

NOTICE of SPECIAL MEETING

The Board of Trustees of the Ohio Virtual Academy will hold a **Special Meeting** on Wednesday, September 26, 2018 at 4 p.m. at the offices of Ohio Virtual Academy, located at 1690 Woodlands, Second Floor, Maumee OH 43537. The public is welcome to attend.

Purpose:

- To discuss and possibly take action with respect to amending School Handbook related to the issues of enrollment, change of address and automatic withdrawal due to recent legislation
- To discuss and possibly take action with respect to amending the Community School Renewal Contract between Ohio Virtual Academy and the Ohio Council of Community Schools
- To discuss and possibly take action with respect to any other business as may properly come before the Board

For more information, please contact Senior Head of School Dr. Kristin Stewart at (419) 482-0948.

Motion I: Resolution regarding amending School Handbook

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the following changes to the School Handbook:

1. Policies entitled “Enrollment & Student Records” and “Change of Address” found on pages 9-10 of the School Handbook shall be replaced, in total, with the following policies:

Enrollment, Residency and Registration:

Student must reside in the state of Ohio to be eligible for enrollment. Before a student can be enrolled in the Ohio Virtual Academy, the parents or legal guardians must complete and return (electronically or hard copy) the following:

- enrollment form/online enrollment
- copy of birth certificate
- [2 proofs of residency](#) as listed in ORC 3314.11(E) annually
- release of school records form
- family income form (not required, but preferred) annually
- achievement tests or other standardized test scores, if available
- previous school’s report card, if available
- transcript from previous school (for high school students), if available
- custodial paperwork, if applicable
- special education documentation (ETR, IEP, 504) if applicable
- emergency medical authorization form

Parents must also review and agree to the Parent Compact during the enrollment/registration process. To be accepted for enrollment in Ohio Virtual Academy a student must be able to complete ALL Ohio graduation requirements by their 22nd birthday. Upon receiving the 2 proofs of residency, OHVA administration will process the address through the Ohio Department of Taxation website to verify the school district of residence. Once the school district of residence is verified in this manner, this information is provided to the EMIS department. OHVA administration will review the residency documents on a monthly and annual basis for compliancy purposes.

Registration for the following school year will take place in the spring before the school year closes. Re-enrolling students will need to complete the online re-registration in MyInfo. Annually during the months of July/August, re-enrolling students are required to verify their address in our system and submit 2 proofs of residency prior to the start of school. The documents submitted as proof of residency should not be dated earlier than July 1st of the current year. The Family Income Form is also requested to be submitted annually.

Change of Address:

The school must be notified within 2 weeks of a change of address of either the parents or students primary address. Students, parents and legal guardians can access the online form here: <http://ohvaonlineforms.com/Change-of-Address-Request.html>.

Parents should also notify their homeroom teacher or advisor of any changes.

- Student Name(s):
- Legal Guardian's Name:
- Old Address:
- New Address:
- Move-in Date:
- New School District residing in:
- Phone Number:

In order for the change in address to go into effect, [2 Proofs of Residency](#) must be submitted.

2. The phrase "105 consecutive hours" on pages 28 & 35 of the School Handbook shall be replaced with "75 consecutive hours" and the phrase "105 consecutive missing hours" on page 37 of the School Handbook shall be replaced with "75 consecutive hours."

Discussion:

Moved:	<input type="checkbox"/> Arndt	Seconded:	<input type="checkbox"/> Arndt	Vote:	Arndt	Y <input type="checkbox"/>	N <input type="checkbox"/>
	<input type="checkbox"/> Davenport		<input type="checkbox"/> Davenport		Davenport	Y <input type="checkbox"/>	N <input type="checkbox"/>
	<input type="checkbox"/> Kalman		<input type="checkbox"/> Kalman		Kalman	Y <input type="checkbox"/>	N <input type="checkbox"/>
	<input type="checkbox"/> Levine		<input type="checkbox"/> Levine		Levine	Y <input type="checkbox"/>	N <input type="checkbox"/>
	<input type="checkbox"/> Lippens		<input type="checkbox"/> Lippens		Lippens	Y <input type="checkbox"/>	N <input type="checkbox"/>
	<input type="checkbox"/> Lopez		<input type="checkbox"/> Lopez		Lopez	Y <input type="checkbox"/>	N <input type="checkbox"/>
	<input type="checkbox"/> Moeller		<input type="checkbox"/> Moeller		Moeller	Y <input type="checkbox"/>	N <input type="checkbox"/>
	<input type="checkbox"/> Norton		<input type="checkbox"/> Norton		Norton	Y <input type="checkbox"/>	N <input type="checkbox"/>
	<input type="checkbox"/> Vasquez		<input type="checkbox"/> Vasquez		Vasquez	Y <input type="checkbox"/>	N <input type="checkbox"/>
	<input type="checkbox"/> Wise		<input type="checkbox"/> Wise		Wise	Y <input type="checkbox"/>	N <input type="checkbox"/>
	<input type="checkbox"/> Zimmerman		<input type="checkbox"/> Zimmerman		Zimmerman	Y <input type="checkbox"/>	N <input type="checkbox"/>

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Motion II: Resolution regarding amending OCCS Contract

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the Amendment to Community School Renewal Contract, a copy of which is attached hereto. Board President Matthew Norton is authorized to sign the document on behalf of the Board. K12 has expressed its agreement to the Amendment to Community School Renewal Contract. Head of School Kristin Stewart is directed to take action necessary to implement the changes made through this Amendment.

Discussion:

Moved:	<input type="checkbox"/> Arndt	Seconded:	<input type="checkbox"/> Arndt	Vote:	Arndt	Y <input type="checkbox"/>	N <input type="checkbox"/>
	<input type="checkbox"/> Davenport		<input type="checkbox"/> Davenport		Davenport	Y <input type="checkbox"/>	N <input type="checkbox"/>
	<input type="checkbox"/> Kalman		<input type="checkbox"/> Kalman		Kalman	Y <input type="checkbox"/>	N <input type="checkbox"/>
	<input type="checkbox"/> Levine		<input type="checkbox"/> Levine		Levine	Y <input type="checkbox"/>	N <input type="checkbox"/>
	<input type="checkbox"/> Lippens		<input type="checkbox"/> Lippens		Lippens	Y <input type="checkbox"/>	N <input type="checkbox"/>
	<input type="checkbox"/> Lopez		<input type="checkbox"/> Lopez		Lopez	Y <input type="checkbox"/>	N <input type="checkbox"/>
	<input type="checkbox"/> Moeller		<input type="checkbox"/> Moeller		Moeller	Y <input type="checkbox"/>	N <input type="checkbox"/>
	<input type="checkbox"/> Norton		<input type="checkbox"/> Norton		Norton	Y <input type="checkbox"/>	N <input type="checkbox"/>
	<input type="checkbox"/> Vasquez		<input type="checkbox"/> Vasquez		Vasquez	Y <input type="checkbox"/>	N <input type="checkbox"/>
	<input type="checkbox"/> Wise		<input type="checkbox"/> Wise		Wise	Y <input type="checkbox"/>	N <input type="checkbox"/>
	<input type="checkbox"/> Zimmerman		<input type="checkbox"/> Zimmerman		Zimmerman	Y <input type="checkbox"/>	N <input type="checkbox"/>

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