



OHVA Board of Trustees Meeting

May 19, 2026 at 2:00 PM

Our Approach: Student-centric, Innovative

Our People: Passionate, Engaged

Our Students: Inspired, Empowered, Educated

1. Call to Order at **2:00 PM**

2. Roll Call/Guests:

3.	Board Members	Present	Absent	Time of Arrival After Call to Order
1	Kelly Arndt – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2	Bruce Boerst – Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
3	Adam Davenport – Board Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4	Patty Humbert – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5	Will Kreuz – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
6	Susan Lippens – Board Vice President	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2:02PM
7	Ben Lochbihler – Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8	Gina Lopez – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9	Jacob Moeller – Board Treasurer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2:04PM
10	Matt Norton – Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11	Stephen Vasquez – Board President	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12	OCCS Ex-Officio Representative – Kristin Pallitta	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

3. Public Participation on Agenda Items: None

4. Public Participation on Non-Agenda Items: None

5. Approval of Minutes of the Regular Meeting of April 21, 2026 (motion)

Motion I: Resolution Regarding Approval of Meeting Minutes

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the minutes from the meeting held on April 21, 2026.



Discussion: Mr. Norton moved to approve the meeting minutes from April 21, 2026. Mr. Davenport seconded the motion. Minutes were unanimously approved by those Board members present.

Moved: Norton	Seconded: Davenport	Vote:	Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Boerst	Y <input type="checkbox"/>	N <input type="checkbox"/>
			Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Humbert	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Kreuz	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Lippens	Y <input type="checkbox"/>	N <input type="checkbox"/>
			Lochbihler	Y <input type="checkbox"/>	N <input type="checkbox"/>
			Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Moeller	Y <input type="checkbox"/>	N <input type="checkbox"/>
			Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

3. Operations:

a. **Head of School Report:** Mr. Wilkinson started the Head of School Report by discussing OHVA Enrollment. There are currently 15,913 students at OHVA. As it relates to the staff, the OHVA staff consists of: (a) 452 General Education Teachers (b) 144 Intervention Specialists (c) 20 Contracted and Stride Intervention Specialists and (d) 165 Support Staff. Further, Mr. Wilkinson provided an overview of OHVA Recruiting/Early Hiring for the 2026-2027 School Year. Mr. Wilkinson summarized the Top 5 OHVA “Things to Know”: (1) Instructure/Canvas Update (2) Re-Registration (3) Summer School & Programming (4) OHVA EOY Celebrations and (5) Legislation. At the conclusion of the report, Mr. Wilkinson walked through upcoming events such as: (1) Graduation on Sunday, May 31st (2) Cyber Security and AI Policy (in June) (3) Employee & School Handbooks (in June) (4) Fiscal Year 2027 Budget Approval (in June) (5) Grants and Student Wellness & Success Funds (in August) and (6) 2026-2027 Employee Agreements (in August). Mr. Wilkinson offered updates about Stride/K12 as it related to student onboarding, Stride PD Center, and the Board Summit.

b. **Academic Report:** Marie Mueller, Director of Academics led the Academic Report and introduced Jim Fedor, Social Studies Department-Credit, Recovery Instructional Lead Teacher. He is completing his 13th year at OHVA which all have been in the Credit Recovery department. His discussion focused on credit



recovery as well as summer school. He discussed CR/SS setup, team cohesion/dedication, and overall impact for OHVA students.

c. **Special Programs Report:** Johna McClure, Special Programs Director, introduced Karen Bacon, a special education liaison for OHVA. Ms. Bacon helps students prepare for college, trade school, military service or the workforce. Ms. Bacon provided an overview of transition services, which include post-secondary transition, competitive integrated employment, independent living skills. These sessions are completed either in small/large group sessions or in 1:1 sessions.

d. **Operations Report:** Emily Rogers, Operations Director, provided an overview on operations. Ms. Roger touched on address verifications, as there is still ongoing work verifying/updating student addresses for compliance and shipping reasons. There were 125 addresses in April. She provided an overview for Fiscal Year 2027 Re-registration. As it relates to 2026-2027, there have been 870 approved students.

i. New Hire/Lifecycle computers (motion)

Motion II: Resolution regarding New Hire Computers/Life-Cycle Replacement Computers

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the purchase of Lenovo ThinkPad notebook computers for OHVA teachers/staff. A total of 211 computers will be purchased from CDW. 171 will be allocated for lifecycle replacements, and 40 for new hires. The total shall not exceed \$152,733.29, as recommended by the Head of School.

Discussion: There was discussion related to pricing and leasing. This was tabled for the next meeting to allow for further exploration of available alternatives.

Moved:	Seconded:	Vote:			
			Arndt	Y <input type="checkbox"/>	N <input type="checkbox"/>
			Boerst	Y <input type="checkbox"/>	N <input type="checkbox"/>
			Davenport	Y <input type="checkbox"/>	N <input type="checkbox"/>
			Humbert	Y <input type="checkbox"/>	N <input type="checkbox"/>
			Kreuz	Y <input type="checkbox"/>	N <input type="checkbox"/>
			Lippens	Y <input type="checkbox"/>	N <input type="checkbox"/>
			Lochbihler	Y <input type="checkbox"/>	N <input type="checkbox"/>
			Lopez	Y <input type="checkbox"/>	N <input type="checkbox"/>
			Moeller	Y <input type="checkbox"/>	N <input type="checkbox"/>



Norton	Y <input type="checkbox"/>	N <input type="checkbox"/>
Vasquez	Y <input type="checkbox"/>	N <input type="checkbox"/>

- 4. Finance:
 - a. Review of current budget and financials
 - b. Bank reconciliation (motion)

Motion III: Resolution regarding filing of the bank reconciliations

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the filing of the bank reconciliation for the month of April 2026, as presented by and recommended by the School Treasurer.

Discussion: Mr. Moeller moved to approve the filing of the bank reconciliation for the month of April 2026. Ms. Arndt seconded the motion. Minutes were unanimously approved by those Board members present.

Moved: Moeller **Seconded:** Arndt **Vote:**

Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Boerst	Y <input type="checkbox"/>	N <input type="checkbox"/>
Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Humbert	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Kreuz	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lochbihler	Y <input type="checkbox"/>	N <input type="checkbox"/>
Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

- c. Review draft FY27 budget

- 5. Personnel/Staff Development:
 - a. Summer Extra Duty Agreements (motion)

Motion IV: Resolution regarding Summer Extra-Duty Agreements

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby approves the OHVA Summer Extra-Duty Agreements to the following current OHVA employees to perform designated assignments



related to the offering of summer school courses for OHVA students, as recommended by the Head of School:

Discussion: Mr. Davenport moved to approve the OHVA Summer Extra-Duty Agreements. Ms. Lopez seconded the motion. The Agreements were unanimously approved by those Board members present.

Summer School Teacher Contract List		
2 Leads		44 Teachers
Team A-1	Term B-	Term 1-18 Team B-14 Team
1		A/B-14
Leads		Term
Jim	Fedor	A
Joelle	Endlsey	B
Teachers		Term
Marcle	Ford	A
Lisa	Ragland	A
Julie	Leahy	A
Anne	Zimmerman	A/B
Lisa	Beaulieu	A
Mary	Leonard	A
Tressa	Russo	A
Mikayla	Turner	A
Lauren	Johanson	A/B
Tina	McClain	A
Kassie	Underwood	A
Rachel	Phillips	A/B
Karen	Noyes	A
Michelle	Cole	A/B
Richard	Bernard	A
Jamie	Wolfe-White	A/B
Mike	Kobylski	A
Sunny	Schulthels	A
Faith	Richards	A
Marci	Hoppel	A/B
Jody	Simon	A
Sarah	Estep	A/B
Darcie	Golec	A/B
Erin	Malcolm	A/B



Heather	McClellan	A/B
Chet	Bacon	A
Ashley	Butler	A
Bryan	Householder	A/B
Tricia	Bard	A/B
Taylor	Stanley	A
Andrea	Ross	B
Rachel	Muscato	B
Daniel	Fawcett	B
Sheila	Rupert	B
Heather	Tolles	B
Bridgett	Johnson	B
Miranda	Rivera	B
Michelle	Stellfox	B
Julie	Hagglund	B
Melissa	Knodel	B
Andrea	Brim	B
Angela	Hohlakis	B
Monique	Soltis	B
Ken	Wolf	B

Summer Remediation Teacher Contract List		
6 Teachers		
Teacher		Grade
Sarah	Sydner	K-2
Amanda	Green	K-2
Emily	Miller	MS
Tirisa	Lather	MS
Jennifer	Magensky	HS
Kallie	Pietras	HS

Moved: Davenport **Seconded:** Lopez **Vote:**

Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Boerst	Y <input type="checkbox"/>	N <input type="checkbox"/>
Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Humbert	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Kreuz	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>



Lochbihler	Y <input type="checkbox"/>	N <input type="checkbox"/>
Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

b. OHVA Job Descriptions (motion)

Motion V: Resolution regarding updating of OHVA Job Descriptions

WHEREAS, the Board of Trustees of OHVA recognizes that clear, accurate, and current job descriptions are essential to effective school operations, accountability, compliance, and employee performance;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of OHVA hereby approves the recommended edits to all OHVA job descriptions to ensure accuracy, relevance, and alignment with employee handbook policies.

Discussion: Ms. Lippens moved to approve the recommended edits to all OHVA job descriptions. Ms. Humbert seconded the motion. The recommended edits were unanimously approved by those Board members present.

Moved: Lippens **Seconded:** Humbert **Vote:**

Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Boerst	Y <input type="checkbox"/>	N <input type="checkbox"/>
Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Humbert	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Kreuz	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lochbihler	Y <input type="checkbox"/>	N <input type="checkbox"/>
Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

c. OHVA Employment Agreements (motion)

Motion VI: Resolution regarding updating of OHVA Employment Agreements

WHEREAS, the Board of Trustees of OHVA recognizes that clear, accurate, and current employment agreements are essential to effective school operations, accountability, legal



compliance, and the mutual understanding of roles, responsibilities, and expectations between the school and its employees;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of OHVA hereby approves the recommended edits to all OHVA employment agreements to ensure accuracy, relevance, and alignment with employee handbook policies.

Discussion: Mr. Norton moved to approve the recommended edits to all OHVA employment agreements. Mr. Davenport seconded the motion. The recommended edits were unanimously approved by those Board members present.

Moved: Norton	Seconded: Davenport	Vote: Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Boerst	Y <input type="checkbox"/>	N <input type="checkbox"/>
		Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Humbert	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Kreuz	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Lochbihler	Y <input type="checkbox"/>	N <input type="checkbox"/>
		Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
		Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

6. Compliance:

- a. **OCCS Monthly Report:** Kristin Pallitta, OCCS Ex-Officio Representative, provided an overview on the Westerville Event Compliance.

- b. **Designated Fiscal Officer (motion)**

Motion VII: Resolution regarding Designated Fiscal Officer

BE IT RESOLVED THAT the Board of Trustees of OHVA hereby designates Dawn Cummings as the Designated Fiscal Officer of Ohio Virtual Academy, also known as the School Treasurer, for FY27 beginning July 1, 2026 in accordance with ORC 3314.011(A). Ms. Cummings, who is employed by K12 Services (an affiliate of K12 Virtual Schools LLC), shall remain bonded and licensed under ORC 3301.074 as required by Ohio law and shall meet no less than annually with the Board to review the school’s financial status. Further resolving and pursuant to ORC 3314.011(D)(1), the Board of Trustees of OHVA hereby waives the requirement set forth in ORC 3314.011(A) requiring Ms. Cummings to be employed by or under contract with the governing authority of OHVA. This waiver shall only be effective upon the approval of this resolution by the Ohio Council of



Community Schools. The Head of School shall seek the approval of the Ohio Council of Community Schools as soon as practicable. If approval is not received, the Head of School shall immediately notify the Board President. If approval is received, the Head of School shall take the necessary steps to submit this resolution, as approved, to the Ohio Department of Education as required by ORC 3314.011(D)(3).

Discussion: Ms. Lippens moved to approve the designated fiscal officer. Ms. Arndt seconded the motion. The designation of fiscal officer was unanimously approved by those Board members present.

Moved: Lippens **Seconded:** Arndt **Vote:**

Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Boerst	Y <input type="checkbox"/>	N <input type="checkbox"/>
Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Humbert	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Kreuz	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lochbihler	Y <input type="checkbox"/>	N <input type="checkbox"/>
Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

c. OHVA Attendance, Engagement, and Truancy Policy Update (motion)

Motion VIII: Resolution regarding Attendance, Engagement and Truancy Policy Update

WHEREAS, the school recognizes the importance of maintaining current and effective policies to guide its operations and ensure compliance with applicable educational standards and regulations;

BE IT RESOVED THAT the board of Trustees of OHVA approves updates to the policy listed below. The OHVA Policy Manual and the Parent/Student Handbook will reflect these updates as appropriate.

1. OHVA Attendance, Engagement, and Truancy Policy – added language to align with updates to Ohio Revised Code 3321.191 and 3314.261(B)(3). (Policy Attached at the end of minutes.)



Discussion: Ms. Lopez moved to approve the update to the Attendance, Engagement, and Truancy Policy. Ms. Lippens seconded the motion. The updates were unanimously approved by those Board members present.

Moved: Lopez **Seconded:** Lippens **Vote:**

Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Boerst	Y <input type="checkbox"/>	N <input type="checkbox"/>
Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Humbert	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Kreuz	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lochbihler	Y <input type="checkbox"/>	N <input type="checkbox"/>
Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

d. PBIS and Seclusion and Restraint Policy Update (motion)

Motion IX: Resolution regarding PBIS and Seclusion and Restraint Policy Update

WHEREAS, the school recognizes the importance of maintaining current and effective policies to guide its operations and ensure compliance with applicable educational standards and regulations;

BE IT RESOLVED THAT the board of Trustees of OHVA approves updates to the policy listed below. The OHVA Policy Manual and the Parent/Student Handbook will reflect these updates as appropriate.

1. Positive Behavior Interventions and Support and Seclusion and Restraint Policy – added language further explaining training and professional development to align with Ohio Administrative Code 3301-35-15. (Policy attached at the end of minutes.)

Discussion: Mr. Kreuz moved to approve the update to the PBIS and Seclusion and Restraint Policy. Ms. Lippens seconded the motion. The update was unanimously approved by those Board members present.

Moved: Kreuz **Seconded:** Lippens **Vote:**

Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Boerst	Y <input type="checkbox"/>	N <input type="checkbox"/>
Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Humbert	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>



Kreuz	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lochbihler	Y <input type="checkbox"/>	N <input type="checkbox"/>
Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

e. OHVA Policy Administering Medication to Students Update (motion)

Motion X: Resolution regarding update to OHVA Policy Administering Medication to Students

WHEREAS, the school recognizes the importance of maintaining current and effective policies to guide its operations and ensure compliance with applicable educational standards and regulations;

BE IT RESOVED THAT the board of Trustees of OHVA approves updates to the policy listed below. The OHVA Policy Manual and the Parent/Student Handbook will reflect these updates as appropriate.

1. OHVA Policy Administering Medication to Students – added language to cover seizure medication administration, seizure action plans, and training to align with Ohio Revised Code 3313.7117. (Policy attached at the end of minutes.)

Discussion: Mr. Davenport moved to approve the update to the OHVA Policy Administering Medication to Students. Ms. Arndt seconded the motion. The update was unanimously approved by those Board members present.

Moved: Davenport **Seconded:** Arndt **Vote:**

Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Boerst	Y <input type="checkbox"/>	N <input type="checkbox"/>
Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Humbert	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Kreuz	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Lochbihler	Y <input type="checkbox"/>	N <input type="checkbox"/>
Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>



f. Food Allergy Policy Review/Comment (motion)

Motion XI: Resolution regarding Food Allergy Policy

WHEREAS, the Board of Trustees of OHVA has previously developed and maintained a Food Allergy Policy to support the health, safety, and well-being of students; and the existing Food Allergy Policy reflects current practices and requirements, and no substantive changes have been proposed or recommended at this time; and

WHEREAS, the Board of Trustees of OHVA finds it appropriate and in the public interest to present the existing Food Allergy Policy for public review and comment at a regular meeting of the Board;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby approves the previously adopted Food Allergy Policy as written, without modification, for the sole purpose of public presentation and comment.

Discussion: Mr. Kreuz moved to approve the Food Allergy Policy. Ms. Arndt seconded the motion. There was an open floor for public comment regarding the Food Allergy Policy. The Food Allergy Policy was unanimously approved by those Board members present. (Policy attached at the end of minutes.)

Moved: Kreuz	Seconded: Arndt	Vote:	Arndt	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Boerst	Y <input type="checkbox"/>	N <input type="checkbox"/>
			Davenport	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Humbert	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Kreuz	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Lippens	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Lochbihler	Y <input type="checkbox"/>	N <input type="checkbox"/>
			Lopez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Moeller	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Norton	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>
			Vasquez	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>

- 7. **Executive Session : None**
- 8. **Other : None**
- 9. **Upcoming event dates and communications:**



- a. Board Meeting – June 16, 2026
- b. Graduation: May 31, 2026, at 1:00 p.m. at the Celeste Center in Columbus
- c. Kalahari – August 4-5, 2026

Adjourned at 3:29 P.M.



OHVA Attendance, Engagement, and Truancy Policy

Ohio law requires attendance and engagement in school instructional activities for all students between the ages of 6 and 18. OHVA defines student attendance as the time a student has spent attending classes, completing coursework and assignments, and taking part in additional educational opportunities which provide a new learning experience. Additionally, ORC 3314.261(C) defines/considers a student to be in attendance at school when the student either:

- *Participates in at least 90% of the hours of instructional activities offered by OHVA in that school year; or*
- *Is on pace for on-time completion for any course in which the student is enrolled.*

OHVA students may be subject to disenrollment from school should they fail to comply with either of the above definitions of attendance and once OHVA has both:

- *Provided written notification of the student's absences; and*
- *Provided intervention strategies within this policy that fail to cause the student's attendance to comply.*

Instructional activities are defined as classroom-based or non-classroom-based activities that a student is expected to complete, participate in, or attend during any given school day. These include:

- *Online logins to curriculum or programs*
- *Offline activities*
- *Completed assignments within a particular program, curriculum, or class*
- *Testing*
- *Face-to-face communications or meetings with school staff or service providers*
- *Telephone or video conferences with school staff or service providers*
- *Other documented communications with school staff or service providers related to school or programs*



Attendance hours must meet the state requirements, or a student will be considered truant. OHVA recommends that parents or Learning Coaches log attendance hours in the Learning Coach account regularly. Please be advised, students who do not attend school for 72 consecutive hours, without a valid excuse, will be considered truant and are required to be withdrawn from the Ohio Virtual Academy.

Re-Entry Policy

Students withdrawn according to the requirements of ORC 3314.261 are not eligible for re-entry until two (2) full academic years have passed from the time of the withdrawal from Ohio Virtual Academy, unless otherwise required by law.

Ohio Virtual Academy has certain responsibilities under Ohio's Compulsory Educational Laws. The responsibility for compliance with this law belongs to the parents, but the school is obliged to keep an accurate record of attendance. If attendance is logged for a student but there is no evidence of instructional activities being completed, OHVA considers that the student has not "entered into the building," and will assume that the attendance hours that were recorded are not accurate and the hours will be adjusted accordingly.

A student can prove that they have "entered the building" and are on pace for on-time completion by working within the curriculum, submitting assignments, attending live Class sessions, viewing recordings, working with supplemental resources, and communicating with OHVA staff. Courses are designed to be interactive and require regular participation. A student's extended periods of absence from school will be evident in the following ways:

- *Failure to input attendance hours*
- *Failure to log in to courses regularly*
- *Failure to complete assignments*
- *Failure to communicate with teachers and advisors and act on their requests*
- *Failure to attend classes or actively participate while logged in*
- *Failure of courses/lack of progress in the curriculum*

In order for OHVA to demonstrate that a student is on pace for on-time completion of courses, a student's progress must match the attendance recorded. There must be evidence of learning in



order for OHVA to consider the attendance hours valid. If an OHVA teacher or advisor cannot see evidence of learning, they will require the Learning Coach and student to provide detailed information of what was completed during the recorded attendance hours through email.

The Ohio Department of Education and Workforce requires that OHVA offers at least 920 hours of learning opportunities to its students. Not only is there a direct correlation between attendance and student achievement, OHVA's operational funding is based on each student's valid documentation of the required 920 hours of attendance for K-12th grade by the end of the year. Required hours of attendance will be prorated for late enrollees. Students should complete at least 920 attendance hours by the last day of the school year, in order for the school to receive full state funding. K-5 students must also show completion of at least 90% of the expected percentage of the curriculum by the end of the year in order for achievement to match the attendance requirement.

If the student is going to be absent from school, the advisor must be contacted. One week prior to the absence is the general expectation for any foreseen absences (see examples below). If the reason for the absence falls outside of the "reasonable" situations set forth below, the advisor will consult with the principal to determine whether or not the absence will be excused. It is the student's responsibility to make arrangements with each teacher regarding missed assignments. It is the preference of the school that students, whenever possible, "work ahead" prior to an absence rather than falling behind and having to "catch up."

Ohio Virtual Academy courses are available 24 hours a day and 7 days a week. A missed day of school during the week can be made up on the weekend or completed over the course of several days. To avoid truancy issues with assignment due dates, communicate with teachers and advisors regarding any planned vacations or illnesses that may be misinterpreted as truancy. Contact with the advisor or teachers concerning absences must be made by the Learning Coach by phone or email, although students are encouraged to contact the teacher to learn the details of missed assignments. Students may not facilitate the absence notification on their parent's behalf.

In any instance where technical difficulties are a problem with your school-supplied computer or other hardware or software, it is required that the Learning Coach contact K12 technical support immediately by visiting <https://www.help.k12.com/s/> so qualified technicians can assist in resolving your problem. A student or parent must request the name of the technician and the ticket number and report them to the advisor or teacher within 24 hours. Computer problems are not valid reasons for seeking extended time on assignments or



test due dates or as a reason why a student has not been working in their assigned courses or attending Live Class sessions.

In order to stay on target with assignment due dates, all students are required to seek alternative ways to access the Internet, such as a library or family member’s computer. The computer is your classroom and it needs to be available every school day.

An OHVA student will be considered truant (absent without cause) if the parent or Learning Coach fails to log/record any attendance hours, provide documentation excusing student for missed hours, or show any learning is taking place during recorded attendance, at 30 consecutive hours, 42 missing hours in one month, or 72 missing hours per year. According to ORC 3314.261(B)(3), in the event that a student has thirty or more hours of unexcused absences in any semester, the internet- or computer-based community school in which the student is enrolled shall submit a written report to the student’s parent, guardian, or custodian. Therefore, a written notification of truancy will be issued when the student meets the above-mentioned thresholds. Attendance hours may only be counted for actual learning time. Continued truancy of 72 consecutive missing hours will result in a withdrawal from OHVA consistent with Ohio law. Prior to withdrawal, a truant student could be referred to the Attendance Compliancy Officer. The advisor and ACO will work together to incorporate academic and non-academic supports to help the student and remove barriers to regular attendance. As part of OHVA’s absence intervention process, OHVA may require students to attend attendance counseling sessions, parents to attend parental involvement educational programs, notification to the Registrar of Motor Vehicles, and possibly filing of Complaint in Juvenile Court.

An OHVA student may also be considered truant for progression if, even in the presence of logged attendance hours, the student is not progressing/participating in their courses. Failure to make progress that aligns with logged attendance may result in a finding of progression truancy and referral to the ACO will be made to develop a plan as stated above.

According to Ohio’s House Bill (HB) 410 law, the following guidelines define truancy:

Absenteeism Type	Consecutive Hours	Hours per School Month	Hours per School Year
------------------	-------------------	------------------------	-----------------------



Chronic Absenteeism	NA	NA	10% of total hours either <i>excused</i> or <i>unexcused</i>
Habitual Truancy	30 hours <i>without</i> a legitimate excuse for the consecutive absences	42 hours <i>without</i> legitimate excuses for absences	72 hours <i>without</i> legitimate excuses for absences

OHVA does not permit sudden and excessive submission of attendance hours. Attendance cannot be recorded if the student did not complete any K12 lessons, or other approved educational programs, or attend online Live Class sessions. Students must be able to show proof of academic progress in order to verify attendance hours.

OHVA uses a multi-tiered system of support with the goal of early identification and intervention of attendance concerns.

- Tier 1 supports all students through engagement and data-informed practices.
- Tier 2 provides
 - Parent notification of Chronic Absences – students missing 10% of expected attendance,
 - Identification and notification of low engagement students, not on track to successfully complete courses due to absence from class and not completing assignments, as required.
 - Support, outreach and progress monitoring of students with chronic absence and low engagement
- Tier 3 provides
 - Parent notification of Habitual Truancy when criteria is met
 - Both Habitual Truant and Lack of Engagement students are offered intensive, individualized interventions, identifying barriers to attendance and offering appropriate support



- Outreach and progress monitoring include regular group meetings, individual meetings, and support at all levels
- If attendance does not improve for the Habitual Truant student, OHVA may refer a student to their county juvenile court
- If there is limited measurable improvement for the Lack of Engagement student, the student will be considered for truancy withdrawal by OHVA.
- Students absent 72 consecutive school hours, without legitimate excuse, will be truancy withdrawn, as required by state law.
- If attendance does not improve for the Habitual Truant student, OHVA may refer a student to their county juvenile court
- If there is limited measurable improvement for the Lack of Engagement student, the student will be considered for truancy withdrawal by OHVA.
- Students absent 72 consecutive school hours, without legitimate excuse, will be truancy withdrawn, as required by state law.

Definition of Terms:

The Board has adopted the following terms and definitions that will be consistently utilized in our attendance-related work and reporting.

Compulsory school age: A child between 6 and 18 years of age is "of compulsory school age" and must attend school each day. A child under 6 years of age who has been enrolled in kindergarten also shall be considered "of compulsory school age."

Average Daily Attendance (ADA): A schoolwide measurement that shows the total hours all students attended school divided by the total hours all students could have attended the school year. It is an indicator of how many students typically show up each day. Average Daily Attendance tends to mask chronic absence and can make it difficult to see when a school or district has an attendance issue.

Chronic Absence: Missing at least 10% of instructional time for any reason in the school year. Student absences from school, whether excused, medically excused, unexcused, or out-of-school suspensions, take away from instructional time and have an adverse effect on student learning.



Excused Absence: The Board acknowledges there are times when a student simply cannot be at school. The Board considers the following factors to be reasonable excuses for time missed at school:

1. Illness of the child, which may require a written physician's statement
2. Illness in the family necessitating the presence of the child
3. Quarantine in the home
4. Death of a relative
5. Medical, behavioral, or dental appointment. Coming to school before and/or after the appointment is recommended
6. Observance of religious holidays, when outside "Religious Expression" below
7. Pre-enlistment reporting to military enlistment processing station, unless used to help fulfill graduation requirements and will be counted as "present" for school
8. Absences due to a child's placement in foster care or change in foster care placement or any court proceedings related to the child's foster care status
9. Absences due to a student experiencing homelessness, defined as a student who lacks a fixed, regular, and adequate nighttime residence
10. Children of military families. Absences due to deployment activities of a parent, legal guardian, or custodian
11. Emergency or other set of circumstances in which the judgment of the superintendent of schools constitutes a good and sufficient cause for absence from school

The parent, legal guardian, or custodian must provide an explanation for the absence, which shall be recorded by the approving authority of the school and shall include the date and time of the absence according to local policy.

Religious Expression: A student may have up to three days excused for religious expression. To receive these days, the building principal must receive written notice from the student's parent or guardian within 14 days of the beginning of the school year or within 14 days of the student's enrollment date. A student absent in this way may still participate in after-school activities. The



student will also receive reasonable accommodations for any academic requirement or testing missed.

A non-exhaustive list of major religious holidays, festivals, and religious observations is available on the district's website.

Postsecondary Visitation: Students are encouraged to explore postsecondary options (such as technical college or university), and sometimes this must happen during the school day. Parents and guardians must coordinate with their child's building administrator to receive approval and discuss accommodations before each visit. With building approval, each student will be marked as "present" for school for up to three days each school year.

Extracurricular Activities: In-state events sponsored by the district may be considered instructional opportunities for students. The superintendent or designee may determine under what conditions these opportunities allow for a participating student to be marked as "present" for school.

Habitual Truancy: Any student who is absent without legitimate excuse from the public school the child is supposed to attend for 30 or more consecutive hours, 42 or more hours in one school month, or 72 or more hours in one school year, unless the student's district or school determines the student and student's family are making satisfactory progress in improving the student's attendance at school. However, if the student and the student's family cease to continue making progress in improving the student's attendance, a complaint in the juvenile court shall be filed.

Out-of-School Suspension: A disciplinary action that removes or excludes a student from their usual educational setting. This is different from in-school suspension, which may include an alternative learning opportunity for a student in a different setting and still may be counted as present.

Truancy shall not be the sole reason for a student's suspension or expulsion.

Frequently Asked Questions About Attendance

1. *When can I log attendance?*

We request that parents log attendance daily starting with OHVA's first day of school until the last day of school. (See above calendar)



2. *Can my student record attendance?*

Recording attendance is the adult Learning Coach's responsibility and at no time should students be recording attendance in the school system. Students may help to keep a written record to assist the Learning Coach, but students should not have access to the adult online school account.

3. *What constitutes earned attendance hours?*

Attendance hours are hours spent completing lessons within the K12 online school, studying or practicing previously learned material, preparing for upcoming lessons and assessments, completing homework assignments or projects online or offline, taking part in Live Classs or additional grade level requirements such as state testing. There should be a direct correlation between attendance time and lessons, or coursework completed. Attendance hours may also include school F2F events.

4. *Do teachers monitor my child's attendance?*

Both teachers and advisors will monitor and verify your student attendance. They may perform periodic attendance check-ins or audits to verify that attendance hours entered in the system are valid and correspond to lesson/assignment completion.

5. *What are supplemental hours?*

Ohio Virtual Academy recognizes that families routinely offer many valuable learning activities to their children, in addition to their K12 coursework. Students are required to complete their core courses before supplemental hours are permissible. Supplemental coursework may be recorded in any subject appearing on the student's courseattendance screen. Based on the student's grade level, a child may receive attendance credit for up to 12 hours of supplemental course work per week. Physical education attendance may range from 36 hours to 72 hours, which is prorated based on enrollment. Parents should keep a log of supplemental and/or offline hours in addition to recording it in the Learning Coach AccountS. Verification of offline work may be requested for students. For specific grade level guidelines, please contact your advisor.

6. *Where do I need to log my child's attendance and how often?*

Learning Coaches should log (record) student attendance hours in the Learning Coach account, and should be entered on the day the work is completed. Select the courses for the lesson



completed, enter all online time as well as any supplemental/offline time, and click "Save" to enter the attendance time.

7. Why should I log attendance on a daily basis?

Ohio law requires attendance for all students between the ages of 6 and 18. OHVA defines student attendance as the time a student has spent logging into classes and completing coursework or working within supplemental resources. This also serves as a formal record of the student's daily academic engagement and accumulated attendance and progress for the school year.

8. How much attendance may I log each day?

You may log the online and offline work hours, up to 10 hours per day, per state law.

9. What do I do if my student misses a day of school?

If the student is going to be absent from school, the advisor must be contacted. Reasonable excuses for not logging in to the online school are: student's personal illness (written physician's statements may be required to verify extended or repeated illness), death in the immediate family, observation of a religious holiday or other such good cause as determined by the principal. Your student will need to make up any missed work and attendance time.

10. When do absences become a concern for truancy?

When a student is absent 30 consecutive missing hours, 42 cumulative hours in a month or 72 or more hours in one school year, they are considered to be habitually truant per Ohio attendance laws. OHVA will notify you of your student being habitually truant. Parents and Students that continue to be truant can be referred to Juvenile Court for truancy. Students that are absent 72 consecutive school hours will result in a withdrawal from OHVA consistent with Ohio law. Per Board Policy, students who are withdrawn from OHVA due to truancy cannot re-enroll for a period of two full school years, unless otherwise required by law.

11. What should I do if I forgot to log my child's supplemental hours?

You may go back and add hours at any time. If you have already entered subject hours for that day, and you click the "Submit" button, your teacher or advisor may need to add the hours for you. Contact your teacher/advisor and they will guide you in entering supplemental hours. We recommend Learning Coaches keep a written log or record of supplemental and offline schoolwork time.



12. *How many hours should my child log if they enrolled after the first day of school?*

Hours are calculated from the student's individual school start date. Contact your teacher or advisor to know the exact hours you need to log. On average, students should complete 6 hours of schoolwork each day to meet the minimum required attendance.

13. *Should I record attendance time for orientation?*

You may record orientation time if this occurred after school has officially begun. A limit of 5 hours in the Welcome to Online Learning course may be logged.

14. *My student participates in College Credit Plus (CCP). Should I record time spent learning in those college courses?*

Yes, record the time your student attends college classes and time spent completing college coursework.

15. *Can more than 920 hours be logged?*

920 hours is the minimum attendance required by the State. Any hours above 920 are counted toward the school year only. We recommend that students spend more than the state minimum requirement to ensure academic growth.



Positive Behavior Interventions and Support and Seclusion and Restraint Policy and Procedure

The Board is committed to the school-wide use of Positive Behavior Intervention and Supports ("PBIS") with students. School Personnel shall work to prevent the need for the use of restraint and/or seclusion. PBIS emphasizes prevention of student behavior problems through the use of non-aversive techniques, which should greatly reduce, if not eliminate, the need to use restraint and/or seclusion.

School personnel who are properly trained are only permitted to physically restrain and/or seclude a student if there is immediate risk of physical harm to the student and/or others, there is no other safe and effective intervention possible, and the physical restraint or seclusion is used in a manner that is age and developmentally appropriate and protects the safety of all children and adults at the event.

Training in methods of PBIS and the use of restraint and seclusion will be provided to all school personnel deemed appropriate by the Head of School. Training will be in accordance with Ohio law. Only school personnel who are trained in permissible seclusion and physical restraint measures shall use such techniques.

Every use of restraint and seclusion shall be documented and reported in accordance with this Policy. Terms of this policy shall be defined consistent with OAC 3301-35-15.

This Policy shall be made available to parents annually and shall be published on the school's website.

Policy Rationale and Philosophy:

Ohio Virtual Academy believes that the school environment should be one that ensures the care, safety, and welfare of all students and staff members. Efforts to promote positive interactions and solutions to potential conflict should be exhaustive. As an online school, students receive their education through the use of a computer and are typically in their own homes. The school does not have a brick and mortar building where students attend to receive their education. The only times students are together are during state-required testing administration and other sanctioned events, such as picnics, field trips and other educational events. In the event that a student's behavior presents a threat of imminent harm to self or others, the student's family, if present, would be the first line of contact in order



to determine how best to calm the child down. If the student began to threaten to hurt self or others, the police would be notified.

The use of approved physical intervention or seclusion strategies to maintain a safe environment may be used as a last resort by school personnel who have been properly trained.

PBIS means a school-wide systematic approach to embed evidence-based practices and data-driven decision making to improve school climate and culture in order to achieve improved academic and social outcomes, and increase learning for all students. PBIS encompasses a wide range of systemic and individualized positive strategies to reinforce desired behaviors, diminish reoccurrences of challenging behaviors and teach appropriate behavior to students. School personnel are prohibited from engaging in the following practices under any circumstance:

Prone Restraint

Any form of physical restraint that involves the intentional, knowing, or reckless use of any technique that involves the use of pinning a student by placing knees to the torso, head or neck; uses pressure point, pain compliance, or joint manipulation techniques; or otherwise involves techniques that are used to unnecessarily cause pain. Corporal punishment; Child endangerment, as defined by ORC 2919.22; Deprivation of basic needs; Chemical restraint; Unapproved mechanical restraint; Aversive behavioral interventions (intervention intended to induce pain or discomfort for the purpose of eliminating or reducing maladaptive behavior; or Seclusion in a locked room or area.

Physical Restraint:

Physical restraint may be used only if:

1. A student's behavior poses an immediate risk of physical harm to the student or others and no other safe or effective intervention is available;
2. The physical restraint does not obstruct the student's ability to breathe;
3. The physical restraint does not interfere with the student's ability to communicate in the student's primary language or mode of communication; AND
4. By school personnel who are trained in safe restraint techniques, except in the case of rare and unavoidable emergency situations when trained personnel are not immediately available.



Physical restraint is never to be used for punishment or discipline or as a substitute for other less restrictive means of assisting a student in regaining control.

Because a student's parent is typically present during school sanctioned events, the parent would be consulted first as how to best calm the student down, and assist the student in regaining control. The parent is responsible for removing the student from the event before the student's conduct escalates to the point of needing to be restrained at the event.

School personnel will be trained that if a student is getting to the point of removal or possible restraint, the parent is to be consulted. If the child is in need of being physically restrained consistent with this policy, the parent is responsible for performing the physical restraint. If the parent is unwilling or unable, physical restraint may be performed by school personnel consistent with this policy.

For the safety of all students and school personnel, efforts will be made in advance of a testing situation to ascertain whether an alternative environment is necessary.

Seclusion may be used only:

1. If a student's behavior poses an immediate risk of physical harm to the student or others and no other safe or effective intervention is available;
2. As a last resort to provide an opportunity for the student to regain control of his or her actions;
3. For the minimum amount of time necessary for the purpose of protecting the student and others from physical harm;
4. In a room or area that:
 - a. Is not locked;
 - b. Does not prevent the student from exiting the area should school personnel become incapacitated or leave the area; AND
 - c. Provides adequate space, lighting, ventilation and the ability to observe the student; AND
 - d. Under constant supervision by school personnel who are trained to be able to detect indications of physical or mental distress that require removal and/or immediate medical assistance and who document their observations of the student.



Seclusion is never to be used for punishment or discipline, for the convenience of school personnel, or as a substitute for other less restrictive means of assisting a student in regaining control.

Because a student's parent is typically present during school sanctioned events, the parent will be consulted first as to how to best calm the student down, and assist the student in regaining control. The parent is responsible for removing the student from the event before the student's conduct escalates to the point of needing to seclude the child at the event. School personnel will be trained that if a student is getting to the point of removal or possible seclusion, the parent is to be consulted. If the child is in need of being secluded consistent with this policy, the parent is responsible for implementing seclusion techniques such as removing the child from the event. If the parent is unwilling, unable or not present, seclusion may be performed by school personnel consistent with this policy.

For the safety of all students and school personnel, efforts will be made in advance of a testing situation to ascertain whether an alternative environment is necessary.

Reporting and Notification

Any incident of seclusion or restraint performed by school personnel shall be immediately reported to the Head of School and the parent. All such incidents shall be documented in a written report that will be made available to the parent within twenty-four hours and that is maintained by the school.

Training and Professional Development

The following are requirements for professional development to be received by student personnel to implement positive behavior intervention and supports on a system-wide basis:

- (1) Occurs at least every three years;
- (2) Provided by a building or district positive behavior intervention and supports leadership team or an appropriate state, regional, or national source in collaboration with the building or district positive behavior intervention and supports leadership team;



(3) The trained positive behavior intervention and supports leadership team will provide professional development to the school or district in accordance with a district developed positive behavior intervention and supports training plan. It's the district's responsibility to retain records of completion of the professional development; and

(4) The professional development under this rule will include the following topics:

(a) An overview of positive behavior intervention and supports;

(b) The process for teaching behavioral expectations;

(c) Data collection;

(d) Implementation of positive behavior intervention and supports with fidelity;

(e) Consistent systems of feedback to students for acknowledgment of appropriate behavior and corrections for behavior errors; and

(f) Consistency in discipline and discipline referrals.

(5) For the purpose of satisfying the professional development requirements of this rule, the district may accept any professional development or continuing education provided in accordance with division (B) of section [3319.237](#) of the Revised Code, as long as the professional development or continuing education meets the professional development requirements of paragraph (C)(4) of this rule.

(6) Districts and schools are to ensure that they have continuous training structures in place to provide ongoing coaching and implementation with fidelity.

(7) The listed requirements may be appropriately modified for the intended audience.

The school will ensure an appropriate number of personnel at each event where students gathered together are trained in crisis management and de-escalation techniques, and will maintain written or electronic documentation on training provided and lists of participants in each training.

Monitoring

The Head of School shall monitor the implementation of this policy and the school's procedures. This policy and subsequent procedures shall be accessible on the school website. The Head of



School shall be responsible for notifying all parents annually of the school's policies and procedures concerning seclusion and restraint.

Complaint Procedures

Parents with concerns regarding an incident of restraint or seclusion must provide a written complaint to the Head of School to initiate a complaint investigation. The Head of School or designee shall investigate the complaint and respond to the parent's complaint in writing within thirty (30) days of the filing of a complaint regarding an incident of restraint or seclusion. If the parent is not satisfied with the response provided, the parent may request to meet with the Board in executive session to address the situation.

Alternative Complaint Procedure

The parent of a student with a disability may choose to file a complaint with the Ohio Department of Education, Office for Exceptional Children, in accordance with the complaint procedures available concerning students with disabilities.

In accordance with the consent order entered in *Doe v. State of Ohio*, complaints alleging the improper use of restraint or seclusion on a student with a disability will be investigated by the Ohio Department of Education, Office for Exceptional Children, if the complaint otherwise falls within the procedures concerning state complaints under IDEA as set forth in Ohio Adm. Code Rule 3301-51-05(K) (4)-(6).

Complaints alleging injuries to a student with a disability or the use of restraints or seclusion shall not be deemed insufficient on the face of the complaint if they are framed within the context of IDEA, including: a pattern of challenging behaviors that are related to the student's disability; Whether the student has had or should have had a functional behavioral assessment (FBA) and a positive behavior support plan (PBSP); Whether the FBA and PBSP are appropriate; Whether the student's behavior and interventions are addressed or should have been addressed in the IEP; and Whether staff has been sufficiently trained in de-escalation and restraint techniques.



OHVA POLICY ADMINISTERING MEDICATION TO STUDENTS

The purpose of this policy is to provide control over the administration and use of medications by students of the Ohio Virtual Academy; to ensure that such drugs prescribed by a physician are administered according to the instructions of the prescribing physician; and to promote and facilitate good health and medical treatment of students of the Ohio Virtual Academy.

Definitions

“Drug prescribed by a physician” defined: As used in this policy, “drug prescribed by physician” means a drug prescribed in ORC 3313.716 that is to be administered pursuant to the instructions of the prescribing physician, whether or not such drug is required by law to be sold only upon a prescription. Could be, but not limited to: inhalers, epinephrine injectors, diabetic care medications.

Persons Authorized to Administer Medications

No drug shall be administered to a student except by the following classes of persons employed by the Ohio Board of Trustees: the drug must be administered, by the department principal or designee (designee is limited to professional staff, principal’s secretary, and coaches).

If the administration of any drug prescribed by a physician requires specific training, such as an injection, no such person shall administer such drug to a student unless trained to use such procedures. The training and delegation of medication administration responsibilities to designated staff is the responsibility of the trained school designee.

Authorization Requirement

For a student whose medication must be administered at school, one of the following applicable forms must be completed by the student’s parents or legal custodians and submitted to the school designee assigned to the school building attended by the student:

- Prescribed Medication Administered by School Personnel
- Non-Prescription Medication Administered by School Personnel
- Student Carry and Administer Own Prescription Medication
- Student Carry and Administer Own Inhaler



- Student Carry and Administer Own Non-Prescription Medication

In order to allow medication administration, the forms must include the following information:

- Name and date of birth of student
- School and class in which the student is enrolled
- Name of medication, strength, dose to be administered
- Time or intervals at which each dose of the medication is to be administered
- Reason for which the medication has been prescribed
- Date the administration of the medication is to begin
- Date the administration of the medication is to cease
- Any severe reactions which should be reported to the prescriber and the telephone number at which the prescriber can be reached in an emergency
- Special instructions for the administration of the medication, including sterile conditions and storage
- In the case of inhalers, instructions must be provided for severe reactions that may occur to another child, for whom the inhaler is not prescribed, should such child receive a dose of the medication

New forms must be submitted at the beginning of each school event and for each new medication. Forms are to be submitted to the school designee in charge of the event.

New forms must be submitted, according to policy, if any of the information provided by the physician or parent, changes in any way (i.e. strength, dose, frequency, etc.).

The medication and signed forms must be brought to the school before medication may be administered by designated personnel. **THE PARENT OR OTHER RESPONSIBLE ADULT MUST PERSONALLY DELIVER THE MEDICATION TO THE SCHOOL.**

Prescribed medication shall be received in the container in which it was dispensed by the licensed prescriber/licensed pharmacist and be labeled with:

- Student's name
- Name of medication and strength



- Dose of medication
- Times or intervals of administration

OTC medications must be in the original container labeled with the child's name.

Ohio Virtual Academy personnel are not obliged to administer experimental medication or medication dosages that exceed those approved by the US Food and Drug Administration.

Medications not regulated by the U.S. Food and Drug Administration (i.e. herbal supplements, homeopathic remedies) will be treated as prescription medications, and physician authorization must be provided using the forms previously described in this policy.

First doses of medications should always be administered at home to ensure that the student is not allergic to medication.

Documentation of all medication administered by school personnel will be made on the student's individual Medication Administration Record. Such records will be filed in the student's permanent health record at the end of each school year.

The school Administration shall establish a system for filing and retaining copies of all parental and physician requests and statements concerning medication administration to students.

- No person who has been authorized by the Board of Trustees to administer a drug to a student under this policy shall be liable in civil damages for administering or failing to
- administer the drug, unless such person acts in a manner that constitutes gross negligence or reckless misconduct.
- Nothing in this policy shall require a person otherwise authorized under this policy to administer a drug to a student if such an employee objects, on the basis of religious convictions, to administering the drug, provided however that said employee ensures that another District employee authorized to administer medication to students under this policy is available and able to administer any necessary medications to students.
- In the event that a medication error is made, the parent will be notified and encouraged to call their child's physician as needed. In the case of an emergency resulting from a medication error, District staff shall take necessary reasonable action to ensure the health and welfare of the student. A medication error form will be completed by the staff person responsible for the administration of the medication in question.



- No later than fourteen days after receipt of an order signed by the treating practitioner of a student with diabetes, the governing authority shall inform the student's parent, guardian, or other person having care or charge of the student that the student may be entitled to a 504 plan regarding the student's diabetes.

Medications Administered by School Personnel

Medications administered by school personnel fall into one of two categories: prescription medication and non-prescription medication.

- Prescription medication Administered by School Personnel: Students who require prescription medication to be administered during the school day must provide written authorization from the student's parent, guardian, or other person having care or charge of the student, as well as written authorization from the student's physician who prescribed the medication. Form IIIA1 must be completed and submitted with the above required information prior to the administration of any medication.
- Non-Prescription Medication Administered by School Personnel: The Board of Education recognizes that at times students may benefit from parent-recommended OTC medications for symptomatic treatment of minor illnesses, allergy, or pain. Under this policy, administration of OTC medications may be allowed with parental consent only. Form IIIA2 must be completed and submitted with the above-described information.

Self-Administered Medications

Determination of Student Eligibility

The determination of whether a student is eligible to self-administer medications under this policy will be made by the building principal. Before this determination is made, the school may consult with the student's parent, guardian, or other persons having care of charge of the student. A student's age and maturity, along with other relevant factors (such as type of medication, reason for medication, and how long it is to be taken) will be taken into consideration when determining a student's eligibility to participate in a self-administration program. Carrying medication for self-administration is a limited privilege which may be revoked should the student fail to follow school policies and procedures safely and properly.

Student Carry and Administer Own Prescription Medication



Students may be permitted to self-administer drugs prescribed by a physician as long as written authorization is obtained from both the physician and legal guardian of the student utilizing form IIIA3 as stipulated above. The student's right to administer his/her prescription medication shall be limited to medical emergencies or where self-administration is necessary to prevent medical emergencies. Controlled substances cannot be self-administered by students under any circumstances and must be administered by designated school personnel.

Student Carry and Administer Own Inhaler

Ohio law recognizes the right of asthmatic students to carry and self-administer asthma inhalers to alleviate asthmatic symptoms, or before exercise to prevent the onset of asthmatic symptoms as long as all the information on form IIIA4 is provided. Both parent and physician authorization is required.

Student Carry and Administer Own Non-Prescription Medication

Students may be permitted to self-administer OTC medications only if the District receives prior written authorization from the student's parent, guardian, or other person having care or charge of the student and the student is determined to be eligible to participate under this section of the policy.

Medication Administration during School Trips

If the school designee accompanies students on a trip. S(he) will be responsible for medication administration unless otherwise noted.

For school trips lasting one day or less:

- The individual who routinely administers medication at school will provide the designated district employee with the Field Trip Medication Form, along with the labeled prescription medication bottle or original container (for OTC medications), and instructions for administration.
- Liquid medications will be kept in a sealed plastic bag with the appropriate measuring/administration device.
- Students may carry their own inhalers and certain other medications with appropriate documentation on file in accordance with this policy.



- The person who routinely administers medication at school will review all relevant information with the person designated to administer medication on the school trip.
- The person designated to administer medication on a school trip will complete a Field Trip Medication Form for all medication given, and the completed forms will be returned to the school nurse at the end of the field trip along with remaining medication.
- Upon return from the trip, medication that has been given will be recorded on the student's Medication Administration Record (MAR). Field trip medication forms will be kept on file in the student's health folder.

OCR Reference: 3313.718, 3313.716, 3313.7112, 3313.713

For school trips lasting more than one day:

- The parent will provide the designated district employee who will be administering medication on the trip with the labeled prescription bottle or original container (for OTC medications) with the appropriate amount of medication (to last the extent of the trip) in it. Written parental authorization and additional physician orders may be needed for doses or medication not ordinarily administered by school personnel.
- Liquid medication will be kept in a sealed plastic bag with the appropriate measuring/administration device.
- Students may carry their own inhalers and certain other medications with appropriate documentation on file in accordance with board policy.
- The person who routinely administers medication at school will review the above information with the person designated to administer medication on school trip. Copies of the Medication Authorization forms must accompany all medications to be administered. Instructions on documentation using the student's MAR will be completed and forms provided at this time.
- The Medication Administration Records will be completed by the person designated to administer medications on the trip.
- If parents accompany their children on the trip, they will be responsible for the administration of medication to their own child. If this is the case, documentation should be made on the student's MAR accordingly.



Administration/Student Possession of Seizure Medication:

- Seizure medication must be provided to the school nurse (or another person at the school who is authorized to administer it to the student).
- The medication must be provided in the container in which it was dispensed by the prescriber or a licensed pharmacist. Seizure medications that are to be administered to students may be kept in an easily accessible location.
- A student may possess prescribed seizure medication at school or at any activity, event, or program sponsored by or in which the student's school is a participant. If both of the following have been satisfied:
 - The student has the written approval of the student's physician and, if the student is a minor, the written approval of the parent/guardian. The physician's written approval must include at least all of the following information:
 - The student's name and address;
 - The name of the drug and the dosage, if any, to be administered;
 - The circumstances under which the drug is to be administered to the student;
 - How the drug is to be administered to the student;
 - Written instructions that outline procedures school personnel should follow in the event that the drug does not prevent the onset of a seizure or alleviate the symptoms of a seizure;
 - Any severe adverse reactions that may occur to the student for whom the drug is prescribed and that should be reported to the physician;
 - Any severe adverse reactions that may occur to another student for whom the drug is not prescribed, should such a student receive a dose of the drug;
 - At least one emergency telephone number for contacting the physician in an emergency;
 - At least one emergency telephone number for contacting the parent, guardian, or other person having care or charge of the student in an emergency;



- Any other special instructions from the physician.

The school principal and school nurse (if there is one) have received copies of the written approvals by the physician and parent/guardian.

Seizure Action Plans:

- The school nurse, or another school employee if the school does not have a school nurse (in collaboration with a student's parents or guardian), must create an individualized seizure action plan for each student who has an active seizure disorder diagnosis. Each plan must include all of the following components:
 - A written request signed by the parent/guardian to have one or more drugs prescribed for a seizure disorder administered to the student;
 - A written statement from the student's treating practitioner providing the drug information (outlined in ORC 3313.713(C)(2)- see below) for each drug prescribed to the student for a seizure disorder.
 - The name and address of the student;
 - The school and class in which the student is enrolled;
 - The name of the prescription drug and the dosage to be administered;
 - The times or intervals at which each dosage of the prescription drug is to be administered;
 - The date the administration of the prescription drug is to begin;
 - The date the administration of the prescription drug is to cease;
 - Any severe adverse reactions that should be reported to the prescriber and one or more phone numbers at which the prescriber can be reached in an emergency;
 - Special instructions for administration of the prescription drug, including sterile conditions and storage.

A seizure action plan is effective only for the school year in which the written request was submitted and must be renewed at the beginning of each school year.



Seizure action plans must be maintained in the office of the school nurse or school administrator (if the school does not employ a full-time school nurse).

The School nurse, or the School administrator if the School does not employ a nurse, shall notify each employee, contractor, and volunteer in writing regarding the existence and content of each seizure action plan in force if the employee, contractor, or volunteer does any of the following:

- Regularly interacts with the student;
- Has legitimate educational interest in the student or is responsible for the direct supervision of the student;
- Is responsible for transportation of the student to and from school.

The School nurse, or another School employee if the School does not employ a nurse, shall coordinate seizure disorder care at the School and ensure that the individuals identified above are trained in the care of students with seizure disorders.

These individuals may administer to a student a prescribed drug that is designed to prevent the onset of a seizure or to alleviate the symptoms of a seizure if both of the following conditions are satisfied:

- The individual has received a copy of the written approval issued by the student's physician which contains the information outlined above in the medication administration
- The individual has received training regarding the circumstances under which the drug is to be administered to the student and how the drug is to be administered to the student.

Training:

The school must designate at least one employee at each school building it operates, (aside from a school nurse), to be trained on the implementation of seizure action plans every two years. This training shall not exceed one hour and shall qualify as a professional development activity for the renewal of educator licenses, including activities approved by the local professional development committee. The school nurse (or a school administrator) must have record of which employees were designated to receive training in administering seizure medication. The training must include and be consistent with guidelines



and best practices established by a nonprofit organization that supports the welfare of individuals with epilepsy and seizure disorders, such as the Epilepsy Alliance Ohio or Epilepsy Foundation of Ohio or other similar organizations as determined by ODEW, and address all of the following:

- Recognizing the signs and symptoms of a seizure;
- The appropriate treatment for a student who exhibits the symptoms of a seizure;
- Administering drugs prescribed for seizure disorders

Each person employed as an administrator, guidance counselor, teacher, or bus driver must complete a minimum of one hour of self-study training or in-person training on seizure disorders by October 3, 2025. Any person employed by the school after October 3, 2025 must complete the training within ninety days of employment. The training shall qualify as a professional development activity for the renewal of educator licenses, including activities approved by the local professional development committee.

Communication of this Policy to Parents

The Board of Trustees shall communicate this policy to the parent, guardian, or other person having care or charge of each student enrolled or to be enrolled in the District and shall require such person(s) to acknowledge receipt of such information.

Legal References: ORC 2305.23, 2305.231, 3313.712, 3313.713, 3313.716, 3314.14, 4723-13-04, 4729.02, 3313.7117 OAC 3301-35-03(c)(1), (D)(5,9)



Ohio Virtual Academy

Food Allergies Policy

The OHVA Board of Trustees recognizes that food allergies in some instances may be severe and even life threatening. As mandated by Section 3313.719 of the Ohio Revised Code, this policy is intended to create a framework for accommodating students with food allergies and to reduce the likelihood of allergic reactions of students with known food allergies while participating in school activities or events.

Because OHVA is an online school and students typically receive their education while at home, there are limited opportunities for students to be exposed to food allergens that could cause an allergic reaction. Further OHVA does not typically provide students with any regular meals or food. Students are able to participate in a variety of activities and events sponsored by the school. These activities and events may include offerings of a snack or other food as part of the event, or possibly food is offered by entities or individuals unrelated to the school. The majority of school events and activities require parental attendance in addition to the student. Because the offering of food is a rare event, it is important for all students and parents to follow this policy when such activities present themselves.

- A. Parent/guardians and student responsibilities
 1. Parents / guardians of students with allergies and students with allergies age eighteen or older, shall:
 - a. Notify in writing the school activity leader or homeroom teacher when they first become aware the student has a food allergy as well as at the beginning of each school year thereafter;
 - b. Provide a healthcare provider-documented allergy and a diet modification order as necessary;
 - c. Provide the school activity leader or homeroom teacher (as the situation warrants) with prescribed emergency medications;
 - d. Execute a medication authorization form, and/or permission to carry and self-administer epinephrine auto-injector (epi-pen) form, as well as the following documentation, as appropriate:
 - i. Food allergy action plan;



ii. Anaphylaxis emergency action plan;

iii. Diet order

2. Parent / guardians (and 18 year old students) are responsible for educating their students about allergy management at school events and activities. Allergy management and education includes, without limitation, identification of “safe foods” by reviewing together possible food options being offered and discussion of the vigilance required to self-monitor food products available at school functions and in vending machines at school events.

B. OHVA Staff and OHVA Administration responsibilities

1. OHVA will cooperate in the development of a food allergy action plan for students with food allergies. The food allergy action plan will address the actions to be taken to reduce exposure at school events and activities, as well as what actions will be taken in the event of exposure. The plan shall be developed through consultation with the leader of the school activity or event or homeroom teacher (as the situation warrants), parents/guardians of the student and the student’s health care provider. The plan will be effective for the school year in which it is developed and shall be reviewed and, if necessary, revised at the beginning of each following school year. With parental consent, OHVA will share the food allergy action plan with appropriate school staff.
2. Any food products to be provided as part of a school event or activity will be carefully monitored and chosen by considering the food allergies of those students participating in the activity or event. If it is unknown in advance which students will be participating in a given event or activity, then the event leader will seek administration approval in advance of any food being offered at the event. No food will be provided during school events or activities except with prior consultation with administration.
3. At least one school employee who has received instruction in the recognition of food allergy reactions will be present when students are being served food provided by the school during school events or activities.
4. The Head of School shall develop procedures concerning the provision of food at school events and activities and post these procedures in staff and parent handbooks as well as on the school website. The Head of School shall also make appropriate forms available on the school website.



OHIO VIRTUAL ACADEMY

BOARD PRESENTATION

May 19th , 2026

Covering:

- **Enrollment**
- **Staffing/Hiring**
- **Highlights**
- **Coming Soon**
- **Stride/K12**

OHIO VIRTUAL ACADEMY

OHVA



ACCOUNTABLE, RESPECTFUL, ENGAGED.

OHVA Enrollment

Current Enrollment				26-27 SY Re-Registration (ALL)- May 13, 2026						26-27 SY Pre- Registration- Aug 17, 2026			
Grade	SPED	GE	Total	Grade	Not Registering	Registering	Undecided	Unknown	TOTAL	Grade	SPED	GE	TOTAL
K	70	587	657	K	39	455	26	137	657	K	14	175	189
1	104	582	686	1	36	491	31	128	686	1	6	28	34
2	110	567	677	2	32	476	29	140	677	2	4	34	38
3	115	540	655	3	26	429	22	177	655	3	10	35	45
4	164	654	818	4	36	585	30	167	818	4	4	55	59
5	167	703	870	5	54	573	38	205	870	5	12	39	51
6	234	953	1187	6	64	812	47	264	1187	6	18	47	65
7	278	1126	1404	7	80	974	61	288	1404	7	13	61	74
8	353	1456	1809	8	114	1141	95	458	1809	8	15	76	91
9	418	1549	1967	9	84	1406	84	393	1967	9	16	64	80
10	365	1588	1953	10	104	1457	65	327	1953	10	8	32	40
11	314	1445	1759	11	53	1427	37	242	1759	11	9	19	28
12	255	1216	1471	12	1332	119	2	15	1471	12	3	12	15
Total	2947	12966	15913	Total	2054	10345	567	2941	15913	Total	132	677	809

OHVA Staffing

OHVA STAFF

General Education Teachers: **452**

Intervention Specialists: **144**

Contracted and Stride Intervention Specialist: **20**

Support Staff: **165**



OHVA Recruiting/Early Hiring 26-27

Terms	16 Total (To Date)		Old salary	Replaced with	Net Gain	New Hires Not Replacing Termed To Date	
7/31/2026	School Psychologist	Retirement	\$78,025.08	\$59,180.00	\$18,845.08	6-8 English Teacher	\$45,000.00
7/31/2026	K-2 Teacher	Retirement	\$60,949.31		\$60,949.31	K-2 IS	\$48,000.00
7/31/2026	3-5 IS	Resignation	\$51,425.00	\$48,000.00	\$3,425.00	9-12 Art Teacher	\$45,000.00
7/31/2026	3-5 IS	Resignation	\$51,425.00	\$48,000.00	\$3,425.00	K-2 IS	\$48,000.00
7/31/2026	6-8 Math Teacher	Resignation	\$51,713.18	\$45,000.00	\$6,713.18	9-12 Math Teacher	\$45,000.00
7/31/2026	6-8 CTE Teacher	Retirement	\$51,713.18		\$51,713.18	6-8 Science Teacher	\$45,000.00
7/31/2026	6-8 IS	Resignation	\$52,429.79	\$48,000.00	\$4,429.79	6-8 SST Teacher	\$45,000.00
7/31/2026	6-8 IS	Retirement	\$66,310.55			9-12 Science Teacher	\$45,000.00
7/31/2026	ELL Teacher	Retirement	\$72,046.55			9-12 Math Teacher	\$45,000.00
7/1/2026	9-12 CTE Business Teacher	Retirement	\$67,573.72			9-12 Music Teacher	\$45,000.00
4/29/2026	504 Coordinator	Termination	\$51,126.40			9-12 IS	\$48,000.00
7/31/2026	6-8 IS	Resignation	\$57,993.78	\$48,000.00	\$9,993.78	9-12 IS	\$48,000.00
7/31/2026	6-8 CTE Teacher	Retirement	\$54,424.24			Total	\$552,000.00
7/31/2026	3-5 IS	Resignation	\$46,000.00				
7/31/2026	6-7 CTE Teacher	Retirement	\$55,232.48		\$55,232.48	* Resignations will still occur	
7/31/2026	6-8 IS	Retirement	\$50,125.00				
			\$918,513.26	Total	\$214,726.80		
All New Hires	18 Total (To Date)					40 original open reqs	
8/3/2026	6-8 IS		\$48,000.00				
8/3/2026	School Psychologist		\$59,180.00			29 currently still open (13 are IS open)	@ 48K Avg = \$1,392,000.00
8/3/2026	6-8 English Teacher		\$45,000.00				
8/3/2026	6-8 Math Teacher		\$45,000.00			Need to reduce Sped contractors by adding OHVA sped Employees	
8/3/2026	K-2 IS		\$48,000.00	\$918,513.26			
8/3/2026	9-12 Art Teacher		\$45,000.00	\$848,180.00			
8/3/2026	K-2 IS		\$48,000.00				
8/3/2026	9-12 Math Teacher		\$45,000.00	\$70,333.26	(All Term/All New Hire)		
8/3/2026	6-8 Science Teacher		\$45,000.00				
8/3/2026	3-5 IS		\$48,000.00				
8/3/2026	3-5 IS		\$48,000.00				
8/3/2026	6-8 SST Teacher		\$45,000.00				
8/3/2026	9-12 Science Teacher		\$45,000.00				
8/3/2026	9-12 Math Teacher		\$45,000.00				
8/10/2026	9-12 Music Teacher		\$45,000.00				
8/3/2026	6-8 IS		\$48,000.00				
8/3/2026	9-12 IS		\$48,000.00				
8/3/2026	9-12 IS		\$48,000.00				
	Total		\$848,180.00				

Top 5 OHVA “Things to Know”

1. Instructure/Canvas Update
2. Re-Registration
3. Summer School & Programming
4. OHVA EOY Celebrations
5. Legislation



OHVA Board- Coming Soon



- **Graduation- (Sunday, May 31st)**
- **CyberSecurity and AI Policy (June)**
- **Employee & School Handbooks (June)**
- **Fiscal Year 2027 Budget Approval (June)**
- **Grants and Student Wellness & Success Funds (August)**
- **2026-2027 Employee Agreements (August)**

Updates -Stride/K12



- **Student Onboarding**
- **Stride PD Center**
- **Board Summit (10/6-10/8)**