

OHVA Board of Trustees Meeting

May 17, 2022

Our Approach: Student-centric, Innovative Our People: Passionate, Engaged Our Students: Inspired, Empowered, Educated

1. Meeting called to order by President Stephen Vasquez at 2:02 PM.

2. Roll Call/Guests:

	Board Members	Present	Absent	Time of Arrival After Call to Order
1	Kelly Arndt – Member	\square		
2	Adam Davenport – Board Secretary		\square	
3	Patricia Humbert – Member	\square		
4	Susan Lippens – Board Vice President		\square	
5	Ben Lochbihler – Member		\square	
6	Gina Lopez – Member	\square		
7	Jacob Moeller – Board Treasurer		\square	2:05
8	Matt Norton – Member	\square		
9	Tiaunna Richardson – Member	\square		
10	Stephen Vasquez – Board President	\square		
11	Jennifer Wise – Member	\square		
12	OCCS Ex-Officio Representative – Kristin	\square		
	Katakis			

Also in attendance were: K12 Senior Head of School, Dr. Kristin Stewart; K12 Director of Academics Kyle Wilkinson; K12 School Treasurer and OHVA Designated Fiscal Officer Dawn Cummings; K12 Sr. Operations Manager Emily Rogers; K12 Human Resources Manager Carole Arman; K12 Manager of School Compliance and Ops Tiffany Porter; K12 Special Programs Director Johna McClure; OHVA Legal Counsel Renisa Dorner (telephonically) and members of K12 Administrative Team.

3. Acknowledgement of Resignation of David Kalman from OHVA Board of Trustees Mr. Vasquez reported that Mr. Kalman, due to business demands and his inability to attend meetings regularly, has resigned from the OHVA Board of Trustees. Mr. Kalman was a long time member of the OHVA Board and his dedication to OHVA was acknowledged.

Jacob Moeller entered the meeting.

4. Approval of Minutes of the Regular Meeting of April 19, 2022

Ms. Wise moved to approve the minutes as written; Ms. Lopez seconded, and all in attendance voted in favor.

5. Operations

a. Head of School Report



Dr. Stewart presented a 5-page report including enrollment at 15,338 and registrations for 22-23 currently showing 64%. During spring testing, OHVA utilized 56 sites with over 22,000 tests administered to nearly 9,000 students. Heidi Ragar, K12 At-Risk Services Manager, and two members of her team Amanda Beck and Charlotte Rogier presented a 7-slide PowerPoint presentation discussing the services and resources provided to OHVA's vulnerable population which has reached its highest level.

b. Academic Report

Mr. Wilkinson expounded upon a 16-slide PowerPoint presentation including a review of School Improvement Goals, Cognia Accreditation, Summer Programs and Rock and Roll Academy offering. Considerable discussion revolved around the offering of Rock and Roll Academy and the limit of only 126 seats as well as cost of \$300 each. Ms. Wise expressed how music enhances education. Mr. Norton expressed concern about public funds only being able to help 126 students and the possibility that OCCS could offer a grant to pay for this offering. Mr. Vasquez agreed that this issue should be tabled until the funding issues are resolved. All in attendance agreed to tabling the issue until the June meeting.

c. Special Programs Report

Ms. McClure reported through a 3-slide PowerPoint presentation the current level of special education enrollment at 2692. OHVA is currently offering family engagement opportunities at local zoos. OCCS special education audit was successful. There are 160 English Learners involved in a book project.

d. Operations Report

i. Residency Verification Update

Ms. Rogers reported 13,552 addresses were processed through the Verimove system in April and 121 addresses reported forwarding addresses. Ms. Rogers reported that the tracking of residency is performed by one full-time position with the assistance of 4 other individuals. OHVA administration is following up on all addresses that were flagged.

ii. Computers – Lifecycle and New Hires

Motion I: Resolution regarding New Hire Computers/Life-Cycle Replacement Computers

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the purchase of Lenovo ThinkPad E15 notebook computers for OHVA teachers/staff from Virtual Technologies Group Inc. at a price of \$817.01 per computer as outlined in the quotes dated April 12, 2022 and April 19, 2022. The expectation is that 100 of these computers will be used for new hires and approximately 127 computers for life-cycle replacements as recommended by the Head of School. The Head of School may approve the purchase of such computers consistent with the quotes stated above for an amount not to exceed \$185,461.27.



Discussion: Ms. Rogers explained the process of obtaining bids from multiple sources and determining that the quotes from Virtual Technologies Group Inc. as the best bid. The quotes are specified for expected new hires as well as replacement of existing teacher's laptops. Service from this provider has been satisfactory.

Moved: Norton	Seconded: Arndt	Vote:	Humbert Lopez Moeller Norton Richardson Vasquez	$\begin{array}{c} Y \\ Y $	
			Wise	Y	N

6. Finance

Dr. Stewart introduced Cindy Wright, VP of Stride who is replacing Darrin Reed. Ms. Cummings announced that OHVA received another Auditor of State Award and only 8% of schools get this award each year.

a. Review of Current Budget and Financials

Ms. Cummings reviewed the current forecasts through 8-slide PowerPoint presentation. FY22 shows a forecasted deficit of over \$900,000 with a forecasted average enrollment of 16,414.

b. Bank Reconciliation

Motion II: Resolution regarding filing of the bank reconciliations

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the filing of the bank reconciliations for the months of March 2022 and April 2022 as presented by and recommended by the School Treasurer.

Discussion: Mr. Moeller confirmed he had an opportunity to review the bank reconciliations prepared by Ms. Cummings for the months of March 2022 and April 2022 and both appeared appropriate.

Moved: Arndt	Seconded: Moeller	Vote:	Arndt Humbert Lopez Moeller Norton Richardson Vasquez	$ \begin{array}{c} Y \\ Y \\$	
			Vasquez Wise	Y X Y X	

c. Five-Year Forecast



Motion III: Resolution regarding OHVA Five-year Forecast

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the Five-Year Forecast (copy attached hereto) as presented by and recommended by the School Treasurer.

Discussion: Ms. Cummings explained the assumptions made for the future forecasts. FY25 and FY26 show a significant decrease in revenue due to the reduction in pandemic funding. Forecasts show that FTEs will remain the same for the next 5 years.

Moved: Norton	Seconded: Arndt	Vote:	Arndt	Y 🖂	N
			Humbert	Y 🔀	N
			Lopez	Y 🔀	N
			Moeller	Y 🔀	N
			Norton	Y 🔀	N
			Richardson	Y 🔀	N
			Vasquez	Y 🔀	N
			Wise	Y 🔀	N

d. Review Draft FY23 Budget

Ms. Cummings reviewed a draft of the FY23 budget through a 5-slide PowerPoint presentation. Assumptions include similar enrollment to FY22 with state funding of \$7,136 per pupil. The FY23 budget shows a deficit of \$77,000. Total revenue for FY23 is \$142 million.

7. Personnel/Staff Development

a. Employment Agreement – Hire

Motion IV: Resolution regarding approval of Employment Agreement

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the OHVA Employment Agreement of the following individual as recommended by the Head of School:

New Hires

Employee Name (Last Suffix, First MI)	Job	Last Hire Date
Emily Theller	Teacher Middle	05/02/2022
	School	

Discussion: Dr. Stewart indicated the need to hire at this time of the year was due to the need for a replacement teacher who had resigned.

Moved: Wise	Seconded: Lopez	Vote:	Arndt	Y 🔀	N
			Humbert	Y 🔀	N
			Lopez	Y 🔀	N
			Moeller	Y 🔀	N
			Norton	Y 🔀	N
			Richardson	Y 🔀	N
			Vasquez	Y 🔀	N
			Wise	Y 🔀	N



b. Employee Resignations / Retirements

Motion V: Resolution regarding Employee Resignations and Notifications to Retire

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby accepts the resignations of the following individuals based on the unique circumstances presented by these individuals as recommended by the Head of School:

Employee Name (Last Suffix, First MI)	Job	Resignation Effective Date
Ayres, Christina G.	Teacher Elementary School	04/08/2022
Beck, Kristen L.	Teacher Middle School	04/15/2022

The Board of Trustees of OHVA hereby accepts the retirement resignation of the following individual:

Employee Name (Last Suffix, First MI)	Job	Resignation Effective Date
Licursi-Szerpicki, Sharon H.	Intervention Spec MS	04/01/2022

Discussion: Ms. Arman explained the reasons provided by these individuals for resigning as being acceptable.

Moeller Y N Norton Y N Richardson Y N Vasquez Y N Wise Y N	Moved: Norton	Seconded: Richardson	Vote:	Humbert Lopez Moeller Norton Richardson Vasquez	$\begin{array}{c} Y \\ Y $	
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c. Summer Extra-Duty Contracts

Motion VI: Resolution regarding Summer Extra – Duty Contracts

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the OHVA Summer Extra-Duty Contracts to the following current OHVA employees to perform a designated assignment related to the offering of summer school courses for OHVA students as recommended by the Head of School:

Jim Fedor	Tressa Russo	Jenn Remick
Carla Deliman	Bridgett Johnson	Carol Riffle
Laura Amble	Heather Tolles	Carol Riffle
Chet Bacon	Molly Kroehler	Mike Kobylski
Laura Amble	Karen Levet	Julie Hagglund
Jennifer Lee (Peters)	Rhonda Renker	Melissa Knodel
Lara Gianessi	Miranda Rivera	Sunny Schultheis
Shannon Woodberry	Miranda Rivera	Jody Simon
Becky McNeese	Jennifer Magensky	Ethan Wintrow



Rachel Muscato Tina McClain **Rachel Phillips** Lori Lauth Julie Leahy **Rachel Phillips** Anne Zimmerman Palmer Ann Wagoner Daniel Fawcett Karen Noyes David Brockway Michelle Cole **Becky Spencer** Joelle Endslev Jason Robbins Jenn Remick **Kristin Pullman** Sarah Synder Amanda Green Jody Simon **Alison Puttman** Tina Negrelli Maria Zeno-Slutzky Layla Dibe-Diaz Dristina Quinn Kari O'Shea Sam Crowell Bryan Householder Shawna Kleinknecht Bryan Householder Anne Palmer Zimmerman Amanda Plute-Schlitter Mallory Gersper Karen Fitch Abigail Butler **Heather Cox** Heather Cox Laura Amble **Charity Sphar** Keri Rizkallah Jill Holod-Dunbar Tirisa Lather

Ethan Wintrow Sandra Rounds Sarah Estep Stephen Eggleston Darcie Golec Erin Malcolm Nicole Zetts Ashley Babb Ashley Babb Patricia Christopher Ann Taddeo Lori Lauth Anne Palmer Zimmerman Amber Brubaker Sarah Heimkreiter Andy Doman Kelly Dyer Amanda Marasco

Discussion: Mr. Wilkinson explained the breadth of the summer program being offered by OHVA which needs to have these teachers hired to oversee the various course offerings consistent with summer job description and summer extra duty contract approved previously by the Board.

Moved: Wise	Seconded: Richardson	Vote:	Arndt Humbert Lopez Moeller Norton Richardson Vasquez Wise

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d. Waiver of Contract Provision for Summer Camp Instructor

Motion VII: Resolution regarding Summer Camp Instructor

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves a waiver of the application of Paragraph 7.04 entitled Non-Solicitation of the Third Amended and Restated Educational Products and Administrative & Technology Services Agreement between OHVA and K12 Virtual Schools LLC with respect to the employment of Charity Sphar and Andrea Cristell through an independent contractor agreement or otherwise by Stride Inc. or its Affiliates ("Stride") in the position of Summer Camp Instructor during the 2022 summer recess. Because OHVA has no involvement in selecting or responsibility for overseeing OHVA employees who are hired in positions by Stride, OHVA will not consider such positions when making OHVA employment decisions. No OHVA employee is required to accept a position offered by Stride. Further, any OHVA employee who accepts a position offered by Stride must understand their primary responsibility is



to OHVA and the Stride position must not interfere with their employment obligations to OHVA. No portion of an OHVA employee's compensation received from OHVA shall be considered as compensation for the position offered by Stride.

Discussion: Dr. Stewart explained the need to offer an OHVA employee a position with Stride for the summer camp director position.

Moved: Norton	Seconded: Lopez	Vote:	Arndt Humbert Lopez Moeller Norton Richardson	Y X Y X Y X Y X Y X Y X Y X Y X Y X Y X	
				Y X Y X Y X	N N N

e. Benefits – Additional NICU Benefits Discussion

Motion VIII: Resolution regarding Neonatal Resource Services

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves adding Neonatal Resource Services offered by United Healthcare at an additional cost of \$.68 per employee per month. In addition, efforts will be made to promote the Maternity Support that is offered through UHC at no cost to OHVA. The Head of School shall take all steps necessary to implement these additional benefits being provided to OHVA employees for the 22/23 school year.

Discussion: Ms. Arman explained the significance of these resources regarding one of the largest areas of healthcare costs experienced by OHVA. Dr. Stewart added that these additional resources were part of the presentation made by Hylant during the April meeting.

Moved: Norton	Seconded: Wise	Vote:	Arndt Humbert Lopez Moeller Norton Bichardson	Y X Y X Y X Y X Y X Y X	
			Richardson Vasquez Wise	Y 🕅 Y 🕅 Y 🕅	N N N

8. Compliance

a. OCCS Monthly Report

Ms. Katakis reviewed the 2-page Board Brief. She reported that OHVA has met compliance requirements regarding Sunshine Law training and background checks.

b. OCCS Contract Amendment

Motion IX: Resolution regarding Amendment to Amended Community School Contract with OCCS



BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the Amendment to Amended Community School Contract, as attached hereto and incorporated herein, between OHVA and the Ohio Council of Community Schools. Further, the Board of Trustees of OHVA hereby approves the amended Attachment 5: Performance and Accountability, as attached hereto and incorporated herein. The Board hereby authorizes President Stephen Vasquez to sign on behalf of OHVA the Amendment to Amended Community School Contract with OCCS. Head of School shall immediately implement any steps necessary to meet the requirements set forth in the amended Attachment 5: Performance and Accountability.

Discussion: Ms. Dorner explained the changes being made to OCCS contract as being required due to recent legislation.

Moved: Moeller	Seconded: Arndt	Vote:	Arndt Humbert Lopez Moeller Norton Richardson	$ \begin{array}{c} Y \\ Y \\$	
				Y 🕅 Y 🕅 Y 🕅	N N N

c. Parental Notification of Not Graduating

Motion X: Resolution regarding Parental Notification of Not Graduating

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby adopts the procedure found in the Student/Handbook under the title Non Graduate Notice as the procedure for notifying parents about the consequences for a student not graduating from high school regarding the eligibility to enroll in most Ohio state universities. This procedure states as follows:

Non Graduate Notice

Students who will not be able to complete graduation requirements by the last day of school of their graduating year, will be notified by their school counselor. The notification will be sent via email to the learning coach/student/parent with an attached letter. This communication will be sent by the end of April each year. The notice will include the date, reason for not meeting graduation requirements, next steps for support/academic planning, and the statement that "failure to graduate on time from high school could impact a student's ability to be accepted into colleges/universities in the State of Ohio."

Discussion: Mr. Wilkinson explained the procedure utilized if students are not on track for graduation. Ms. Dorner explained this has been the policy/procedure but OCCS requested that a specific resolution be passed.

Moved: Norton

Seconded: Wise

Vote: Arndt Humbert Lopez Moeller Norton





Richardson Vasquez Wise

Y 🔀	N
Y 🔀	N
Y 🔀	N

d. Parent Student Handbook Changes

Motion XI: Resolution regarding 2022-23 School Handbook

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the following changes to the School Handbook as recommended by the Head of School:

- 1. In the "School Work Expectations" policy, 50% changed to 65% in the second paragraph, second sentence thereby reading that 65% of time daily is spent online for K-5 students.
- 2. In the Parent Compact, bullet 7 shall add the word "daily" after progress, thereby requiring parents to record daily progress and attendance.
- 3. On page 23 or in that general area of the handbook, the following policies shall be added:

Migrant Families

The Ohio Virtual Academy works closely with the Stride Enrollment Team and the Ohio Department of Migration to identify, immediately enroll, and educate any students who are identified as part of a Migrant family. Student eligibility is determined by the ODM via a weekly list is sent of families self-identifying as potential Migrant families. The ODM conducts phone and/or face to face interviews to determine eligibility. If eligibility is confirmed, ODM works directly with the Migrant Coordinator at OHVA to ensure students are immediately enrolled. In addition, the ODM assists with the acquisition and transfer of school records and other compliancy documents. Once enrolled, English language learners are connected with ELL teachers and serve as a critical connection to ensure educational continuity. The Migrant coordinator ensures the EMIS coordinator has an updated list of Migrant students for state reporting purposes. In addition, the Migrant Coordinator offers ongoing training for staff in regards to the identification of potential migrant families. For questions or more info, please contact Heidi Ragar, Migrant Education Coordinator at hragar@K12.com.

Foster Families

The Ohio Virtual Academy works closely with the Stride Enrollment Team to identify, immediately enroll, and educate students who are identified as foster students. Selfreported foster families are reviewed on a weekly basis for enrollment by the Foster Care Coordinator. Outreach is provided to families to obtain general information and assess any compliancy/documentation needs. Students are enrolled immediately and OHVA works in tandem with enrollment and the court system and/or Child Protective Services to secure documents as needed, both school and guardianship related. In addition, the Foster Care Coordinator offers ongoing training for staff in regards to the identification of foster students. For questions or more info, please contact Heidi Ragar, Foster Care Coordinator at hragar@K12.com.



4. In the Internet Safety Policy under the heading Education, Supervision and Monitoring, the following statement shall be added after the first paragraph:

"OHVA will provide additional recommended parental monitoring tools and recommends families contact their internet provider to block inappropriate websites and content on their local network."

5. The AIMSwebPlus section on page 28 and the Diagnostic Testing section on page 41 shall be deleted, and the following policy shall be inserted on or about page 42:

Diagnostic Assessments - AIMSweb+ (K-2 only) or MAP Growth Testing (3-11)

Students are required to complete AIMSweb+ (K-2 only) or MAP Growth testing $(3^{rd} - 11^{th})$ three times per school year; beginning of the year (BOY), middle of the year (MOY) and end of the year (EOY). The testing windows vary according to grade-bands. If your new student enrolls later, they will be tested within two weeks of their enrollment date. If your returning student misses their testing date, please immediately contact their teacher or an administrator for make-up testing.

For assessment results to be used as a resource to help students grow, we must do all we can to ensure that the data is an accurate representation of what the student can do at the time the test is taken. This includes:

- Students will do their best.
- All tests will be taken on Live Class Connects, which may include the use of Webcams.
- Students will not receive help or look up answers.
- It typically takes 1 to 2 hours to complete the tests given.
- OHVA Staff will fully communicate all testing environment expectations, timeframes, results, and plans prior to and after the test is given.
 If calculators or formula sheets are needed for a specific question, it will appear within the program embedded in the question. Calculators **should only** be used if they are embedded in the question.
 <u>Calculators on MAP Growth tests</u>

When teachers, learning coaches, and test administrators consistently follow the same procedures before, during, and after testing, they help ensure test results are accurate representations of student achievement. No assistance should be given to students as they answer questions, nor should they be allowed to view any material while taking the test. NWEA cannot accurately assess what the student can and cannot do and track the student's level of achievement if outside help is provided.

- 6. In the K-2 Engagement Policy the following sentences shall be deleted: "Students should complete 5 lessons daily across the curriculum." "If written work samples are not received by the requested day and time, and do not match up with what is marked complete on the online school, the progress and attendance for the requested work will be removed from the online school."
- 7. The 3-8 Engagement Policy shall be removed and replaced with the following:

3-5 Engagement Policy

At the third through fifth grade level, teachers meet with students online daily in Class Connect, to deliver live targeted academic instruction. Teachers will use a combination of MAP assessments, formative assessments, writing assignments, Class Connect exit tickets, Schoology assignments and OLS Progress to determine all students' academic growth, progress and mastery grades. It is important that the students attend the daily required class connect sessions as assigned.

Required assignments will be monitored and required in the form of:



- Complete all MAP assessments in math and ELA (3 times per school year)
- Complete all Formative Interim Assessments (3 total during the school year in USA Test Prep)
- Complete and submit all writing assignments
- Schoology: Complete and submit all subject specific teacher assignments and exit tickets by the due date.
- Complete all Supplemental Program Assignments
- Third Grade Students with a Reading Improvement and Monitoring Plan as determined by Ohio's Third Grade Reading Guarantee, will attend all required reading classes and complete ELA and supplemental reading programs as outlined in their RIMP.

If there is a discrepancy in the amount of attendance hours in relationship to the mastered/ attempted OLS progress, the teacher will request evidence of course work completed within one week of the request. If the requested work is not submitted, the teacher will remove attendance hours by subtracting the amount of time for unsupported progress based on default lesson times in the OLS using the number of lessons completed to calculate the supported expected attendance hours. Any single line of activity greater than 150 minutes will be capped at 75 minutes. Teachers will include time spent in class connect as supported attendance.

Example: There are 25 OLS math lessons completed with a default time of 1 hour each. There should be 25 hours of attendance logged.

*Supplemental attendance may be entered after attendance for core subject areas of math and language arts courses have been completed for the day. School sanctioned face-to-face (F2F) or online events may be included in attendance.

- 8. In Skill Up OHVA Career Learning at Ohio Virtual Academy section, the reference to "internships" is deleted from the list of career exploration experiences. Also, in the next last sentence of paragraph 3 in this section, the phrase "and gain valuable work-based learning experiences" is added.
- 9. The Career Advising Policy is amended by deleting the language in section 4(b) and replacing it with "Identifying students through Staff referrals."
- 10. In the Placement of Webcam section, the phrase "and required district assessments" shall be added after the phrase "Certain courses" when discussing when face-to-face interaction via webcam will be required.
- 11. The following section entitled "School Counselor Services (K-8)" shall be added immediately following the "Student Support Team" section:

School Counselor Services (K-8)

All K-8 students will be assigned a dedicated School Counselor. School Counselors provide programs that will assist student growth in three domain areas: development, career development, and social/emotional development.

It is the School Counselor's role to provide guidance to students as they make choices, especially regarding:



- Academic Development Assisting students in developing the skills and behaviors needed to be successful in school.
- **Career Development** Exploring various career fields, identifying careers of interest, and learning what it takes to achieve personal career goals.
- **Social/Emotional Development** Understanding emotions, their personal views, and relationships with their family, friend groups, and at school.

In addition, the following services are provided throughout the school year:

- Individual Counseling When a student feels the need to talk to someone about a personal crisis and doesn't feel as if he/she can speak with a parent or other adult family member, the student may contact a School Counselor.
- **Parent Conferences** Counselors can help parents explore various educational and personal opportunities for their students.
- Information Counselors provide information on community and school resources to further support students.
- Small Support Groups During the school year, the School Counselor will provide small groups for students identified by staff, parents, or themselves who need extra support academically and/or socially/emotionally.
- 12. The first sentence of the "Progress Reporting K-8" section shall be deleted and replaced with the following:

"K-5 parents have daily access to information regarding their children's progress through the Online School (OLS) Planning and Progress screen. 6-8 parents have daily access through the LMS planning and progress screen. In addition, Ohio Virtual Academy will provide an electronic progress report (K-5) or grade card (6-8) at the end of the year, including a letter-based indicator of progress in the grade level requirements, including the required curriculum."

13. In the 3-5 Progress Report section showing Grade Components, the percentages and components shall be deleted and replaced with the following:

"OLS Progress, Schoology Assignments, Assessments and Class Attendance/ Participation"

14. The "Student Behavior and Code of Conduct" section shall be deleted and replaced in its entirety with the following language:

"The Positive Behavior Interventions and Supports (PBIS) framework at OHVA integrates student behavior expectations, 7 Mindsets, school culture and initiatives like Hope & Kindness. PBIS provides an ideal framework for promoting social-emotional competencies to improve outcomes for the whole child. To foster positive behavior and provide social emotional learning opportunities, students may earn rewards and recognition for their positive behavior and engagement in 7 Mindsets activities in online Class Connect sessions and events. The school theme of "We ARE OHVA, A = Accountable, R = Respectful, E = Engaged" applies to all students, staff and families. OHVA believes that the school environment should be one that ensures the care, safety, and welfare of all students and staff members. For more information refer to the <u>OHVA 7 Mindsets</u> <u>website</u> and the Student Code of Conduct section in the handbook.

15. The Plagiarism policy shall include the following sentence at the very end:

"Principals have the right to adjust or modify the consequences above at their discretion after reviewing the details of the offense."



16. The CTE Program shall be amended to show that for the 22/23 school year OHVA is offering 10 programs in 6 career clusters. The CTE program will be further amended as follows:

 remove "State Tested Nursing Assistant" and "State Tested Medical Assistant" under the Health Sciences Career Cluster, and replace with "Allied Health (Medical Assisting or STNA) Program"
 add "Agricultural Career Cluster" with an attached program of "Natural Resource Management Program"

- add "Education Career Cluster" with an attached program of "Early Childhood Education Program"

- 17. Under the benefits of being CTE student, the first 2 sentences under "Work-based Learning" are deleted, and the following is added to the last sentence, "including work placements, mentorships, job shadowing, field trips, industry speakers, professional skill sessions, workplace simulations, and more." The list of available Career Technical Student-Organizations shall include "FFA and FCCLA."
- 18. Under "OHVA CTE Program Pathway Students are Expected to:" section the following bullet points shall be added:
 - Commit to participating for the duration of the pathway (four year-long courses; no dropping mid-year)
 - Create a resume (reviewed by someone within the Career Learning Program and revised as necessary)
 - o Obtain two letters of recommendation
 - Create a Tallo profile to store documentation from CTE achievements (WBL, CTSO, IRC, Resume, Letters of Recommendation)
 - Participate in quarterly conferences with school counselor
 - Complete graduation/career plan and update annually
 - Commit to participating for the duration of the pathway (four year-long courses; no dropping mid-year)
- 19. Under the "OHVA CTE Program Pathway Students are Expected to:" section the work-based learning bullet is deleted and replaced with the following language:

"Participate in work-based learning activities that are tied to an approved learning agreement and recorded in the supported tracking platform (accumulation of a minimum of 250 hours is expected during program completion).

Also any subsequent references to WBL Plan is changed to "Learning Agreement."

- 20. Under the "Student Behavior" section the following bullet point is added: "Realize that a violation of any of the above will result in them no longer being able to participate in school facilitated off-site experiences."
- 21. At the end of the "Student Behavior" section, the asterisk comments are removed and replaced with the following:

*If a student wishes to continue with a CTE Program after a violation of any of the above criteria, the student will meet with the CTE administration and be placed on a behavior contract. The parent will be notified of this decision.

*Violation of the behavior contract will result in the student being removed from the CTE Program

22. At the beginning of the Summer School section the following shall be added:



OHVA offers a variety of courses in both core subject areas and electives for our summer school program. Students may apply to complete 1 to 2 courses per term, with two terms offered each summer. Generally, the first term runs through the month of June and the second term runs through July; exact dates are provided in the application process.

23. The Ohio Core section is renamed "OHVA Graduation Requirements" and the first paragraph, chart and 2 bullet points under the chart are deleted and replaced with the following:

"OHVA follows the graduation requirements set forth by the Ohio Department of Education. Use the following link to access a full list of graduation requirements, based on cohort year. <u>https://education.ohio.gov/Topics/Ohio-s-Graduation-Requirements"</u>

Additionally, the following phrase was added to the last bullet point – "(for Class of 2026 and beyond, student must complete one semester of Financial Literacy).

- 24. Under the "Criteria for Diploma with Honors," the criteria is amended to require a student to meet "six of the following seven," as the requirement of "earn four units of English" has been deleted.
- 25. The "State Testing" and "Assessments" sections have been combined and revised, and now read as follows:

State Testing

The State of Ohio Requires that all OHVA High School students complete the appropriate Ohio State Tests. Students in graduation years 2018 and beyond will take state-provided End-of Course Exams after course completion, and a school selected College Readiness Exam during their 11th grade year. Failure to take State-Required Assessments will jeopardize the student's continued enrollment in OHVA. It also can prevent students from receiving an Ohio diploma.

For graduation years 2023 and beyond, end-of-course tests will be in English Language Arts II, Algebra I, Geometry, Biology, American History, and American Government. State Testing requirements for graduation years prior to 2023 can be discussed with the school counselor and referenced on the Ohio Department of Education website. Middle school students who take one of these courses for high school credit must take the corresponding state end-of-course exam.

Students can earn a 1-5 score for each exam, based on their performance.

- 5 Advanced
- 4 Accelerated
- 3 Proficient
- 2 Basic
- 1 Limited
- 26. In the discussion regarding Diploma With Honors, an additional requirement of "½ unit in World History" has been added.
- 27. The "School Counselor Services" section is replaced in its entirety with the following:

School Counselor Services (9-12)



All 9-12 students will be assigned a dedicated School Counselor. School Counselors provide assistance to students as they learn to make decisions. School Counselors provide programs that will enhance student growth in three domain areas: academic development, career development, and social/emotional development.

It is the high school counselor's role to provide guidance to students as they make choices, especially regarding:

- Academic Development Choosing courses suited to a student's needs, abilities, achievement levels, and future goals in relation to their overall four-year plan and postsecondary plans.
- **Career Development** Exploring various career fields, identifying careers of interest, and learning what it takes to achieve personal career goals.
- **Social/Emotional Development** Understanding emotions, the student's personal values, and relationships with their family, friend groups, and at school.

In addition, the following services are provided throughout the school year:

- Individual Counseling When a student feels the need to talk to someone about a personal crisis and doesn't feel as if he/she can speak with a parent or other adult family member, the student may contact a school counselor.
- **Parent Conferences** Counselors can help parents explore various educational and personal opportunities for their students.
- Information Counselors provide information about career development, careertechnical information, preparing for college, Armed Services, financial aid, College Credit Plus, and scholarships for post-high school education. ACT and SAT registration information is also available.
- Small Support Groups During the school year, the school counselor will provide small groups for students identified by staff, parents, or themselves who need extra support academically and/or socially/emotionally.
- 28. Under the Student Activities section, the following sentence will be added: "Legal Guardians of students that wish to participate in clubs will receive a separate club participation form." Additionally, the third and fourth sentences shall be deleted and replaced with the following: "OHVA and Stride National Club information can be found at <u>https://www.smore.com/r259x-ohva-clubs</u>. Students should be in good academic standing to participate in clubs."
- 29. Under the "College Credit Plus" section and specifically under the heading "How do I enroll?" the following bullet points have been deleted:
 - Print
 - Sign
 - Scan back in and save as jpg file
 - Send completed form via email attachment to your current HS counselor's administrator account
- 30. Under the "Testing out Flex Credit Option" section, the following bullet point is added:
 - Students may earn course credit under the test-out option by scoring a 3 or above on the corresponding Ohio End-of Course State Test.
- 31. The following section shall be added:

Academic Prevention and Intervention Policy



OHVA's Academic Prevention and Intervention Policy establishes the classroom-based intervention services available to meet the instructional needs of a student as determined by the results of diagnostic assessments that demonstrate the student might or might not be at risk for academic success. Please refer to the Appendix to view the policy in its entirety.

- 32. The Academic Prevention and Intervention Policy shall be amended as follows:
 - under "OHVA 3rd Grade Guarantee Plan," the first sentence in bullet 2 referencing K-2 shall be deleted
 - under "OHVA 3rd Grade Guarantee Plan", "RAZ Kids" shall be offered as a supplemental program

Discussion: Mr. Wilkinson explained the changes being made to the parent/student handbook as being necessary to reflect current policies and procedures. Ms. Dorner indicated she review the changes which were substantive but did not change policies or procedures dramatically.

Moved: Richardson	Seconded: Wise	Vote:	Arndt	Y 🔀	N
			Humbert	Y 🖂	N
			Lopez	Y 🔀	N
			Moeller	Y 🔀	N
			Norton	Y 🔀	N
			Richardson	Y 🔀	N
			Vasquez	Y 🔀	N
			Wise	Y 🔀	N

e. Employee Handbook Changes

Motion XII: Resolution regarding the 2022-2023 Employee Handbook

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the following changes to the OHVA Employee Handbook as recommended by the Head of School:

- The Bereavement Leave section shall be amended to include the following language: "For approval, employees must submit requests for time off (RTO) via the HRIS system for Bereavement Leave."
- 2. The Mandatory Court Appearance and Jury Duty section shall be amended by adding the following sentence at the end of the first paragraph, "For approval, employees must submit request for time off (RTO) via the HRIS system for Jury Duty."
- 3. The Mandatory Court Appearance and Jury Duty section shall be amended by adding the following paragraph: "When an employee receives payment from serving as a juror, this documentation must be submitted to Payroll along with a Request for Time Off (RTO) stating the time off in the number of hours served. Sufficient proof of the summons or subpoena may be requested or required."

The Head of School shall be responsible for making sure all employees are aware of the changes being made to the Employee Handbook and that such changes will not be effective until August 1, 2022.



Discussion: Dr. Stewart explained the changes being made as being necessary to have employees use the HRIS system.

Moved: Moeller	Seconded: Norton	Vote:	Arndt Humbert Lopez Moeller Norton Richardson Vasquez	$\begin{array}{c} Y \\ X \\ Y \\ Y \\$	
			Vasquez Wise	Y 🔀 Y 🔀	N N

f. Designated Fiscal Officer

Motion XIII: Motion regarding Designated Fiscal Officer/School Treasurer

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby designates Dawn Cummings as the Designated Fiscal Officer of Ohio Virtual Academy, also known as the School Treasurer, for FY23 beginning July 1, 2022 in accordance with ORC 3314.011(A). Ms. Cummings, who is employed by K12 Services (an affiliate of K12 Virtual Schools LLC), shall remain bonded and licensed under ORC 3301.074 as required by Ohio law and shall meet no less than annually with the Board to review the school's financial status. Further resolving and pursuant to ORC 3314.011(D)(1), the Board of Trustees of OHVA hereby waives the requirement set forth in ORC 3314.011(A) requiring Ms. Cummings to be employed by or under contract with the governing authority of OHVA. This waiver shall only be effective upon the approval of this resolution by the Ohio Council of Community Schools as soon as practicable. If approval is not received, the Head of School shall immediately notify the Board President. If approval is received, the Head of School shall take the necessary steps to submit this resolution, as approved, to the Ohio Department of Education as required by ORC 3314.011(D)(3).

Discussion: Dr. Stewart reviewed the need to pass this resolution each fiscal year. Ms. Dorner confirmed the legal requirement to approve that a K12 employee, rather than an OHVA employee, is designated as the fiscal officer for OHVA.

Moved: Arndt	Seconded: Lopez	Vote:	Arndt Humbert Lopez	Y 🔀 Y 🔀 Y 🕅	N N N
			Moeller Norton Richardson Vasquez Wise	Y X Y X Y X Y X Y X	

g. CCIP/SIP Approval



Motion XIV: Resolution Regarding 2022-2023 Comprehensive Continuous Improvement Plan (CCIP). Public meeting opportunity.

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the 2022-2023 OHVA Comprehensive Continuous Improvement Plan (CCIP), a copy of which is attached hereto, as recommended by the Senior Head of School and summarized as follows:

- 1. The first goal is changed from 3-4% to a flat 3% graduation rate increase.
- 2. The 2nd and 3rd goal are reworded for clarity.
- 3. The 4th goal has changed from a focus on increasing family engagement to a focus on staff training for student wellness.

(New: In the 2022-2023 school year, OHVA will foster a positive school climate to improve student wellness by ensuring 100% of staff is trained in growth mindsets, mental health awareness, the referral process, and diversity and inclusion so that staff can continue to provide multi-tiered supports to students. Old: In the 2021-2022 school year, OHVA will foster a positive school climate to improve student wellness by increasing home/school communication by 5%, incorporating growth mindset strategies, and implementing mental health initiatives.)

4. The fiscal resources this year also include our ESSER grants (not in the state CCIP but they are in our school document as we will be using these supplemental funds to help fund our plan).

Discussion: Mr. Wilkinson explained the changes for the CCIP. Dr. Stewart added information related to the goals.

Moved: Humbert	Seconded: Richardson	Vote:	Arndt Humbert Lopez Moeller Norton Richardson	$\begin{array}{c} Y \\ Y \\ Y \\ Y \\ Y \\ Y \\ X \\ Y \\ Y \\ X \\ Y \\ Y$	
			Richardson Vasquez Wise	Y 🔀 Y 🔀 Y 🔀	N N N

9. Other Updates

Ms. Dorner reminded all Board members to return the Conflict of Interest Disclosure Statement.

10. Upcoming Event Dates and Communications

Dr. Stewart reminded Board members of the following events:

- a. Board June 21, 2022
- b. Graduation June 5, 2022 at 1:00 p.m. at the Celeste Center in Columbus Mr. Vasquez and Ms. Lopez will be attending graduation.

Having no further business, Mr. Vasquez adjourned the meeting at 4:05 p.m.

County: Lucas

FY22 May 2022 submission IRN No.: 142950 Type of School: Internet/Computer Based Contract Term:June 2026

School Name:

Statement of Receipt, Disbursements, and Changes in Fund Cash Balances For the Fiscal Years Ende 2019 through 2021, Actual and the Fiscal Years Ending 2022 through 2026, Forecasted

				Actual								Forecasted				
	I	Fiscal Year		Fiscal Year		Fiscal Year		Fiscal Year		Fiscal Year		Fiscal Year		Fiscal Year	F	iscal Year
		2019		2020		2021		2022		2023		2024		2025		2026
Operating Receipts																
State Foundation Payments (3110, 3211)	\$	93,324,485	\$	89,020,740	\$	124,799,880	\$	98,432,880	\$	104,375,308	\$	104,375,308	\$	104,375,308	\$ 1	04,375,308
Charges for Services (1500)		-		-		-		-		-		-		-		-
Fees (1600, 1700)		-		-		-		-		-		-		-		-
Other (1830, 1840, 1850, 1860, 1870, 1890, 3190)		952,507		936,641		1,102,548		1,486,930		1,377,195		1,293,296		1,293,296		1,293,296
Total Operating Receipts	\$	94,276,992	\$	89,957,380	\$	125,902,428	\$	99,919,810	\$	105,752,503	\$	105,668,604	\$	105,668,604	\$ 1	05,668,604
Operating Disbursements																
100 Salaries and Wages	\$	22,852,464	\$	24,223,983	\$	30,337,337	\$	31,130,370	\$	34,935,209	\$	35,629,653	\$	35,898,542		36,975,499
200 Employee Retirement and Insurance Benefits		8,608,655		8,786,127		10,789,094		10,867,783		13,442,093		13,254,877		13,497,091		13,902,003
400 Purchased Services		50,597,964		47,522,376		68,731,663		61,743,168		67,275,292		63,834,131		45,316,020		43,834,151
500 Supplies and Materials		20,328,981		18,989,074		28,262,085		22,403,203		22,587,294		22,587,293		22,587,293		22,587,293
600 Capital Outlay -New		114,294		141,373		78,841.89		196,387		110,674		110,674		105,579		105,579
700 Capital Outlay - Replacement		25,000		183,200		99,426		33,000		132,461		132,461		132,461		132,461
800 Other		7,162		14,923		8,239		7,105		7,106		7,106		7,106		7,106
819 Other Debt		-		-		-		-		-		-		-		-
Total Operating Disbursements	\$	102,534,520	\$	99,861,057	\$	138,306,686	\$	126,381,016	\$	138,490,128	\$	135,556,194	\$	117,544,092	\$ 1	17,544,092
Excess of Operating Receipts Over (Under)																
Operating Disbursements	\$	(8,257,528)	\$	(9,903,676)	\$	(12,404,257)	\$	(26,461,206)	\$	(32,737,625)	\$	(29,887,590)	\$	(11,875,488)	\$ ((11,875,488)
Nonoperating Receipts/(Disbursements)			-													
Federal Grants (all 4000 except fund 532)	\$	10,167,636	\$	10,136,342	\$	11,772,137	\$	26,819,438	\$	32,676,449	\$	29,826,414	\$	11,814,312	\$	11 814 312
State Grants (3200, except 3211)	Ψ	63,059	Ŷ	5,000	Ŷ	142,657	Ť	60,627	Ŷ	60,627	Ŷ	60,627	Ť	60,627	Ŷ	60,627
Restricted Grants (3219, Community School Facilities Grant)			ŀ	-		- 12,001										
Donations (1820)		-	1	-		-		-		-		-		-		-
Interest Income (1400)		-	1	4,341		549		549		549		549		549		549
Debt Proceeds (1900)		_	1	.,011				-						-		
Debt Principal Retirement		_	1	-		-		-		-		-		-		-
Interest and Fiscal Charges		_	ŀ	_		-				-		_		_		-
Transfers - In		_	ŀ	_		-				-		_		_		-
Transfers - Out		_		_		-		-		-		-		-		-
Total Nonoperating Revenues/(Expenses)	\$	10,230,695	¢	10,145,684	\$	11,915,343	¢	26,880,615	\$	32,737,625	¢	29,887,590	\$	11,875,488	¢	11 975 /99
Total Nonoperating Revenues/(Expenses)	ę	10,230,095	φ	10,143,004	ę	11,913,343	φ	20,000,013	φ	52,757,025	ę	29,007,390	φ	11,075,400	φ	11,075,400
Excess of Operating and Nonoperating Receipts																
Over/(Under) Operating and Nonoperating Receipts			-						 							
Disbursements	¢	1,973,167	\$	242.008	¢	(488,914.00)	\$	419,408	\$	(0.00)	\$	(0)	¢	(0)	¢	0
Dispursements	Ф	1,973,167	¢	242,008	\$	(400,914.00)	Ф	419,408	Ð	(0.00)	Φ	(0)	Ф	(0)	Э	0
Fund Cash Balance Beginning of Fiscal Year	\$	2,454,331	\$	4,427,498	\$	4,669,506	\$	4,180,592	\$	4,600,000	\$	4,600,000	\$	4,600,000	\$	4,600,000
Fund Cash Balance End of Fiscal Year	\$	4,427,498	\$	4,669,506	\$	4,180,592	\$	4,600,000	\$	4,600,000	\$	4,600,000	\$	4,600,000	\$	4,600,000

Assumptions

Staffing/Enrollment Total Student FTE Instructional Staff Administrative Staff Other Staff

	Actual		Forecasted								
Fiscal Year											
2019	2020	2021	2022	2023	2024	2025	2026				
12644	11829	17845	14520	14952	14952	14952	14952				
515	526	693	755	760	760	760	760				
84	62	64	41	42	42	42	42				

Purchased Services											
Rent	\$ 152,075	\$	227,462	\$ 233,512	\$ 251,774	\$	272,157	\$ 272,157	\$	283,043	\$ 293,309
Utilities	\$ -	\$	4,407	\$ 5,681	\$ 7,118	\$	7,118	\$ 7,474	\$	7,848	\$ 8,240
Other Facility Costs	\$ 261,795	\$	200,138	\$ 221,334	\$ 213,242	\$	215,978	\$ 223,038	\$	230,451	\$ 238,235
Insurance	\$ 84,465	\$	91,408	\$ 111,861	\$ 150,316	\$	150,316	\$ 153,322	\$	156,389	\$ 159,516
Management Fee	\$ 6,281,328	\$	7,533,889	\$ 14,071,989	\$ 13,966,411	\$	16,595,642	\$ 13,641,165	\$	-	\$ -
Sponsor Fee	\$ 1,391,797	\$	1,326,730	\$ 1,861,627	\$ 1,476,493	\$	1,565,630	\$ 1,565,630	\$	1,565,630	\$ 1,565,630
Audit Fees	\$ 22,661	\$	20,242	\$ 26,148	\$ 26,900	\$	26,900	\$ 28,245	\$	29,657	\$ 31,140
Contingency	\$ -	\$	-	\$ -	\$ -	\$	-	\$ -	\$	-	\$ -
Transportation	\$ -	\$	-	\$ -	\$ -	\$	-	\$ -	\$	-	\$ -
Legal	\$ 32,966	\$	37,882	\$ 52,027	\$ 70,000	\$	70,000	\$ 38,000	\$	39,000	\$ 40,000
Marketing	\$ -	\$	-	\$ -	\$ -	\$	-	\$ -	\$		\$ -
Consulting	\$ -	\$	-	\$ -	\$ -	\$	100,000	\$ 100,000	\$	100,000	\$ 100,000
Salaries and Wages	\$ -	\$	-								
Employee Benefits	\$ -	\$	-								
Special Education Services	\$ 4,115,208	\$	3,816,892	\$ 4,190,584	\$ 4,025,000	\$	4,015,912	\$ 4,015,912		4,015,912	\$ 4,015,912
Technology Services	\$ 5,809,181	\$	6,838,781	\$ 9,794,276	\$ 8,711,005	\$	9,498,141	\$ 9,031,143	\$	5,759,382	\$ 4,252,857
Food Services	\$ -	\$	-								
Other	\$ 32,446,490	\$	27,424,548	38,162,624	32,844,908		34,757,497	\$ 34,758,045		33,128,709	##########
Total	\$ 50,597,964	\$	47,522,376	\$ 68,731,663	\$ 61,743,168	\$	67,275,292	\$ 63,834,131	\$	45,316,020	\$ 43,834,151
Financial Metrics											
Debt Service Payments	\$ -	\$	-	\$ -	\$ -	\$	-	\$ -	\$	-	\$
Debt Service Coverage	0.00		0.00	0.00	0.00		0.00	0.00	Ľ	0.00	0.00
Growth in Enrollment	26.81%		-6.45%	50.86%	-18.63%		2.98%	0.00%	1	0.00%	0.00%
Growth in New Capital Outlay	-15.11%	1	23.69%	-44.23%	149.09%	1	-43.64%	0.00%	1	-4.60%	0.00%
Growth in Operating Receipts	33.99%		-4.58%	39.96%	-20.64%		5.84%	-0.08%	1	0.00%	0.00%
Growth in Non-Operating Receipts/Expenses	100.63%		-0.83%	17.44%	125.60%	1	21.79%	-8.71%	1	-60.27%	0.00%
Days of Cash	15.76		17.07	11.03	13.29		12.12	12.39		14.28	14.28

Assumptions Narrative Summary

	Fiscal Year 20XX-20XX Projected Debt													
Description	Beginning Year Balance		Principle Retirement			Interest Expense		Ending Year Balance		Debitor/ Creditor				
FTE Review	\$	-	\$	-	\$	-	\$	-						
Loan A	\$	-	\$	-	\$	-	\$	-						
Loan B	\$	-	\$	-	\$	-	\$	-						
Line of Credit	\$	-	\$	-	\$	-	\$	-						
Notes, Bonds	\$	-	\$	-	\$	-	\$	-						
Capital Leases	\$	-	\$	-	\$	-	\$	-						
Payables (Past Due 180+ days)	\$	-	\$	-	\$	-	\$	-						
Total	\$	-	\$	-	\$	-	\$	-						

Purchased Services: Other
College Credit Plus
Online Curriculum
Professional Development
Student Internet Reimbursements
Student Services
Staff Telephone and Internet
Testing
Travel
Total

Fiscal Year	I	Fiscal Year						
2019	2020	2021	2022	2023	2024	2025		2026
\$ 494,177	\$ 499,799	\$ 637,530	\$ 588,074	\$ 522,021	\$ 522,021	\$ 522,021	\$	522,021
\$ 27,761,534	\$ 24,299,687	\$ 33,599,555	\$ 27,496,680	\$ 27,504,756	\$ 27,504,756	\$ 27,504,756	\$	27,504,756
\$ 377,955	\$ 496,187	\$ 233,265	\$ 655,095	\$ 686,451	\$ 686,451	\$ 686,451	\$	686,451
\$ 672,094	\$ 564,800	\$ 649,034	\$ 576,072	\$ 577,339	\$ 577,339	\$ 577,339	\$	577,339
\$ 62,554	\$ 34,752	\$ 34,752	\$ 229,085	\$ 1,255,712	\$ 1,256,260	\$ 298,923	\$	299,527
\$ 466,467	\$ 560,469	\$ 751,400	\$ 616,362	\$ 645,870	\$ 645,870	\$ 645,870	\$	645,869
\$ 2,512,031	\$ 905,001	\$ 2,193,235	\$ 2,607,884	\$ 3,486,075	3,486,075.00	\$ 2,814,075	\$	2,814,075
\$ 99,678	\$ 63,854	\$ 63,854	\$ 75,655	\$ 79,275	\$ 79,274	\$ 79,275	\$	79,275
\$ 32,446,490	\$ 27,424,548	\$ 38,162,624	\$ 32,844,907	\$ 34,757,498	\$ 34,758,045	\$ 33,128,709	\$	33,129,312

Estimated FTE: The estimated FTE for FY22 is 14,520 and is projected to be 14,952 for FY23 - FY26. The increase in FTE for FY21 was due to families choosing our virtual option during the pandemic. The FTE for FY22 - FY26 decreased as some students have returned to their local brick-and-morter schools once the pandemic ends.

Instructional Staff: Staffing for FY22 is based on the current staff headcount. Staffing will increase in FY23 - FY26 as we expect to hire more instructors by offering incentives during the teacher shortage. Administrative Staff: Ohio Virtual Academy does not employ any administrative staff. Administrative staff are provided by the management company/operator, K12.

Other Staff: This category includes student support staff. Staffing for FY22 is based on the current headcount and will increase slightly for FY23 - FY26 once open positions are filled.

Receipts:

Base Foundation: Prior to FY22 funding was \$5,979.92 per FTE plus \$25 for facilities. The calculation for FY22-FY23 uses the new Ohio phase-in formula. The Ohio Virtual Academy's guarenteed minimum rate is \$7,136, per the state. Other: This includes casino tax payments, a program enrichment grant provided by OCCS (the sponsor) and other state and local funding. Casino payments were forecasted for FY23 through FY26 at the same rate per pupil as received in FY22. The OCCS grant is based on the amount specified in the contract between OCCS and Ohio Virtual Academy. A second grant was awarded by OCCS for FY21 and FY22, but we are not sure we will receive it in FY23-FY26.

Federal Grants: ESSER I will end in FY22; however, the school will still utilize ESSER II, ARP ESSER, ARP IDEA, and ARP Homeless throughout FY23-24, All CARES related funding is due to expire by FY24. Other grants will align with enrollment.

State Grants: FY22 - FY26 had the School Improvement Grant added. The amount is an estimate for FY23 - FY26.

Disbursements:

Salaries and Wages: FY22 wages are based on current actuals. For FY23-FY24 additional stipends, sign-on bonuses, and retention bonuses are being offered to attract retain staff,. Salary and wages also includes incremental merit increases each year.

Employee Retirement and Insurance Benefits: These are estimated at 38% of salaries in FY22. FY23 - FY26 show incremental increases for inflation. Rates may vary because the sign on and retention bonuses will have lower benefit rates, and will only include retirement and medicare expense.

Purchased Services/Supplies and Materials/Capital Outlay/Other: Expenses are consistent with enrollment plus cost of living increases. Rent: This is rent for the office where the administrative staff work. Rent is increasing fyear-over-year per leasing agreement.

Utilities: There was no utilities expense for FY19, as utilities were included in the office rent. There is utilities expense starting in FY20 for the new office space.

Other Facility: This includes building maintenance and security, copier rentals, telephones, internet and postage.

Management Fee: This is a fee charged by K12, the management company, and is calculated as a percentage of designated revenues. Services provided by K12 for this fee include personnel management; facility management; consulting and liaison services with the Sponsor, Ohio Department of Education, and other agencies; management services regarding special education, English Language Learning and Section 504 programs, related services and reimbursements; development, drafting and maintenance of forms, operations manuals, handbooks, guides, and policies and procedures; consultation, monitoring and oversight of EMIS and other state reporting systems; assistance in applying for grants; budgeting and financial reporting; maintenance of forms, operations by K12 in the amount of the deficit in order to maintain a specified net asset balance. If the management fee is not large enough, the remainder of the credit will go against the technology fee.

Sponsor Fee: This is a fee paid to the Ohio Council of Community Schools. It is a percentage of state foundation funding.

Legal: The legal fees for FY22 an FY23 are higher due to a renegotiation of the contract between Ohio Virtual Academy and K12. Special Education Services: This includes related services for the school's special education students.

Technology Fee: This is a fee charged by K12, the management company, and is calculated as a percentage of designated revenues. Services provided by K12 for this fee include monitoring of the Online School; fixing production issues; generating reports on pupil academic performance, attendance and progress; seeking and securing competitive pricing and centralized purchase discounts for computers, monitors, printers, software and other peripherals; training school staff, parents and students on technology systems; developing, designing, publishing and maintaining the school's interactive website; maintaining the school's computer and telephone network; determining hardware configurations (including software and operating systems) for the school's technology needs; providing support for school employees and students; proposing for the governing authority adoption policies and procedures regarding the responsible use of computer equipment and other school property; etc.

College Credit Plus: Many Ohio Virtual Academy students take advantage of the College Credit Plus program. Tuition is included in purchased services and textbooks are included in supplies. Online Curriculum: This includes the cost of the online curriculum used by both the students and instructional staff.

Professional Development: Expenses in FY20 included conferences paid from Federal grant funds. These grants ended in FY20; therefore, expenses for FY21 are less. Expenses are also less for FY21 due to COVID-19 restrictions. Expenses are increasing for FY22 - FY26 as we are hopeful that in-person professional development can take place once again.

Student Internet Reimbursements: Parents of students are eligible to receive a partial reimbursement of their internet costs. Internet service is provided for free to homeless students. Student Services: This includes supplemental curriculum and special education assistive devices. The FY22 through FY25 expenses are higher than the other years due to spending restricted grant funds. FY25 isn't as high as the other years because there is less funding in that year when the ESSER grants end.

Staff Telephone and Internet: Instructional and support staff work remotely. Ohio Virtual Academy provides telephones to the employees as well as reimbursement for home internet service.

Testing: This includes the costs for state mandated testing. Since Ohio Virtual Academy is a virtual school, rooms must be rented at many locations throughout the state where students can take the required tests. Computers and tech support must be provided. Teachers must travel to the test sites to proctor the tests and their travel expenses are reimbursed. Purchased services also include test site rentals, teacher travel and tech support. Computers are included in supplies. Testing expenses decreased in FY20 due to COVID. In FY21 testing cost increased due to an increase in the number of testing sites needed to allow for social distancing. FY23-24 shows an increase due to increase facility rental fees, but FY25 and FY26 show a decrease with the expectation of fewer COVID related restrictions.

Travel: Travel was lower in FY20 and FY21 due to events being cancelled due to COVID-19. FY22 travel increased due to fewer COVID restrictions. FY23-FY26 increased due to increased staff and few COVID restrictions. Supplies and Materials: This includes office supplies for school staff, providing computers to students, and textbooks and other instructional materials provided to students.

Capital Outlay: This includes computers for instructional and support staff. This expense was higher in FY19 and FY21 due to many new hires to accommodate the increases in enrollment in those years. FY20 includes a large swap out of outdated teacher laptops and costs related to expanding the office. Capital outlay in FY21 included laptops for many new hires due to the enrollment increase. Capital outlay will decrease in FY22, FY24 and FY25 as enrollment flattens. FY23-26 will have laptop upgrades. Other: This includes bank service charges, dues and subscriptions, and other miscellaneous expenses.

In each forecasted year, Ohio Virtual Academy's revenues are equal to its expenses. This is because according to the Educational Products and Administrative and Technology Services Agreement

Ohio Virtual Academy has no debt.

Ohio Virtual Academy's management company/operator is K12, Inc.

AMENDMENT TO AMENDED COMMUNITY SCHOOL CONTRACT

The Ohio Council of Community Schools and the governing authority of Ohio Virtual Academy hereby accept the following Amendment to the Amended Community School Contract ("Contract"):

- 1. Throughout the entire Contract, the word "paragraph" shall be replaced with the word "section."
- 2. Throughout the entire Contract, the phrase "management company" shall be replaced with the word "operator."
- 3. Effective upon the execution hereof, in Section B.4., the entirety of the first paragraph shall be replaced with the following:

In accordance with the Ohio Revised Code, as a community school pursuant to Chapter 3314 of the Ohio Revised Code, the School shall comply with Sections 9.90, 9.91, 109.65, 121.22, 149.43, 2151.357, 2151.421, 2313.19, 3301.0710, 3301.0711, 3301.0712, 3301.0715, 3301.0729, 3301.948, 3302.037, 3313.472, 3313.50, 3313.539, 3313.5310, 3313.608, 3313.609, 3313.6012, 3313.6013, 3313.6014, 3313.6015, 3313.6020, 3313.6024, 3313.6025, 3313.6026, 3313.643, 3313.648, 3313.6411, 3313.66, 3313.661, 3313.662, 3313.666, 3313.667, 3313.668, 3313.669, 3313.6610, 3313.67, 3313.671, 3313.672, 3313.673, 3313.69, 3313.71, 3313.716, 3313.718, 3313.719, 3313.7112, 3313.721, 3313.80, 3313.814, 3313.816, 3313.817, 3313.818, 3313.86, 3313.89, 3313.96, 3319.073, 3319.077, 3319.078, 3319.238, 3319.318, 3319.321, 3319.39, 3319.391, 3319.393, 3319.41, 3319.46, 3320.01, 3320.02, 3320.03, 3321.01, 3321.041, 3321.13, 3321.14, 3321.141, 3321.17, 3321.18, 3321.19, 3323.251, 3327.10, 4111.17, 4113.52, 5502.262, and 5705.391 and Chapters 117., 1347., 2744., 3365., 3742., 4112., 4123., 4141., and 4167 of the Ohio Revised Code, as if it were a school district and will comply with Section 3301.0714 of the Ohio Revised Code in the manner specified in Section 3314.17 of the Ohio Revised Code. Additionally, if applicable, the School will comply with Sections 3301.50 to 3301.59 of the Ohio Revised Code and the minimum standards for preschool programs prescribed in rules adopted by the state board under Section 3301.53 of the Ohio Revised Code.

4. Effective upon the execution hereof, the second paragraph of Section B.4 shall include the following additional sentence at the end of the second paragraph:

The **School** will comply with Section 3321.191 of the Ohio Revised Code, unless it is an internet- or computer-based community school that is subject to Section 3314.261 of the Ohio Revised Code.

5. Effective upon the execution hereof, the first sentence of the second paragraph of Section B.10 shall be replaced in its entirety with the following sentence:

No person shall serve on the **Governing Authority** under any of the circumstances prohibited by Section 3314.02(E) of the Ohio Revised Code, including, but not limited to, serving on the governing authority of more than 5 community schools at the same time, unless as allowed by Section 3314.02(E)(3) of the Ohio Revised Code.

6. Effective upon the execution hereof, in Section B.24, the entirety of the first paragraph shall be replaced with the following:

At least 1 full-time classroom teacher or 2 part-time classroom teachers each working more than 12 hours per week must be employed to work in the **School**. The full-time classroom teachers and part-time classroom teachers working more than 12 hours per week shall be licensed in accordance with Sections 3319.22 to 3319.31 of the Ohio Revised Code. Pursuant to Section 3319.301 of the Ohio Revised Code, non-licensed persons, who are otherwise qualified, may teach up to 12 hours per week. Non-licensed persons, who are otherwise qualified, teaching in a STEM school or an industry-recognized credential program offered at a dropout recovery community school may teach classes for not more 40 hours per week in the **School**. The student to full-time equivalent classroom teacher ratio shall be no more than 75:1 without prior written approval of the **Sponsor**. Each student shall be assigned to at least one teacher of record. The **School** may employ non-teaching employees.

- 7. Effective upon the execution hereof, in Section B.29, the reference to 3314.011(C) shall be deleted and replaced with 3314.011(D).
- 8. Effective upon the execution hereof, in Section B.30, the reference to 3314.08(C) shall be deleted and replaced with 3317.022.
- 9. Effective upon the execution hereof, in Section B.34, the entirety of the first sentence shall be replaced with the following:

If the **School** includes a high school, the **School** shall comply with Sections 3313.61, 3313.611, 3313.614, 3313.617, 3313.618, and 3313.6114 of the Ohio Revised Code, except with regard to students who entered ninth grade for the first time before July 1, 2010, the requirement in Sections 3313.61 and 3313.611 of the Ohio Revised Code that a person must successfully complete the curriculum in any high school prior to receiving a high school diploma may be met by completing the curriculum adopted by the **Governing Authority**.

10. Effective upon the execution hereof, in Section D.1, the entirety of the first sentence shall be replaced with the following:

As permitted by Section 3314.03(C) of the Ohio Revised Code, in consideration for time, organization, monitoring, oversight, technical assistance, fees, and costs of the **Sponsor** pursuant to this Contract, the **Governing Authority** shall pay to the **Sponsor** the amount of 1.5% of the total amount of payments for operating expenses that the **School** receives from the state each year.

- 11. Effective upon the execution hereof, in Section G.1, the reference to 3314.035 shall be deleted and replaced with 3314.35.
- 12. Effective upon execution hereof, in Section N, the first sentence of the first paragraph shall be replaced in its entirety with the following sentence:

Any notice to one party by the other shall be satisfied upon receipt, and delivered by personal delivery or by certified mail, return receipt requested, as well as electronic mail service. As for delivery via electronic mail, burden of proving receipt, if necessary, lies with the sending party.

13. Effective upon execution hereof, in Section N, the following information shall be added:

Sponsor's Executive Director's email address: lenny@ohioschools.org

Sponsor's Legal Counsel's name: Mathew Aumann Sponsor's Legal Counsel's email address: maumann@isaacwiles.com

14. All of the other provisions of the Amended Community School Contract, as amended, shall remain unchanged.

OHIO COUNCIL OF COMMUNITY SCHOOLS

By:

Pamela Haynam, Chairman

Date

OHIO VIRTUAL ACADEMY

By:

Stephen Vasquez, Chairman

Date





School Improvement Plan 2022-23



OUR VISION & PURPOSE

Our Approach: Student-centric. Innovative.

Our People: Passionate. Engaged.

Our Students: Inspired. Empowered. Educated.

OUR SCHOOL

Ohio Virtual Academy is a non-profit public community school that is funded by state revenue, governed by and subject to Ohio State community-school laws, applicable federal laws and the terms of our contract with our charter sponsor, Ohio Council of Community Schools (OCCS). The OHVA Board of Trustees has secured the curriculum, technical, and management services of Stride K12 Inc., a provider of virtual education to students throughout the United States and around the world. OHVA teachers are all Ohio-licensed, Highly Qualified, are located throughout the state of Ohio, and teach students based on their areas of expertise and licensure. OHVA embraces a supportive, collaborative, diverse, and inclusive environment with shared leadership and mutual trust, respect, and values. We foster a sense of community and safety within our school, and provide students across all 88 counties with wrap-around services. We are driven by student success and ongoing reflection and improvement.



The purpose of our improvement plan is to identify priority needs within our school and then assign goals for the year to fill those needs. The plan will outline strategies to help meet those goals and will align with our mission and vision statements.

OUR GOALS

Our goals for the school year focus on the whole child by concentrating on both the child's academic and social development. This way our students can fully engage in learning and school and graduate with a clear path forward.

SCHOOL CONTINUOUS IMPROVMENT



OHVA utilizes the Ohio Improvement Process (OIP) as a framework to establish systemic collaborative structures designed to support development and implementation of focused goals and a strategic plan looking at both student academic and non-academic needs. The continuous improvement cycle is used to implement, monitor, and evaluate the school's goals and strategic plan. The OIP process brings educators together through collaborative team structures and facilitates communication and decision-making. For the 2022-23 school year, OHVA will focus on four goals that will rely on the use of quality data to drive continuous improvement.





OHVA SCHOOL IMPROVEMENT GOALS 2022-23



College and Career Readiness: Graduation Rate

The OHVA graduation rate will increase 3% in the 2022-23 school year. OHVA's internal graduation rate will continue to stay above 81% as measured by PowerSchool.



Curriculum, Instruction and Assessment: Reading 3-8

By the end of the 2022-23 school year, 75% of students in grades 3-8 will have demonstrated one year of growth in reading as determined by the NWEA (MAP) test.



Curriculum, Instruction and Assessment: Math 5-8

By the end of the 2022-23 school year, 75% of students in grades 5-8 will have demonstrated one year of growth in math as determined by the NWEA (MAP) test.



School Climate and Supports: Safe and Health Schools

In the 2022-2023 school year, OHVA will foster a positive school climate to improve student wellness by ensuring 100% of staff is trained in growth mindsets, mental health awareness, the referral process, and diversity and inclusion so that staff can continue to provide multi-tiered supports to students.



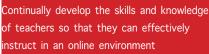


Goal: The OHVA graduation rate will increase 3% in the 2022-2023 school year. OHVA's internal graduation rate will continue to stay above 81% as measured by PowerSchool.

Student Measure

Student graduation rate will increase 3%

Adult Implementation Measure



Curriculum, Instruction, and Assessment: Targeted small group instruction providing explicit data-driven instruction

- School Within a School: A "school within a school" approach will be taken to address the needs of students who are not making adequate progress. The focus will be on creating learning options for these students to acquire the credits they will need for graduation. Specialized courses will be used.
- Target Students/Summer School: Our iSupport Team (test prep/remediation team) will focus on engaged students who are struggling to earn course credits and/or score proficient on the EOC tests. Summer school and summer state testing will be offered to students who are credit-deficient.

College and Career Readiness: Career Learning

- Career Learning for All: OHVA will provide career learning opportunities to students to help students move towards graduation and career readiness
- Expand CTE Program: OHVA will continue to expand the CTE program including credentials offered, grade bands, curriculum, capacity, and enrollment.

Professional Development: High Quality PD opportunities regularly offered to help educators implement effective instructional strategies

Weekly PD: All teachers will participate in weekly, online professional development. The qualities of an effective educator in an online environment will be presented, discussed, and modeled. Administrators and mentor lead teachers will work with

staff to implement these practices (e.g. via "walk throughs") which are aligned to the EEP and OTES rubric. This PD time can be counted towards teacher license renewal.

Teacher Teams and Best Practices: OHVA will provide frequent opportunities for teachers to meet collaboratively and share best practices

Operations: Follow up with withdrawn students

Student Tracking: OHVA will provide continued and defined tracking of withdrawal, transfer, dropout, and GED students





Curriculum, Instruction, and Assessment

Reading Goal

Goal: By the end of the 2022-23 school year, 75% of students in grades 3-8 will have demonstrated one year of growth in reading as determined by the NWEA (MAP) test.

Student Measure: 75% students in grades 3-8 will have one year of growth in reading on NWEA testing

Adult Implementation Measure: Progress monitoring data, benchmark data, data from TBTs; relevant activities either in-progress or completed, with documentation; results from stakeholder surveys; minutes and agendas from meetings

Instruction: Direct, explicit instruction by teachers in large group, small group, and one-on-one settings

- Systematic Intervention and Instruction: Teachers will provide direct, explicit instruction in phonics, vocabulary, and fluency to increase proficiency in reading
- Monitor Instruction: Evaluate the effectiveness of instruction strategies and make any mid-course corrections.
- Identify and Implement Best Practices: OHVA will identify research-based focused practices in reading to be implemented based on data such as activating prior knowledge, predicting, questioning, identifying main ideas, making inferences, and retelling. Teachers will implement with fidelity, including differentiation strategies for all students and subgroups, including students with disabilities and other at-risk sub groups.

Math Goal

Goal: By the end of the 2022-23 school year, 75% of students in grades 5-8 will have demonstrated one year of growth in math as determined by the NWEA (MAP) test.

Student Measure: 75% students in grades 5-8 will have one year of growth in math on NWEA testing

Adult Implementation Measure: Progress monitoring data, benchmark data, data from TBTs; relevant activities either in-progress or completed, with documentation; results from stakeholder surveys; minutes and agendas from meetings

Instruction: Direct, explicit instruction by teachers in large group, small group, and one-on-one settings

• Systematic intervention instruction in math including: providing models of proficient problem solving, verbalization of thought processes, guided practice, corrective feedback, and frequent cumulative review.

 Monitor Instruction: Evaluate the effectiveness of instruction strategies and make any mid-course corrections.

 Identify and Implement Best Practices: OHVA will identify research-based focused practices in math to be implemented based on data. Teachers will implement with fidelity, including differentiation strategies for all students and subgroups including students with disabilities

and other at-risk subgroups.

Professional Development: High Quality PD opportunities regularly offered to help educators implement effective in-

structional strategies

- Weekly PD: All teachers will participate in weekly, online professional development. The qualities of an effective educator in an online environment will be presented, discussed, and modeled. Administrators and mentor lead teachers will work with staff to implement these practices (e.g. via "walk throughs") which are aligned to the EEP and OTES rubric. This PD time can be counted towards educator license renewal.
- Teacher Teams and Best Practices: Provide frequent opportunities for teachers to meet collaboratively and share best practices

Professional Development: High Quality PD opportunities regularly offered to help educators implement effective

instructional strategies

- Weekly PD: All teachers will participate in weekly, online professional development. The qualities of an effective educator in an online environment will be presented, discussed, and modeled. Administrators and mentor lead teachers will work with staff to implement these practices (e.g. via "walk throughs") which are aligned to the EEP and OTES rubric. This PD time can be counted towards educator license renewal.
- Teacher Teams and Best Practices: Provide frequent opportunities for teachers to meet collaboratively and share best practices



Goal: In the 2022-23 school year, OHVA will foster a positive school climate to improve student wellness by ensuring 100% of staff is trained in growth mindsets, mental health awareness, the referral process, and diversity and inclusion so that staff can continue to provide multi-tiered supports to students.



Student Measure: Improved student wellness

Adult Implementation Mea-SUIC: Continually develop the skills and knowledge of teachers so they can effectively instruct in the online environment, improve outreach and communication with families, implement mental health initiatives

Professional Development: High Quality PD opportunities regularly offered to help educators implement effective instructional strategies

- Social Emotional Training: All teachers will participate in online, live professional development on social emotional learning using the 7 Mindsets Model so they can help foster promoting self-awareness, self-management, social awareness, relationship skills, and responsible decision making in students.
- Diversity and Inclusion Training: OHVA will provide professional development for staff to increase awareness of our special populations' needs and how to be inclusive to all.
- Referral Training: All teachers will participate in training on mental health awareness and the referral process to ensure that OHVA is providing multi-tiered support to students





Fiscal Resources

Federal Grant Funding	FY23 Proposed	FY22 Current Forecast	% Change
Title IA Improving Basic Programs	\$6,232,293.00	\$6,232,293.00	0%
Title I Family and Community	\$62,953.00	\$62,953.00	0%
Title I Supplemental School Improvement	\$33,013.00	\$33,013.00	0%
Expanding Opportunities for Each Child	\$213,504.00	\$213,504.00	0%
Title II-A Supporting Effective Instruction	\$924,630.00	\$924,630.00	0%
Title III Language Instruction for EL	\$29,296.22	\$29,296.22	0%
Title IV-A Student Support and Academic Enrichment	\$354,011.14	\$354,011.14	0%
IDEA-B Special Education	\$3,952,590.00	\$3,952,590.00	0%
IDEA Early Childhood Special Education	\$11,761.65	\$11,761.65	0%
School Improvement Grant SIG	\$30,603.36	\$30,603.36	0%
ESSER 2	\$6,345,104.72	\$9,608.952.00	-34%
ARP ESSER	\$13,481,966.00	\$3,061,992.00	340%
ARP IDEA Part B Special Education	\$59,537.00	\$836,168.00	-93%
ARP IDEA Early Childhood SPED	\$20,375.82	\$45,981.00	-56%
ARP Homeless	\$87,679.00	\$2,000.00	4284%
Total Federal Grant Funding	\$31,839,418	\$26,655,688	

