



**OHVA Board of Trustees Meeting**

December 9, 2025 at 2:00 p.m.

**Our Approach:** Student-centric, Innovative

**Our People:** Passionate, Engaged

**Our Students:** Inspired, Empowered, Educated

1. **Call to Order at 2:04 PM**

2. **Roll Call/Guests:**

3.	Board Members	Present	Absent	Time of Arrival After Call to Order
1	Kelly Arndt – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2	Bruce Boerst – Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
3	Adam Davenport – Board Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4	Patty Humbert - Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2:05 PM
5	Susan Lippens – Board Vice President	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
6	Ben Lochbihler – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
7	Gina Lopez – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8	Jacob Moeller – Board Treasurer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9	Matt Norton – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10	Stephen Vasquez – Board President	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11	OCCS Ex-Officio Representative – Kristin Katakis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Also in attendance were: K12 Senior Head of School, Dr. Kristin Stewart; K12 Director of Academics, Kyle Wilkinson; K12 Finance Manager and OHVA Designated Fiscal Officer, Dawn Cummings; Special Programs Manager, Johna McClure; and OHVA Legal Counsel, David M. Smigelski. Various members of K12 Administrative Team were also in attendance.

3. **Public Participation on Agenda Items:** None

4. **Public Participation on Non-Agenda Items:** None

5. **Review and Approval of Minutes of the Regular Meeting of October 21, 2025 (motion)**



**Motion I: Resolution Regarding Approval of Meeting Minutes**

**BE IT RESOLVED THAT** the Board of Trustees of OHVA hereby approves the minutes from the meeting held on October 21, 2025.

**Discussion:** Mr. Davenport moved to approve the meeting minutes from October 21, 2025. Ms. Arndt seconded the motion. Minutes were unanimously approved by those Board members present.

<b>Moved:</b> Davenport	<b>Seconded:</b> Lopez	<b>Vote:</b> Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Boerst	Y <input type="checkbox"/>	N <input type="checkbox"/>
		Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Humbert	Y <input type="checkbox"/>	N <input type="checkbox"/>
		Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lochbihler	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

**6. Operations:**

a. **Head of School Report:** Dr. Stewart introduced Todd McIntire, Stride Vice-President. Dr. Stewart then moved on to the Head of School Report by discussing the current statistics on the OHVA staff. The OHVA staff consists of: (a) 457 General Education Teachers (b) 142 Intervention Specialists (c) 24 Contracted and Stride Intervention Specialists and (d) 152 Support Staff. Dr. Stewart proceeded to provide the current student enrollment, which consists of 16,786 students with 3,183 special education students. Mr. Vasquez requested a look back report on the statistics for performance of mid-year enrolled students. As it relates to enrollment, Mr. Norton inquired as to the possibility of hiring more teachers. Dr. Stewart also shared information about OHVA’s fundraiser, Cardy’s Helpers. The OHVA staff could sponsor an eligible family who needs some extra help during the holiday or alternatively the OHVA staff could provide a monetary donation.

**b. Academic Report**

i. **Reading Improvement Plan (motion):** Mr. Wilkinson discussed compliance issues involved with a legislative change pertaining to the



Ohio cell phone ban in schools. David Smigelski commented on the existing policy and compliance requirements of same. Megan Daley, K-12 Principal, reported on new and existing opportunities for OHVA students including the Governor’s Merit Scholarship and the Ohio Guaranteed Admissions Program.

**Motion II: Resolution regarding the Reading Improvement Plan**

**BE IT RESOLVED THAT** the Board of Trustees of OHVA hereby approves the revised OHVA Reading Improvement Plan K-3.

A summary of the changes are as follows:

- ODEW removed the Diversity and Inclusion language that had been added in recent years, but that did not change OHVA’s plans to reach all students for reading achievement.
- All data was updated.
- Section 4: Measurable Learner Performance Goals and Adult Implementation Goals: Improvement Plan Alignment with School Improvement Plan and Goals was reviewed and updated
- SoR PD plan was updated to reflect ODEW requirements of adding in speech and language pathologists and school psychologists.

**Discussion:** Ms. Lippens moved to approve the revised OHVA Reading Improvement Plan K-3. Ms. Arndt seconded the motion. The revised OHVA Reading Improvement Plan K-3 was approved by those Board members present.

**Moved:** Lippens **Seconded:** Arndt **Vote:**

Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Boerst	Y <input type="checkbox"/>	N <input type="checkbox"/>
Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Humbert	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lochbihler	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

c. **Special Programs Report:** Johna McClure, Special Programs Director, Susie Ebie, School Community Relations Administrator/Family Support, and Heidi Ragar, At-Risk Services Manager, provided an update on OHVA’s fundraiser, Cardy’s Helpers. OHVA is continuing their tradition of supporting families



within the school community who may be experiencing hardship. OHVA will continue to collect monetary donations from staff to assist those in need. As of December 3, OHVA has helped 52 students. Ms. McClure provided an update on what items are needed for Cardy’s Closet.

**d. Operations Report**

**i. Residency Verification update:** Emily Rogers, Senior Operations Manager provided a positive update on Canvas Program. There were issues at the beginning of the school year with Canvas, but progress is underway. Additionally, she noted that Powerschool has had major improvements and enhancements.

**7. Finance:**

**a. Budget Review**

Dawn Cummings, Fiscal Officer, provided a report on the budget and financials of OHVA.

**b. Bank Reconciliation (October) (motion)**

**Motion III: Resolution regarding filing of the Bank Reconciliations**

**BE IT RESOLVED THAT** the Board of Trustees of OHVA hereby approves the filing of the bank reconciliations for the months of October 2025 as presented by the School Treasurer.

**Discussion:** Mr. Norton moved to approve the bank reconciliations. Ms. Arndt seconded the motion the bank reconciliations. Mr. Vasquez requested a report on actual expenditure for bonus and raises. The bank reconciliations were unanimously approved by those Board members present.

**Moved:** Norton **Seconded:** Arndt **Vote:**

Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Boerst	Y <input type="checkbox"/>	N <input type="checkbox"/>
Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Humbert	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lochbihler	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>



8. Personnel/Staff Development:  
a. New hires (motion)

**Motion IV: Resolution regarding OHVA Employment Agreements**

**BE IT RESOLVED THAT** the Board of Trustees of OHVA hereby approves the OHVA Employment Agreements of the following individuals as recommended by the Head of School:

**New Hires**

Napierala, Melissa	11/17/2025	HS English Teacher
Jackson, Melissa	11/17/2025	HS Advisor
Totten, Lori	11/17/2025	HS Health & PE Teacher
Goode, Kaylee	11/3/2025	HS English Teacher
Harter, Zoe	11/3/2025	MS Advisor
Saffriet, Mandy	11/3/2025	HS SST Teacher
Shephard, Jaecey	12/1/2025	HS Counselor

**Discussion:** Mr. Davenport moved to approve the OHVA Employment Agreements of the above-referenced individuals. Ms. Lopez seconded the motion. The employment agreements were unanimously approved by those Board members present.

<b>Moved:</b> Davenport	<b>Seconded:</b> Lopez	<b>Vote:</b>	Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Boerst	Y <input type="checkbox"/>	N <input type="checkbox"/>
			Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Humbert	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Lochbihler	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

b. **Hylant – presentation of benefit data points:** James Bailey, Regional Vice President, Client Executive, Sherri Rutter, Account Executive, and Shelby McElroy, Client Service Manager, led a discussion on health insurance benefits. The Hylant team provided an overview of the service timeline. The next steps for OHVA are: (1) a Hylant Full Market Review and Analysis (2) to build Renewal



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Strategy and Options and (2) to conduct an Annual Claim Review/Final Renewal Decisions (March 2026).

**9. Compliance:**

a. **OCCS Update:** David Smigelski, OHVA legal counsel, gave an update relating to recent developments with the Ohio Ethics Commission. The Ohio Ethics Commission in a December press release announced that community school governing authority board members are public officials whose positions involve a substantial and material exercise of administrative discretion over the formulation of public policy and expenditure of public funds. As such, beginning in 2026, there are updated financial disclosure requirements for community school board members.

b. **Semi-Annual Bullying and Harassment Report:** On December 5, 2025, Dr. Stewart emailed the parents and guardians of OHVA students a report of any reported incidents of bullying at OHVA for the 2025-2026 so far. As of December 5, 2025, there have been zero incidents reported to the OHVA administration.

**c. Review of Health and Safety Policies (motion)**

**Motion V: Resolution regarding Health and Safety Policy Review**

**BE IT RESOLVED THAT** the Board of Trustees of OHVA hereby acknowledges that it has reviewed the below policies and procedures to ensure the safety of students, employees, and other persons, and to ensure that the policies of OHVA comply with all applicable health and safety laws and regulations:

- Eyewear Safety Policy
- Child Abuse and Neglect Reporting Policy
- Food Allergies Policy
- Administering Medication Policy
- Use of Medication Policy
- Possession and Use of Epinephrine Autoinjector Authorization Policy
- Use of Tobacco Policy
- Seclusion and Restraint Policy
- Missing Children Policy
- Diabetes Care Policy
- Anti-Bullying Policy



- Drug Free Schools Policy
- Drug-Free Workplace Policy
- Emergency Situations Policy
- Workplace Violence Policy
- Employee Safety and Health Policy
- Smoke Free Workplace Policy
- Severe Weather Policy
- Workplace Injuries and Illness Policy

**Discussion:** Ms. Lippens moved to approve the policies and procedures. Ms. Lopez seconded the motion. The policies and procedures were unanimously approved by those Board members present.

**Moved:** Lippens    **Seconded:** Lopez    **Vote:**

Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Boerst	Y <input type="checkbox"/>	N <input type="checkbox"/>
Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Humbert	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lochbihler	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

10. **Other Updates** (none)

11. **Executive session** (none)

12. **Upcoming event dates and communications:**

- a. Board Meeting – February 17, 2026

**Meeting adjourned at 3:47 P.M.**

# HEAD OF SCHOOL UPDATE



December 9, 2025

# OHVA STAFF

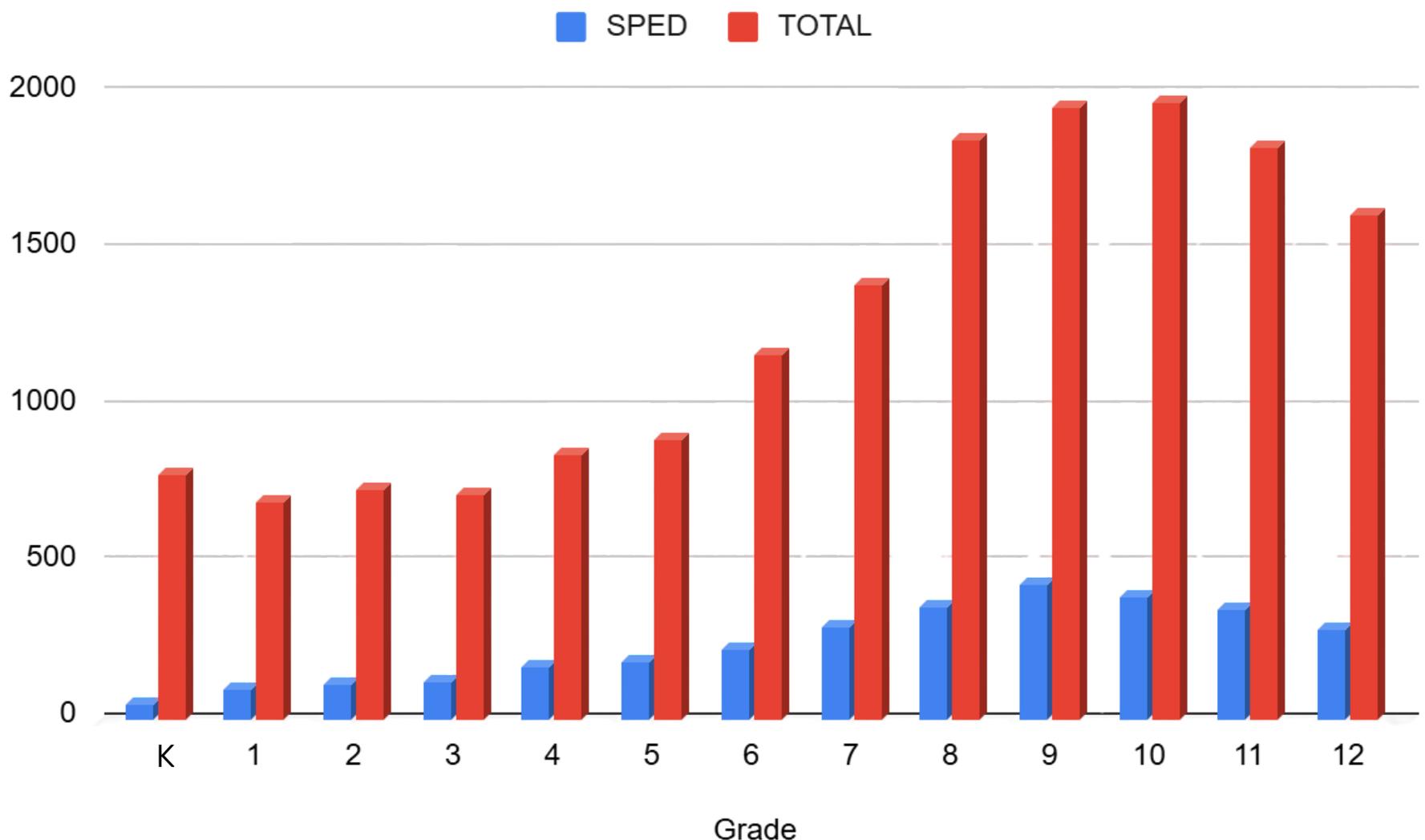
General Education Teachers: **457**

Intervention Specialists: **142**

Contracted and Stride Intervention Specialist: **24**

Support Staff: **152**

## CURRENT STUDENT ENROLLMENT



Total Enrollment: 16786

SPED Enrollment: 3183

# Benefits Rating Report



Ohio Virtual  
Academy  
by K12

## TOP BENEFITS COMPARED TO COMPANIES LIKE YOU:



**Industry:**  
Elementary & Secondary  
Schools

**Size:**  
500+ Employees

**Region:**  
Great Lakes

## AVERAGE ANNUAL BENEFITS INVESTMENT:

Average investment across an individual and family **\$22,500**

Individual Plan **\$13,000**

Family Plan **\$32,000**

This report evaluates the competitiveness of your employer's benefits package compared to other employers in your industry, region and size. It assigns a standard dollar value to benefit plans and compares it your benchmarking group. This provides an objective, pay-neutral analysis of your employer's benefit plan.

Segment	Structure	Summary
<b>Medical</b>	<b>% Premium Coverage</b>	On average, your employer covers 94% of the employee's medical expenses for an individual and 90% for a family which is a significant percentage of your annual costs. These benefits are valued at approximately \$22,500, in addition to your compensation.
	Individual - 94%	
	Family - 90%	
<b>Ancillary</b>	✓ Dental	Your employer provides a comprehensive list of ancillary benefits including dental, vision, life, and disability. Although these benefits are not required, your employer chooses to make them available.
	✓ Vision	
	✓ Life	
	✓ Disability	

Happy December!

Thank you for being Cardy's Helpers this year and supporting our families who need some help with the holidays. We currently have seven families who need your sponsorship.

Please visit the following link to see the eligible families then email Krista or Amber to sponsor one of the remaining families (kgregory@K12.com or astretar@K12.com)

<https://k12inc.sharepoint.com/sites/NR/ohva/Lists/Adopt%20a%20Family%202023/AllItems.aspx>

Alternatively, you can donate monetarily, which will allow us to provide Amazon gift cards to families, making their holidays just a little brighter! Here is the code:

