			Wise	$Y \boxtimes$	N
			Zimmerman-Thornhill	Y⊠	N

d. Consolidated Continuous Improvement Plan



Motion VIII: Resolution Regarding 2021-2022 Comprehensive Continuous Improvement Plan (CCIP). Public meeting opportunity.

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the 2021-2022 OHVA Comprehensive Continuous Improvement Plan (CCIP) as recommended by the Senior Head of School and reviewed by the Academic Committee.

Discussion: Ms. Shana VanGrimbergen presented the 5-page documented entitled Comprehensive Continuous Improvement Plan. She summarized the four goals of the CCIP as being (1) increase graduation rate by 3-4%; (2) increase reading achievement in grades 3-5 and 6-8; (3) growth in math scores by 3% annually in grades 6-8; and (4) fostering a positive school climate by increasing home/school communication by 5%, incorporating growth mindset strategies and implementing mental health initiatives.

Moved: Zimmerman-Thornhill	Seconded: Richardson Vote: Arndt	ΥX	N
	Davenport	Y⊠	N
	Humbert	Y⊠	N
	Kalman	Y⊠	N
	Lippens	Y⊠	N
	Lochbihler	Y⊠	N
	Lopez	Y⊠	N
	Moeller	Y⊠	N
	Richardson	Y⊠	N
	Vasquez	Y⊠	N
	Wise	Y⊠	N
	Zimmerman-Thornhil	I Y 🔀	N

e. 2022-2023 School Calendar

Motion IX: Resolution regarding 2022-2023 School Year Calendar

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the 2022-2023 School Year Calendar, as corrected, a copy of which is attached hereto, as recommended by the Senior Head of School.

Discussion: Dr. Stewart explained the setting of school calendars in advance is advantageous for the staff as well as the families. Ms. Dorner noted certain dates under the category of Other Important Dates had the incorrect year noted. These dates were then corrected prior to adoption of school calendar.

Moved: Davenport	Seconded: Lippens	Vote:	Arndt	Y 🖂	N
			Davenport	Y⊠	N
			Humbert	Y⊠	N
			Kalman	Y⊠	N
			Lippens	Y 🔀	N
			Lochbihler	Y⊠	N
			Lopez	Y⊠	N
			Moeller	Y⊠	N
			Richardson	Y⊠	N
			Vasquez	Y⊠	N



Wise	Y⊠	N
Zimmerman-Thornhill	Y⊠	N

Mr. Vasquez asked if the summary of the survey results been shared with Stride. Mr. Wilkinson indicated the responses have been shared. Mr. Vasquez asked to have a report of the functionality of Newrow presented to the Board at the next Board meeting.

8. Executive Session

Mr. Vasquez moved to go into Executive Session regarding compensation of public employees as well as consultation with legal counsel regarding threat of litigation. Mr. Davenport seconded. By roll call vote

Arndt	ΥX	N
Davenport	Υ 🔯	N
Humbert	Y igwidz	N
Kalman	$Y \boxtimes$	N
Lippens	$Y oxed{oxed}$	N
Lochbihler	Y igotimes	N
Lopez	Y igotimes	N
Moeller	Y igwidz	N
Richardson	$Y \boxtimes$	N
Vasquez	Y igstyle igstyle X	N
Wise	Y igstyle igstyle igstyle	N
Zimmerman-Thornhill	Y igotimes	N

Mr. Vasquez invited legal counsel Ms. Dorner, Dr. Stewart, Mr. Wilkinson, Ms. Rogers, Ms. Annis, Ms. McClure and Ms. Burke to attend the Executive Session. OHVA Board and invitees moved to a separate virtual platform for the Executive Session.

OHVA Board returned to regular session at 4:21 p.m.

9. Upcoming Event Dates and Communications:

Mr. Vasquez reminded the Board members of the following upcoming dates.

- a. Board June 15, 2021
- b. Graduation June 5, 2021

Having no further business, Mr. Vasquez adjourned the meeting at 4:22 p.m.