



# OHVA Board of Trustees Meeting

April 21, 2020

Held virtually in accordance with Am. Sub. H.B. 197

**Our Approach:** Student-centric, Innovative

**Our People:** Passionate, Engaged

**Our Students:** Inspired, Empowered, Educated

1. **Board President Matt Norton called the meeting to order at 2:03 PM.**

2. **Roll Call/Guests:**

	Board Members	Present	Absent	Time of Arrival After Call to Order
1	Kelly Arndt – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2	Adam Davenport – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3	David Kalman – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4	Susan Lippens – Board Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5	Ben Lochbihler – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
6	Gina Lopez – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
7	Jacob Moeller – Board Treasurer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8	Matt Norton – Board President	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9	Tiaunna Richardson – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10	Stephen Vasquez – Board Vice President	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11	Jennifer Wise – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12	Sarah Zimmerman-Thornhill – Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
13	OCCS Ex-Officio Representative Lisa Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Also in attendance virtually were: K12 Senior Head of School, Dr. Kristin Stewart; K12 Academic Compliancy Administrator, Kyle Wilkinson; K12 School Treasurer and OHVA Designated Fiscal Officer Kate Diu; K12 High School Principal Megan Daley; Board Legal Counsel, Renisa Dorner and members of the K12 administrative team.

**Motion I: Resolution regarding Board Meetings during State of Emergency**

**BE IT RESOLVED THAT** the Board of Trustees of OHVA takes the following action:

WHEREAS, on March 9, 2020, the Ohio Governor declared a State of Emergency in Ohio with specific intent to slow the spread of the COVID-19 coronavirus; and

WHEREAS, on March 22, 2020, the Ohio Department of Health issued a Stay-at-Home Order with specific intent to slow the spread of the COVID-19 coronavirus; and

WHEREAS, on April 2, 2020, the Ohio Department of Health issued an Amended Stay-at-Home Order with specific intent to slow the spread of the COVID-19 coronavirus; and



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WHEREAS, on March 25, 2020, the 133<sup>rd</sup> Ohio General Assembly approved Am. Sub. H.B. 197, which, pursuant to Section 12, temporarily amends the requirements that would otherwise apply under Ohio Revised Code Section 121.22 regarding public meetings; and

WHEREAS, on March 27, 2020, the Ohio Governor signed Am. Sub. H.B. 197 and Section 40 of Am. Sub. H.B. 197 declared it to be emergency legislation to be given immediate effect.

**Now, BE IT RESOLVED THAT** the Board of Trustees of OHVA takes the following action:

1. The Board of Trustees does hereby suspend compliance with its existing policy concerning the conduct of meetings by this Board, its committees, and any other entity under its jurisdiction that is a “public body” as that term is defined under Ohio Revised Code Section 121.22 and ratifies the efforts made by Board officers to comply with Am. Sub. H.B. 197’s obligations related to conducting a public meeting virtually.
2. The Board hereby incorporates by reference the text of Section 12 of Am. Sub. H.B. 197 (133<sup>rd</sup> General Assembly), attached hereto as Attachment A, and directs that the procedures authorized under said legislation be adopted and used by this Board that is a “public body” as that term is defined under Ohio Revised Code Section 121.22.
3. The Board hereby ratifies the procedures implemented by the Head of School by which the Board, its committees and any other entity that is a “public body” as that term is defined under Ohio Revised Code Section 121.22, may most efficiently conduct its hearings or meetings by means of video or telephonic conference or similar means through the use of BlackBoard Collaborate or other similar technology which is an available technology resource already utilized by Ohio Virtual Academy.
4. The Head of School has established procedures by which the Board, its committees and any other entity that is a “public body” as that term is defined under Ohio Revised Code Section 121.22, may provide public access to the public sessions of meetings or hearings and the Board hereby ratifies such procedures.
5. The Head of School has established the means by which the Board, its committees and any other entity that is a “public body” as that term is defined under Ohio Revised Code Section 121.22, may exclude public access to hearings or the portions of meetings which occur in executive session when such meetings or hearings are otherwise conducted by means of video or telephonic conference or similar means given the Board’s available technology resources and the Board hereby ratifies such procedures.
6. The Head of School and OHVA Legal Counsel will provide notifications of meetings and hearings to the public and to the media that have requested such notification, and to parties required to be given notice of meetings and hearings in a manner in compliance with Am. Sub. H.B. 197.
7. The procedures used by the Board, its committees and any other entity under its jurisdiction that is a “public body” as that term is defined under Ohio Revised Code Section 121.22 that have been established consistent with this resolution shall remain in effect during the period of the emergency declared by Executive Order 2020-01D, issued on March 9, 2020 as may be



extended, but not beyond December 1, 2020, if the period of the emergency continues beyond that date.

**Discussion:** Mr. Norton explained the need to pass a resolution consistent with the new legal requirements regarding holding an open public meeting in a virtual setting. Ms. Dorner explained the steps taken to comply with the new requirements necessitated by the pandemic. Ms. Stewart confirmed the steps she had taken to implement the virtual setting.

<b>Moved:</b> Lopez	<b>Seconded:</b> Richardson	<b>Vote:</b> Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Kalman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lochbiler	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Richardson	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

### 3. Approval of Minutes of the Regular Meeting of February 18, 2020

Mr. Davenport moved to approve the minutes as written; Ms. Wise seconded, and all present voted in favor.

### 4. Finance

#### a. Audit / Finance Committee report and Budget Review

Ms. Diu explained there were significant decreases in expenses due to action necessitated as a result of the COVID-19 pandemic. State testing for the spring and other school events have been cancelled. Additionally, end of year professional development will be held virtually. There are increases in the state funding as a result of an increase in attendance and resolution of funding challenges. The audit is near completion and the auditors have recommended the Board establish policies related to gift cards and employee bonuses. Ms. Diu explained the savings related to not having to hold state testing throughout the state but that some locations have withheld refunds but efforts were underway to pursue these refunds.

Board member Sarah Zimmerman-Thornhill entered the virtual meeting at 2:19 p.m.

#### b. Bank reconciliation

##### **Motion II: Resolution regarding filing of the bank reconciliations**

**BE IT RESOLVED THAT** the Board of Trustees of OHVA hereby approves the filing of the bank reconciliations for the month of February 2020 as recommended by the School Treasurer and reviewed by the Audit and Financial Oversight Committee.

**Discussion:** Mr. Moeller confirmed that he had an opportunity to review the bank reconciliation for the month of February 2020 as presented by OHVA's designated fiscal officer and it appeared appropriate.



<b>Moved:</b> Moeller	<b>Seconded:</b> Arndt	<b>Vote:</b> Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Kalman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lochbiler	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Richardson	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Zimmerman-Thornhill	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

## 5. Personnel / Staff Development

### a. HR Committee report

Ms. Arman reported Hylant made a presentation that showed an increase of 20% and efforts are being made to reduce that increase. Additionally, Hylant is seeking a full insured option and performing other due diligence. Mr. Norton asked Ms. Arman, and she agreed, to provide a report at next Board meeting showing the cost to employee over the past 5 years for their healthcare benefits.

### b. Employee resignations / hiring

#### **Motion III: Resolution regarding approval of Employment Agreement**

**BE IT RESOLVED THAT** the Board of Trustees of OHVA hereby approves the Employment Agreement of the following individual as recommended by the Head of School and reviewed by the HR Committee:

Mary Rauhuas                      Position: MS Intervention Specialist                      Hire Date: 2/18/2020

**Discussion:** Dr. Stewart reported there remains a continuing need to hire Intervention Specialists based on needs and turnover.

<b>Moved:</b> Davenport	<b>Seconded:</b> Kalman	<b>Vote:</b> Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Kalman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lochbiler	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Richardson	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Zimmerman-Thornhill	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>



**Motion IV: Resolution regarding employee resignations**

**BE IT RESOLVED THAT** the Board of Trustees of OHVA hereby rejects the resignations of the following individuals, who have abandoned their positions at OHVA as of the resignation date indicated, as recommended by the Head of School and reviewed by the HR Committee:

Kimberly Sangdahl Intervention Specialist 3/6/2020  
Nicole Lozada Intervention Specialist 3/9/2020  
Elizabeth Nixon Intervention Specialist 2/14/2020

**Discussion:**

<b>Moved:</b> Norton	<b>Seconded:</b> Davenport	<b>Vote:</b> Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Kalman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lochbiler	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Richardson	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Zimmerman-Thornhill	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

**6. Operations**

**a. Head of School Academic Report**

Dr. Stewart provided a 5-page Head of School report. Current enrollment is 13,235. The report included highlights from parents and students who expressed gratitude for being at OHVA when brick and mortar schools were forced to close during the pandemic. Dr. Stewart also provided an update regarding various legislative and ODE changes. OHVA is currently capturing 95% attendance, even during the pandemic. OCCS, the charter sponsor, has agreed removing kids from OHVA when they fail to attend after 72 hours is not appropriate at this time as there is no public school available to these students. Administration is seeking further guidance from ODE.

**b. Presentation on New Graduation Requirements (Kyle Wilkinson and Megan Daley)**

Mr. Wilkinson explained the in-person graduation ceremony has been cancelled as a result of the pandemic. Efforts are underway to develop a virtual graduation ceremony so that OHVA can celebrate the accomplishments of the 2020 graduates. Ms. Daley made a presentation explaining the various paths available to OHVA students to earn a diploma. New “permanent requirements” were established in February 2020 setting forth not only the credit requirements, but also competency and readiness requirements. Ms. Lopez questioned what will happen to students who needed points from the spring testing cycle that was cancelled. While not 100% sure, Dr. Stewart responded that she did not believe students would be punished as a result of decisions made in relation to the pandemic. Ms. Daley reported that 1,286 students are



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projected to graduate this year. Specifically, there are 18 students who still needed to pass an OGT test but they are now being granted a diploma.

**c. Board Approval of Graduation Policy/Seals**

**Motion V: Resolution regarding Graduation Planning**

**BE IT RESOLVED THAT** the Board of Trustees of OHVA hereby approves the following addendum to the Career Advising Policy, as recommended by the Head of School, as follows:

**Graduation Planning**

A graduation plan will be developed and maintained for each student in grades 9-12. The graduation plan shall address the student's academic pathway to meet the curriculum requirements specified by OHVA and satisfy the graduation conditions, as appropriate, under Ohio law. The graduation plan shall be developed jointly by the student and a representative of OHVA and shall be updated each school year in which the student is enrolled, until the student qualifies for a high school diploma. The student's parent, guardian, or custodian shall be invited to assist in developing and updating the graduation plan. A graduation plan developed pursuant to this policy shall supplement the OHVA's policy on career advising. The individualized education program developed for a student pursuant to O.R.C. §3323.08 may be used in lieu of developing a graduation plan if the individualized education program contains academic goals substantively similar to a graduation plan.

**Procedures for Development of Graduation Plan**

All high school students and parents are invited to a grade level meeting during semester one, held by the School Counselors, to plan and develop a student graduation plan.

- During the grade level meeting, School Counselors review graduation requirements and pathways for the cohort year grade level. The meeting will be recorded and shared with families who are unable to attend.
- Following this meeting, all students receive an email from their School Counselor that includes a graduation plan developed for the student. Students will be encouraged to use this plan throughout their high school career. Students will also receive a blank graduation plan that they can use to develop a modified graduation plan to submit to their School Counselor for review and approval.
- In addition, School Counselors meet with all 12<sup>th</sup> graders individually during the first semester of their senior year, to review graduation plans and graduation requirements.
- All students, parents and learning coaches also have access to PowerSchool, where they can self-monitor credits and testing progress, including progress towards graduation requirements and meeting the graduation plan.

**Identifying Students At-Risk of Not Qualifying for a High School Diploma**

High School Administrators, with the assistance of School Counselors, shall develop criteria for identifying students at risk of not qualifying for a high school diploma, which shall include a student's lack of adequate progress in meeting the terms of a graduation plan as well as other factors, such as if a student has issues regarding excessive absences.

**Beginning after semester one of the 9<sup>th</sup> grade, students who are credit deficit will be identified as being at-risk for not qualifying for a high school diploma.**

**In addition, students who are not on track with credits at the beginning of each school year are also identified as being at-risk for not qualifying for a high school diploma.**



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**A student's lack of progress in meeting the terms of a graduation plan shall be a criterion for identifying at-risk students.**

### **Notification Process**

After a student is identified as being at-risk of not qualifying for a high school diploma, the following steps will be taken:

- Students will be contacted by email at the beginning of each semester by their assigned School Counselor.
- During the Fall semester, students identified as being at-risk are invited to an informational session to review the credit recovery program offered by Ohio Virtual Academy.
- During the Spring semester, this information is again made available to all students identified as being at-risk through a recording that is shared in a second email. During these informational sessions, School Counselors review graduation requirements, and discuss how OHVA's credit recovery program can help students get back on track to meet graduation requirements and qualify for a high school diploma.
- At the end of each school year, a separate written notification will be both mailed and emailed to an at-risk student's parent, guardian or custodian. This written notification shall include all of the following:
  1. A statement that the student is at risk of not qualifying for a high school diploma;
  2. A description of OHVA's curriculum requirements, or the student's individualized education program, and, as appropriate, the student's graduation pathway options; and
  3. A description of any additional instructional or support services offered by OHVA and available to the at-risk student.

**Ohio Virtual Academy shall assist at-risk students with additional instructional or support services to help meet graduation requirements, including the following:**

- Mentoring/tutoring programs with Impact Academy
- End of Course competency scores and course credit
- Credit Recovery Program
- Mental health services including Crisis Support Team and Student Support Groups
- iSupport Tutors
- EL Support
- Learning Coach support sessions

Ohio Virtual Academy also assists students at-risk of dropping out of school with additional instructional or support services including the development of a Student Success Plan as further explained in the Career Advising Policy.

**Discussion:** Ms. Daley explained that each student will be provided a graduation plan which will be utilized throughout their educational career. This plan can be modified through discussion with the school counselor. Students and parents will be able to view each student's progress toward graduation so there are no surprises. Any student identified at risk for not receiving a diploma will be provided additional services.



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<b>Moved:</b> Zimmerman-Thornhill	<b>Seconded:</b> Richardson	<b>Vote:</b> Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
	Davenport		Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
	Kalman		Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
	Lippens		Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
	Lochbiler		Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
	Lopez		Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
	Moeller		Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
	Norton		Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
	Richardson		Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
	Wise		Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
	Zimmerman-Thornhill		Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

**Motion VI: Resolution regarding Graduation Seals**

**BE IT RESOLVED THAT** the Board of Trustees of OHVA hereby amends the Student Handbook to include information regarding the Fine Arts, Community Service and Student Engagement Diploma Seals offered to OHVA students. The Head of School shall develop procedures necessary to implement these offerings.

**Ohio Virtual Academy Fine Arts Seal**

For any student entering 9<sup>th</sup> grade on or after July 1, 2019, OHVA has developed a Fine Arts Seal to meet the State High School Graduation Requirements. This Seal can meet one of the two required Diploma Seals for graduation.

During high school (grades 9-12), a student must complete one of the following requirements (A or B) in order to be eligible to earn the Fine Arts Seal.

- A. The student must take, and successfully complete, **two (2) credits** of Fine Arts (which could include credit flexibility work) AND complete **60 hours** of any organized field study/skill-based work in the Fine or Performing Arts. This field study/skill-based work must be able to be documented by a portfolio of the experience (please see below for further guidance regarding the required portfolio).

**OR**

- B. The student must take, and successfully complete, **one (1) credit** of Fine Art AND complete **120 hours** of any organized field study/skill-based work in the Fine or Performing Arts. This field study/ skill-based work must be able to be documented by a portfolio of the experience (please see below for further guidance regarding the required portfolio).

The Fine/Performing Art field-study/experience must be supervised by a qualified advisor who is **not related** to the student. This advisor must verify hours/engagement activity of the student.

**Your Fine/Performing Art field-study/experience must fall into one of the following categories:**

1. Music
2. Visual Arts (includes drawing, painting, digital arts, photography, sculpture)
3. Theater
4. Dance





### **Approval and Logging Hours:**

- **PRIOR** to beginning a field-study/experience, you must complete and submit the ***Fine Arts Seal Agreement Form*** to your assigned School Counselor for review and approval to determine if your proposed activity meets the appropriate guidelines.
- All hours should be logged on the Ohio Virtual Academy Fine Arts Seal Activity Log.
- All hours that have occurred within the span of ONE SCHOOL YEAR **must** be turned into the student's assigned School Counselor by **May 1st**. All of the required hours do not need to be completed in a single school year.
- Upon completion of the required hours, the student must submit a completed portfolio to their School Counselor for review and approval. ***If the portfolio is not approved due to being INCOMPLETE, the School Counselor will provide feedback to the student and the student will be allowed to make the needed corrections and resubmit to the School Counselor within 2 weeks of the notification.***
- A portfolio checklist will be provided to each student upon the approval of their field study/experience.

### **Ohio Virtual Academy Community Service Seal**

For any student entering 9<sup>th</sup> grade on or after July 1, 2019, OHVA has developed a Community Service Seal to meet the State High School Graduation Requirements. This Seal can meet one of the two required Diploma Seals for graduation.

This Seal provides you with an opportunity to provide meaningful community service by completing a community service project. The Community Service experience should reflect your interests, talents, and abilities. This Seal provides you with the opportunity to grow personally and academically.

**Community service can only be performed for a non-profit organization. You are not permitted to engage in community service with a "for-profit organization." Your chosen non-profit organization must be listed on the following website:**

<https://charitableregistration.ohioattorneygeneral.gov/charities/Research-Charities.aspx>

- The organizations listed below are typically non-profit organizations that often welcome student volunteers. You do not have to choose one of these suggested agencies for your community service project, as this list is just to help you generate ideas for your project:
  - Libraries
  - Political Organizations/Political campaigns
  - Convalescent homes/hospices/hospitals
  - Cultural centers/museums/historical sites/parks
  - Humane Societies/animal shelters
  - Special Olympics
  - Schools
  - Food banks
  - Homeless Shelters/Women's Shelters
  - Habitat for Humanity



- Religious Organizations (excluding attendance at personal enrichment activities)
- Civic Organizations
- You cannot receive any type of compensation for the service you provide.
- All approved organizations must have a point of contact to verify hours/duties performed and the point of contact cannot be related to the student.

#### Requirements for the Community Service Seal: Approve, Log, and Reflect

- **PRIOR** to beginning a community service experience, you must complete and return the *Community Service Experience Organization Agreement Form* to your School Counselor for review and approval to determine if your proposed experience meets the appropriate guidelines.
- You are required to log 60 hours of Community Service. All 60 hours must be logged on the *Ohio Virtual Academy Community Service Activity Log*. The 60 hours do not have to be completed in a single school year.
- All hours for one school year must be completed by May 1<sup>st</sup> and turned into your assigned School Counselor.
- Each school year that you log community service hours you must return the *Ohio Virtual Academy Community Service Reflection Questions* by May 1<sup>st</sup> to your assigned School Counselor.
- The non-profit organization must also confirm your hours by providing a signed a letter on letterhead.

#### Ohio Virtual Academy Student Engagement Seal

For any student entering 9<sup>th</sup> grade on or after July 1, 2019, OHVA has developed a Student Engagement Seal to meet the State High School Graduation Requirements. This Seal can meet one of the two required Diploma Seals for graduation.

This Seal can provide the student with the opportunity to participate in activities or sports that encourage student engagement. The activities should reflect the student's interests, talents, and/or abilities. During high school (grades 9-12), a student must complete one of the following requirements (1 or 2) in order to be eligible to earn the Student Engagement Seal.

#### Options for the Student Engagement Seal:

1. Engage in and complete **two** seasons of sanctioned high school sports verified by a school official (no hour documentation required).

**OR**

2. 60 hours of an organized sport, club or student government activity (various activities may be combined to total 60 hours). If student combines various activities the hours **must** be documented on separate forms.

Activities listed below are examples of various student engagement opportunities that could meet the 60 required hours. You do not have to use these activities; they are just examples.



- Boy Scouts/Girl Scouts Participation
- Student Council-National Honor Society
- Active involvement in a school club
- 4H Participation
- Club sports/private lessons such as Karate, gymnastics, competitive cheerleading, etc.
- Organized intramural sports through school or organization such as the YMCA or community rec center

**\*\*\*All approved organizations must have a point of contact who is not related to the student. The student engagement activity must be supervised by a coach or advisor who is not related to the student and who can verify hours/engagement activity.**

Approval and Logging Hours:

- **PRIOR** to beginning a student engagement activity, you must complete and return a **Student Engagement Form** to your assigned School Counselor for review and approval to determine if your proposed activity meets the appropriate guidelines.
- All hours should be logged on the Ohio Virtual Academy Student Engagement Activity Log.
- All hours for one school year must be completed and turned into assigned School Counselor by May 1<sup>st</sup>. All of the required hours do not have to be completed in a single school year.
- All required hours must be verified.
- Upon completion of each season of a sanctioned high school sport, student must provide a verification from a school official that the student participated in a sanctioned high school sport and completed the season.

**Discussion:** Ms. Daley explained the requirement that students beginning 9<sup>th</sup> grade this year will be required to satisfy the requirements of at least two “diploma seals” in order to graduate. The state has established the requirements for various seals and has also indicated that schools can develop the requirements of their own local seal with respect to fine/performing arts, community service and engagement. These requirements have been outlined for OHVA’s seals related to these categories.

**Moved:** Wise    **Seconded:** Lippens

<b>Vote:</b> Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Kalman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lochbiler	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Richardson	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Zimmerman-Thornhill	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>



## 7. Compliance

### a. OCCS Monthly Report

Ms. Burke indicated OCCS will provide a Board Brief at the next Board meeting.

OCCS scholarship deadline is May 8<sup>th</sup> and students should be encouraged to apply for these post-secondary scholarships.

### b. OCCS Contract Amendment

#### **Motion VII: Resolution regarding Amendment to Amended Community School Contract with OCCS**

**BE IT RESOLVED THAT** the Board of Trustees of OHVA hereby approves the Amendment to Amended Community School Contract, as attached hereto and incorporated herein, between the OHVA and the Ohio Council of Community Schools. This Amendment effectively amends Paragraphs B.4 and B.34 of the Amended Community School Contract entered last year between the parties. Further, the Board of Trustees of OHVA hereby approves the amended Attachment 5: Performance and Accountability, as attached hereto and incorporated herein. The Board hereby authorizes President Matthew Norton to sign on behalf of OHVA the Amendment to Amended Community School Contract with OCCS. Head of School shall immediately implement any steps necessary to meet the requirements set forth in the amended Attachment 5: Performance and Accountability.

**Discussion:** Ms. Dorner explained the changes being requested by OCCS. The Amendment merely reflects recent statutory changes that OHVA is required to comply with. These changes have been submitted to K12 for approval. K12 did not object to the changes being requested by OCCS.

**Moved:** Norton

**Seconded:** Lopez

<b>Vote:</b> Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Kalman	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lochbiler	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Richardson	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Wise	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Zimmerman-Thornhill	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

## 8. Upcoming Event Dates and Communications

Mr. Norton reminded Board members of upcoming dates.

a. **Board – May 19, 2020 2:00 p.m. (virtually)**

b. **Graduation June 1st (virtually)**

c. **Beginning of Year PD August 11-12, Kalahari Convention Center**

Upon motion of Ms. Zimmerman-Thornhill to adjourn the meeting, and seconded by Mr. Davenport and approved by all members in attendance, the meeting was adjourned at 3:31 p.m.